

## **Graduate Council Meeting Agenda**

May 3, 2022 – 3:30 p.m.

Room 227 - K-State Student Union

[Zoom Link](#), Meeting ID: 962 1698 6112

### **1. Opening remarks.**

- Graduate Council election results

#### **College of Technology and Aviation**

Siny Joseph, Associate Professor, *Integrated Studies*

#### **College of Health and Human Sciences**

Bernadette Olson, Instructor, *Food, Nutrition, Dietetics, and Health*

#### **College of Veterinary Medicine**

Matthew Basel, Assistant Professor, *Anatomy and Physiology*

#### **Applied Natural Sciences Academic Area**

Michael Kleinhenz, Assistant Professor, *Clinical Sciences*

#### **Basic Natural Sciences Academic Area**

Paige Adams, Teaching Assistant Professor, *Diagnostic Medicine and Pathobiology*

Joel Spencer, Associate Professor, *Geology*

#### **Social Sciences Academic Area**

Valerie Padilla Carroll, Associate Professor, *Social Transformation Studies*

Heather S. Woods, Assistant Professor, *Communication Studies & Journalism and Mass Communications*

### **2. Approval of Minutes.** April 5, 2021 meeting. [https://www.k-state.edu/grad/faculty-resources/graduate-council/agendaminutes/2022\\_agenda\\_minutes/GC2022\\_4\\_Minutes.pdf](https://www.k-state.edu/grad/faculty-resources/graduate-council/agendaminutes/2022_agenda_minutes/GC2022_4_Minutes.pdf)

Motion:

Second:

Vote (YES-NO-ABSTAIN):

### **3. Graduate School update.**

- Graduate School Report from the Dean
- Dr. Reznikoff – Recognition
- Commencement - update

### **4. Graduate Council committee chairs**

### **5. Academic Affairs Committee – Dana Vanlandingham, Co-Chair; Timothy Durrett, Co-Chair**

- Report.

- Action Items.

a. Graduate Faculty Nominations.

Name	Position	Department/Program	Type	Page
Leslie Weaver	Clinical Assistant Professor	Clinical Sciences	Clinical	9
Alex Becnel	Associate Professor	Special Education, Counseling and Student Affairs	Certification	13
Barbara Mitchell	Associate Professor	Special Education, Counseling and Student Affairs	Certification	16

Motion:

Second:

Vote (YES-NO-ABSTAIN):

b. Course and Curriculum Items.

To view course and curriculum proposals, log into Curriculog (<https://kstate.curriculog.com/>) using your K-State eID.

Each section of proposals listed below includes a link to a Curriculog agenda. Click on the link to view the proposals for that section. A list of proposals will appear.

- Click the proposal name to show proposal details.

For additional information on viewing a proposal:

<http://www.k-state.edu/curriculog/training/help/proposals/view/index.html>

Expedited Curricula Changes - <a href="https://kstate.curriculog.com/agenda:1642/form">https://kstate.curriculog.com/agenda:1642/form</a>		
College	Title	Effective Date
Health and Human Sciences	Concurrent B.S./M.S. in Nutrition, Dietetics, and Sensory Sciences	Fall 2022
Arts and Sciences	Graduate Certificate in Quantitative Techniques of Data Science	Fall 2022
Architecture, Planning and Design	Master of Industrial Design (M.I.N.D.D.) (post-baccalaureate track)	Fall 2022
	Master of Industrial Design (M.I.N.D.D.)(non-baccalaureate track)	Fall 2022
	Master of Interior Architecture (M.I.A.R.C.) (post-baccalaureate)	Fall 2022
	Master of Interior Architecture (non-baccalaureate MIARC)	Fall 2022

<b>Expedited Course Changes - <a href="https://kstate.curriculog.com/agenda:1643/form">https://kstate.curriculog.com/agenda:1643/form</a></b>			
<b>College</b>	<b>Course Number</b>	<b>Title</b>	<b>Effective Date</b>
Agriculture	AGED 615	Laboratory Instructional Techniques in Teaching AgriScience	Fall 2022
	AGED 823	Agricultural Education for Beginning Teachers	Fall 2022
Education	EDCI 816	Approaches to Literary Instruction	Fall 2022
	EDCI 818	Theoretical Models of Literacy	Fall 2022
	EDCI 840	Literacy Assessment	Fall 2022
	EDCI 841	Striving Literacy Learners	Fall 2022
	EDCI 972	Advanced Study of the Literacy Process	Fall 2022
Agriculture	GRSC 615	Animal Food Safety	Fall 2022
Arts and Sciences	MUSIC 722	Arranging for Bands	Fall 2022
	MUSIC 723	Arranging Choral Music	Fall 2022
	MUSIC 728	Advanced Instrumental Rehearsal Techniques	Fall 2022
	MUSIC 729	Advanced Choral Rehearsal Techniques	Fall 2022
	MUSIC 730	Organization and Administration of School Music Programs	Fall 2022

Motion: The committee motions to approve all Expedited Curricula Changes and all Expedited Course Changes as presented.

Second: N/A

Vote (YES-NO-ABSTAIN):

<b>Standard Curricula Changes - <a href="https://kstate.curriculog.com/agenda:1644/form">https://kstate.curriculog.com/agenda:1644/form</a></b>		
<b>College</b>	<b>Title</b>	<b>Effective Date</b>
Engineering	Concurrent Bachelors in Mechanical Engineering/Masters of Business Administration	Spring 2023
Health and Human Sciences	Gerontology (M.S.)	Spring 2023
	Gerontology Graduate Certificate	Spring 2023

Standard Course Changes - <a href="https://kstate.curriculog.com/agenda:1645/form">https://kstate.curriculog.com/agenda:1645/form</a>			
College	Course Number	Title	Effective Date
Engineering	BAE 660	Hydraulic Transport in Biological Systems	Spring 2023
	CIS 732	Machine Learning and Pattern Recognition	Spring 2023
Health and Human Sciences	GERON 615	Long-Term Care Administration Internship	Spring 2023
	GERON 620	Independent Study in Gerontology	Spring 2023
	GERON 625	Advanced Physical Health & Well-Being of Older Adults	Spring 2023
	GERON 630	Advanced Mental Health & Aging	Spring 2023
	GERON 725	Advanced Topics in Gerontology	Spring 2023
	GERON 730	Advanced Sexuality & Aging	Spring 2023
	GERON 740	Advanced Creativity & Aging	Spring 2023
	GERON 772	Adult Development & Aging	Spring 2023
	GERON 774	Advanced Environments & Aging	Spring 2023
	GERON 775	Advanced Diversity in the Aging Experience	Spring 2023
	GERON 776	Advanced Program Design, Implementation, & Evaluation in Gerontology	Spring 2023
	GERON 777	Advanced Policy & Advocacy in Gerontology	Spring 2023
	GERON 778	Advanced Aging Family Dynamics & Caregiving	Spring 2023
	GERON 799	Professional Application in Gerontology	Spring 2023
Arts and Sciences	POLSC 736	Strategic Management of Public and Nonprofit Organizations	Spring 2023

Motion: The committee motioned to approve all Standard Curricula Changes and Standard Course Changes as proposed.

Second: N/A

Vote (YES-NO-ABSTAIN):

New Courses - <a href="https://kstate.curriculog.com/agenda:1646/form">https://kstate.curriculog.com/agenda:1646/form</a>			
College	Course Number	Title	Effective Date
Arts and Sciences	ENGL 772	Creative Writing Workshop: The YA Novel	Spring 2023
Engineering	ME 626	Introduction to Micro-Electromechanical Systems	Spring 2023
	ME 627	Introduction to Biomedical Micro-Electromechanical Systems	Spring 2023
	ME 826	Intermediate Micro-Electromechanical Systems	Spring 2023
	ME 827	Intermediate Biomedical Micro-Electromechanical Systems	Spring 2023

New Curricula - <a href="https://kstate.curriculog.com/agenda:1647/form">https://kstate.curriculog.com/agenda:1647/form</a>		
College	Title	Effective Date
Engineering	Concurrent B.S. in Mechanical Engineering and M.S. in Nuclear Engineering	Spring 2023
	Concurrent B.S./M.S. in Mechanical Engineering	Spring 2023

Motion: The committee motions to approve all New Courses and New Curricula as listed.

Second: N/A

Vote (YES-NO-ABSTAIN):

Discontinued Courses - <a href="https://kstate.curriculog.com/agenda:1648/form">https://kstate.curriculog.com/agenda:1648/form</a>			
College	Course Number	Title	Effective Date
Architecture, Planning and Design	IARC 610	Advanced Digital Applications and Fabrications	Fall 2022
	IARC 668	Study Abroad Experience	Fall 2022
	IARC 853	Professional Practice	Fall 2022

Motion: The committee motions to approve all three Discontinue Courses as presented.

Second: N/A

Vote (YES-NO-ABSTAIN):

#### 6. Student Affairs Committee – Doris Carroll, Chair; A. Abby Knoblauch, Chair-elect

- Report.
- Action Items.

#### 7. Committee on Planning – Viktor Chikan, Chair; Perla Reyes, Chair-elect

- Report.

- a) Reading One - **Master's and Doctoral Supervisory Committees**, Chapters 2B and 3B respectively. (Appendix A)

- Action Items

#### **8. Assessment and Review Committee – Haijun Kang, Chair; Andrew Rys, Chair-elect**

- Report.

##### Mid-Cycle Program Review List

Reporting Year	Program Name	Degree Offered	Department
2022	Architectural Engineering	M	Architectural Engineering & Construction Science
2022	Biological and Agri Engg	M, D	Biological and Agricultural Engineering
2022	Chemical Engineering	M, D	Chemical Engineering
2022	Civil Engineering	M, D	Civil Engineering
2022	Computer Science	M, D	Computer Science
2022	Elec and Comp Engineering	M, D	Electrical and Computer Engineering
2022	Electrical Engineering	M, D	Electrical and Computer Engineering
2022	Hort & Natural Resources	M, D	Horticulture and Natural Resources
2022	Industrial Engineering	M, D	Industrial and Manufacturing Systems Management
2022	Master of Engineering Mgmt	M	Industrial and Manufacturing Systems Management
2022	Mechanical Engineering	M, D	Mechanical and Nuclear Engineering
2022	Nuclear Engineering	M, D	Mechanical and Nuclear Engineering
2022	Operations Research	M	Industrial and Manufacturing Systems Management

- Action Items

#### **9. Graduate Student Council – Tucker Graff, President**

- Report.
- Action Items

#### **10. University Research and Scholarship – Sarah Reznikoff, Interim Associate Dean**

- Report.

#### **11. Adjournment.**

## Appendix A

Chapters 2B and 3B, respectively (Master's and Doctoral Supervisory Committees)

### B. THE SUPERVISORY COMMITTEE

Upon admission to a master's degree program, the student confers with the head of the academic program and selects an advisor or major professor pro term from among the graduate faculty who are qualified to direct master's students and who are willing to assume the responsibility. ~~Upon the recommendation of the head of the academic program, the Dean of the Graduate School then appoints a supervisory committee consisting of the major professor, who chairs the committee, and at least two other members of the graduate faculty\*\*.~~ The academic program recommends a supervisory committee for each student to the Graduate School. The supervisory committee shall consist of a major professor, who chairs the committee, and at least two other members of the graduate faculty\*\*. After reviewing this recommendation, the Dean of the Graduate School approves the supervisory committee. In addition to the members recommended, the Dean of the Graduate School may appoint other members to the supervisory committee from the graduate faculty. All members of a student's supervisory committee participate as peers and have the responsibility for planning the program of study, advising the student, administering the final examination or evaluating the culminating experience, ensuring that University regulations and program requirements are met, and ensuring that the student's master's program is of high quality.

The supervisory committee also is responsible for ensuring that no conflicts of interest exist. Conflicts of interest to be avoided include those that may arise from personal or professional relationships between committee members, committee members and the student, with funding sources, and with any other stakeholders.

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### B. THE SUPERVISORY COMMITTEE

Upon admission to a doctoral program, the student confers with the head of the academic program and selects an advisor or major professor pro tem from among the graduate faculty who are certified to direct dissertations and who are willing to assume the responsibility. ~~Upon the recommendation of the head of the academic program, the Dean of the Graduate School then appoints a supervisory committee consisting of the major professor, who chairs the committee, and at least three other members of the graduate faculty.~~ The academic program recommends a supervisory committee for each student to the Graduate School. The supervisory committee shall consist of a major professor, who chairs the committee, and at least three other members of the graduate faculty\*\*. After reviewing this recommendation, the Dean of the Graduate School approves the supervisory committee. On doctoral committees having co-major professors, at least one must be certified to direct dissertations. One member of the supervisory committee must be a graduate faculty member from outside the major professor's department. In addition to the members recommended, the Dean of the Graduate School may appoint other members to the supervisory committee from the graduate faculty. All members of a student's supervisory committee participate as peers and have the responsibility for planning the program of study, advising the student, administering the preliminary and final examinations, ensuring

that University regulations and program requirements are met, and ensuring that the student's doctoral program is of high quality.

The supervisory committee also is responsible for ensuring that no conflicts of interest exist. Conflicts of interest to be avoided include those that may arise from personal or professional relationships between committee members, committee members and the student, with funding sources, and with any other stakeholders.

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<sup>\*\*</sup> Special restrictions apply to visiting, part-time, adjunct, or emeritus faculty and to graduate faculty associates. See Chapter 5, Section D.