

Graduate Council Meeting Minutes

May 2, 2023 – 3:30 p.m.

K-State Union, Room 227

Present: A.P. Adams, M. Basel, L. Bonella (Hale Library), J. Canfield, I. Ciampitti, J. Gordon, M. Higgins, A. Ivanov, S. Joseph, H. Kang, M. Kleinhenz, A. Knoblauch, J. Nikkel (Global Campus), A. Nutsch, B. Olson, V. Padilla Carroll, C. Petrescu (Dean), S. Porath, P. Reyes, A. Rys, T. Smock, G. Topham, K. Vandonge (GSC President), M. Young (Grad School Associate), Z. Whitney (GSC President-elect)

Absent: B. Beyer, M. Flynn, M.K. Kim, Y. Li, R. Sadykov, M. Wei, H. Woods

Guests: M. Pakaste, C. Alexis, M. Arthaud-Day

1. Opening remarks.

2. Approval of Minutes. April 4, 2023 meeting. https://www.k-state.edu/grad/faculty-resources/graduate-council/agendaminutes/2023_agenda_minutes/GC2023_04_Minutes.pdf

Motion: Dr. Kleinhenz motioned to approve the minutes as presented.

Second: Dr. Ciampitti

Vote (YES-NO-ABSTAIN): 15-0-0. Motion carried.

3. Graduate School update

4. Academic Affairs Committee – Matthew Basel, Chair

- Report.
- Action Items.

See Chapter 5, The Graduate Faculty, of the Graduate Handbook for eligibility and nomination requirements. <https://www.k-state.edu/grad/student-success/graduate-handbook/chapter5.html>

a. Graduate Faculty Nominations:

Name	Position	Department/Program	Type	Page
Chad Mire	Adjunct Faculty	Diagnostic Medicine and Pathobiology	Member	6
Benjamin Wolfe	Teaching Professor/ Dean & CEO K-State Olathe	School of Applied and Interdisciplinary Studies	Member	9
Matias Ferreyra	Clinical Assistant Professor	Diagnostic Medicine and Pathobiology	Clinical	12
Mackenzie Hallman	Clinical Assistant Professor	Clinical Sciences	Clinical	15
Lance Noll	Clinical Assistant Professor	Diagnostic Medicine and Pathobiology	Clinical	18
Santosh Dhakal	Assistant Professor	Diagnostic Medicine and Pathobiology	Certification	21
Rachel Veenstra	Assistant Professor	Agronomy	Certification	24

Motion: The Academic Affairs Committee motions to approve all Member and Clinical nominations, and both requests for Certification as presented.
Vote (YES-NO-ABSTAIN): 14-0-0. Motion carried.

b. Course and Curriculum Items.

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password: <https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

Course Changes - https://kstate.curriculog.com/agenda:2027/form		
College	Course Number	Title
Business Administration	ACCTG 890	Seminars in Professional Accounting
Veterinary Medicine	AP 828	Electricity in Biological Systems
Engineering	BAE 815	Graduate Seminar 1: Literature Review
Agriculture	ENTOM 695	Insect Taxonomy
Business Administration	MANGT 623	Compensation and Performance Management
	MANGT 860	Managing the Triple Bottom Line Business
	MANGT 890	International Management
Arts and Sciences	MC 623	Communicating in Global Markets
Agriculture	WOEM 620	Human-Wildlife Contacts

Motion: The Academic Affairs Committee motions to approve all Course Changes as presented.
Vote (YES-NO-ABSTAIN): 14-0-0. Motion carried.

Curricular Changes - https://kstate.curriculog.com/agenda:2028/form	
College	Title
Business Administration	Master of Accountancy (M.ACC)

Curricular Changes - https://kstate.curriculog.com/agenda:2028/form	
College	Title
Arts and Sciences	Technical Writing and Professional Communication Graduate Certificate

Motion: The Academic Affairs Committee motions to approve both Curricular Changes as presented.

Vote (YES-NO-ABSTAIN): 14-0-0. Motion carried.

New Courses - https://kstate.curriculog.com/agenda:2029/form		
College	Course Number	Title
Veterinary Medicine	AP 897	Problems in Animal Welfare
Engineering	BAE 816	Graduate Seminar 2: Academic Writing and Publishing
	BAE 817	Graduate Seminar 3: Data Interpretation and Presentation
	BAE 818	Graduate Seminar 4: Research Presentation and Teaching
	CE 867	Advance Environmental Microbiology and Techniques
	CE 868	Chemicals in the Environment: Fate and Transport
Business Administration	SALES 891	Special Topics in Sales

Motion: The Academic Affairs Committee motions to approve all New Courses as presented.

Vote (YES-NO-ABSTAIN): 14-0-0. Motion carried.

New Curricula - https://kstate.curriculog.com/agenda:2030/form	
College	Title
Business Administration	Accelerated B.S. Business/M.S. in Accountancy
	Accelerated BSBA/Master of Business Administration

Motion: The Academic Affairs Committee motions to approve all New Curricula as presented.

Vote (YES-NO-ABSTAIN): 14-0-0. Motion carried.

5. Student Affairs Committee – A. Abby Knoblauch, Chair

- Report.
- Action Items.

6. Committee on Planning – Perla Reyes, Chair

- Report.
- Action Items:

A and B below are second readings for changes to the Graduate Handbook. They require a vote.

a. **Chapter 2, Section D** (*Expiration date for master's courses*) - **Reading Two**

D. COURSES

Graduate study demands a high degree of intellectual aptitude. It presupposes a broad preparation and involves the acquisition of specialized knowledge. These facts should be reflected in the graduate student's program of study. Credits that were earned more than seven years prior to the semester in which the program of study is approved cannot be accepted in which the student completes all degree requirements may not be used to satisfy the degree requirements except as noted in Chapter 2, section D.6 and Chapter 2, section J.4.

Motion: The Committee on Planning motions to approve the changes to **Chapter 2, Section D** above for the 2023-2024 Graduate Handbook.

Vote (YES-NO-ABSTAIN): 13-0-0. Motion carried.

b. **Chapter 2, Section J4** (*Competency revalidation of courses - clarifying language*) - **Reading Two**

If a student's program of study includes any course credits more than seven years old at the time the student is ~~about~~ expected to complete all degree requirements, the final master's examination will normally include an examination over the body of course work listed on the program of study.

Motion: The Committee on Planning motions to approve the changes to **Chapter 2, Section J4** above for the 2023-2024 Graduate Handbook.

Vote (YES-NO-ABSTAIN): 16-0-0. Motion carried

7. Assessment and Review Committee – Haijun Kang, Chair

- Report.
- Action Items

8. Graduate Student Council – Kortnee Vandonge, President

- Report.
- Action Items

9. Informational Items.

- a. Graduate faculty memberships approved by the Dean.

Name	Position	Department/Program
Santosh Dhakal	Assistant Professor	Diagnostic Medicine and Pathobiology
Rachel Veenstra	Assistant Professor	Agronomy

- b. Emergency non-graduate faculty to teach graduate courses.

Name	Position	Course
Jessica Nelson	Instructor	EDSP 853 - College Students with Disabilities

10. Adjournment. The Council adjourned at 4:04 pm.