

Graduate Council Meeting Agenda
February 1, 2022 – 3:30 p.m.
[Zoom Link](#), Meeting ID: 962 1698 6112

1. Opening remarks.

2. Approval of Minutes. December 7, 2021 meeting. https://www.k-state.edu/grad/faculty-resources/graduate-council/agendaminutes/2021_agenda_minutes/GC2021_12_Minutes.pdf

Motion:

Second:

Vote (YES-NO-ABSTAIN):

3. Graduate School update.

- Graduate School Report from the Dean.
- Elections: 13 members leaving and 8 seats open (Appendix C)

4. Graduate Council – coordinated work and feedback loop with the campus

- Grad Council annual goals.
- Graduate Education Challenges.
- Graduate Education Successes and Best Practices.

5. Academic Affairs Committee – Dana Vanlandingham, Co-Chair; Timothy Durrett, Co-Chair

- Report.
- Action Items.

a. Graduate Faculty Nominations.

| Name | Position | Department/Program | Type | Page |
|---------------------------|------------------------------|---|---------------|------|
| Brandie Disberger | Teaching Assistant Professor | Communications and Agricultural Education | Membership | 13 |
| Chance Lee | Assistant Professor | Staley School of Leadership Studies | Membership | 18 |
| Vera Smirnova | Assistant Professor | Geography and Geospatial Sciences | Membership | 21 |
| | | | | |
| Terry Felderhoff | Research Assistant Professor | Agronomy | Associate | 24 |
| Katherine Jordan | Adjunct Assistant Professor | Agronomy | Associate | 27 |
| Miki Loschky | Teaching Assistant Professor | Modern Languages | Associate | 30 |
| Alison Posey | Visiting Assistant Professor | Modern Languages | Associate | 33 |
| | | | | |
| Bruno Carneiro e Pedreira | Assistant Professor | Agronomy | Certification | 36 |

| Name | Position | Department/Program | Type | Page |
|-------------------|------------------------------|--|---------------|------|
| Brandie Disberger | Teaching Assistant Professor | Communications and Agricultural Education | Certification | 13 |
| Sara Hadavi | Assistant Professor | Landscape Architecture and Regional & Community Planning | Certification | 39 |
| Susmita Rishi | Assistant Professor | Landscape Architecture and Regional & Community Planning | Certification | 42 |
| Joseph Watson | Assistant Professor | Architecture | Certification | 45 |

Motion:

Second:

Vote (YES-NO-ABSTAIN):

b. Course and Curriculum Items.

To view course and curriculum proposals, log into Curriculog (<https://kstate.curriculog.com/>) using your K-State eID.

Each section of proposals listed below includes a link to a Curriculog agenda. Click on the link to view the proposals for that section. A list of proposals will appear.

- Click the proposal name to show proposal details.

For additional information on viewing a proposal:

<http://www.k-state.edu/curriculog/training/help/proposals/view/index.html>

| Expedited Curricula Changes - https://kstate.curriculog.com/agenda:1554/form | | |
|---|--|----------------|
| College | Title | Effective Date |
| Architecture, Planning, and Design | Architecture (M.ARCH) (Non-Baccalaureate track) | Fall 2022 |
| | Master of Architecture (M.ARCH) (Post-Baccalaureate track) | Fall 2022 |
| Veterinary Medicine | Veterinary Medicine (D.V.M.) | Fall 2022 |

Motion:

Second:

Vote (YES-NO-ABSTAIN):

| Expedited Course Changes - https://kstate.curriculog.com/agenda:1555/form | | | |
|--|---------------|---|----------------|
| College | Course Number | Title | Effective Date |
| Architecture, Planning, and Design | IAID 680 | Production Furniture for the Contract Market Research | Fall 2022 |
| | IAID 681 | Production Furniture for the Contract Market Design | Fall 2022 |

| Expedited Course Changes - https://kstate.curriculog.com/agenda:1555/form | | | |
|---|----------------------|----------------------------------|-----------------------|
| College | Course Number | Title | Effective Date |
| | IAID 824 | Advanced Furniture Design Studio | Fall 2022 |
| Veterinary Medicine | AP 838 | Anatomy 1 | Fall 2022 |

Motion:

Second:

Vote (YES-NO-ABSTAIN):

| Standard Curricula Changes - https://kstate.curriculog.com/agenda:1556/form | | |
|---|---|-----------------------|
| College | Title | Effective Date |
| Health and Human Sciences | Food, Nutrition, Dietetics and Health (Ph.D.) | Fall 2022 |
| | Health and Human Sciences (Ph.D.) | Fall 2022 |
| | Prevention Science (M.S.) | Fall 2022 |
| | Prevention Science in HDFS (Ph.D.) | Fall 2022 |

Motion:

Second:

Vote (YES-NO-ABSTAIN):

| Standard Course Changes - https://kstate.curriculog.com/agenda:1557/form | | | |
|--|----------------------|---|-----------------------|
| College | Course Number | Title | Effective Date |
| Architecture, Planning, and Design | IAID 602 | Furniture Design II | Fall 2022 |
| | IAID 625 | Lighting | Fall 2022 |
| | IAID 814 | Furniture Design III | Fall 2022 |
| | IARC 628 | Construction Documentation | Fall 2022 |
| Health and Human Sciences | HDFS 770 | Development and Implementation of Prevention Science Programs | Fall 2022 |
| | HDFS 800 | Introduction to Human Development and Family Science Graduate Program | Fall 2022 |
| | HDFS 806 | Statistical Methods in Human Development and Family Science I | Fall 2022 |
| | HDFS 809 | Qualitative Research Methods in Human Development and Family Science | Fall 2022 |
| | HDFS 825 | Family Resource Management | Fall 2022 |
| | HDFS 852 | Theories of Human Development and Family Science | Fall 2022 |
| | HDFS 881 | Capstone in Human Development and Family Science | Fall 2022 |
| | HDFS 893 | Evaluation of Prevention Science Programs | Fall 2022 |

| Standard Course Changes - https://kstate.curriculog.com/agenda:1557/form | | | |
|---|---------------|---|----------------|
| College | Course Number | Title | Effective Date |
| | HDFS 906 | Statistical Methods in Human Development and Family Sciences II | Fall 2022 |
| | HDFS 981 | Applied Practicum in HDFS | Fall 2022 |
| | HDFS 982 | College Teaching Practicum in HDFS | Fall 2022 |
| | HDFS 983 | Research Practicum in HDFS | Fall 2022 |

Motion:

Second:

Vote (YES-NO-ABSTAIN):

| New Curricula - https://kstate.curriculog.com/agenda:1558/form | | |
|---|---|----------------|
| College | Title | Effective Date |
| Education | Indigenous Ed Leadership Certificate (IELC) | Fall 2022 |
| Health and Human Sciences | Concurrent B.S./M.S. in Fashion Studies | Fall 2022 |

Motion:

Second:

Vote (YES-NO-ABSTAIN):

| New Courses - https://kstate.curriculog.com/agenda:1559/form | | | |
|---|---------------|--|----------------|
| College | Course Number | Title | Effective Date |
| Agriculture | AGCOM 716 | Technical Communication in Agricultural Education and Communications | Fall 2022 |
| | AGCOM 717 | Proposal Development in Agricultural Education and Communications | Fall 2022 |
| | AGCOM 718 | Grantwriting in Agricultural Education and Communications | Fall 2022 |
| | AGCOM 733 | Graphical Design and Theory in Agricultural Communications | Fall 2022 |
| | AGCOM 738 | Utilizing Online Media in Agricultural Communications | Fall 2022 |
| | AGCOM 800 | Foundations of Agricultural Communications | Fall 2022 |
| | AGED 732 | Leadership Analysis Through Film | Fall 2022 |
| | AGED 734 | Methods of Technological Change in Agriculture | Fall 2022 |
| | AGED 736 | Teaching Diverse Learners in Agricultural Education | Fall 2022 |

| New Courses - https://kstate.curriculog.com/agenda:1559/form | | | |
|---|---------------|---|----------------|
| College | Course Number | Title | Effective Date |
| | AGED 738 | Assessing Learning in Agricultural Education | Fall 2022 |
| | AGED 830 | Survey Development in Agricultural Education and Communications | Fall 2022 |
| | AGED 832 | Foundations and Theory of Agricultural Leadership | Fall 2022 |
| | AGED 838 | Qualitative Design in Agricultural Education and Communications | Fall 2022 |
| Architecture, Planning, and Design | IAID 605 | Problems in IAID | Fall 2022 |
| | INDD 605 | Problems in INDD | Fall 2022 |
| | INDD 644 | Internship | Fall 2022 |
| | INDD 645 | Internship Report | Fall 2022 |
| | INDD 664 | Summer Internship | Fall 2022 |
| | INDD 665 | Summer Internship Report | Fall 2022 |
| Arts and Sciences | GEOG 841 | Advanced Fluvial Geomorphology | Fall 2022 |
| | MUSIC 846 | Marching Band - Graduate Level | Fall 2022 |
| | MUSIC 847 | Cat Band - Graduate Level | Fall 2022 |
| | POLSC 774 | Teaching the Institutions of Government | Fall 2022 |
| | POLSC 775 | Teaching the Bill of Rights | Fall 2022 |
| | POLSC 780 | Engaged Citizens: Public Policy Issues and Processes | Fall 2022 |
| | POLSC 781 | Teaching the Theoretical Foundations of Constitutional Government | Fall 2022 |
| | POLSC 782 | Teaching the Historical Origins of Constitutional Government | Fall 2022 |
| | POLSC 783 | Teaching the Development of Constitutional Principles | Fall 2022 |
| | POLSC 787 | Teaching Citizenship | Fall 2022 |
| | POLSC 788 | Teaching the Constitutional Principles of America's Founders | Fall 2022 |
| | POLSC 789 | Methods and Materials in Civic Education | Fall 2022 |
| | STRAN 600 | Pathways to Social Change | Fall 2022 |

| New Courses - https://kstate.curriculog.com/agenda:1559/form | | | |
|---|---------------|--|----------------|
| College | Course Number | Title | Effective Date |
| Business Administration | ACCTG 840 | Introduction to Academic Accounting Research | Fall 2022 |
| Engineering | CIS 861 | Data Science in Practice | Fall 2022 |
| Graduate School | GRAD 700 | Graduate Education Abroad | Fall 2022 |
| Health and Human Sciences | FNDH 980 | Graduate Seminar in Food, Nutrition, Dietetics and Health | Fall 2022 |
| | HDFS 752 | Social Justice Approach to Prevention in HDFS | Fall 2022 |
| | HHS 888 | Foundations in Research Methodology | Fall 2022 |
| | HHS 995 | Grant Writing and Management | Fall 2022 |
| | IDFS 650 | Resilient Systems for a Sustainable World | Fall 2022 |
| | IDFS 670 | Problem Solving for a Sustainable World | Fall 2022 |
| | IDFS 750 | Leading Change for a Sustainable World | Fall 2022 |
| Veterinary Medicine | AP 805 | Cell Physiology | Fall 2022 |
| | AP 807 | Integrated Physiological Systems I | Fall 2022 |
| | AP 817 | Integrated Physiological Systems 2 | Fall 2022 |
| | AP 835 | Animal Care and Welfare | Fall 2022 |
| | CS 832 | Antimicrobial Resistance in Bacteria: A One Health Perspective | Fall 2022 |
| | VAP 805 | Cell Physiology | Fall 2022 |
| | VAP 807 | Veterinary Systems 1 | Fall 2022 |
| | VAP 817 | Veterinary Systems 2 | Fall 2022 |
| | VAP 835 | Animal Care and Welfare | Fall 2022 |
| | VCS 832 | Antimicrobial Resistance in Bacteria: A One Health Perspective | Fall 2022 |

The Graduate Council Academic Affairs Committee approved the following courses with the request that they consider a name change to more accurately reflect the unit for which they are proposed: AGCOM 716, AGCOM 717, AGCOM 718, AGCOM 733, AGED 734, and AGED 830. The department updated the course titles on 1/26/22.

The Graduate Council Academic Affairs Committee approved the following courses with the recommendation that the respective departments be contacted regarding potential impacts on other programs: HDFS 752 and CIS 861. In response, the catalog description for CIS 861 was updated on 1/24/22 and the title for HDFS 752 was updated on 1/26/22.

Motion:

Second:

Vote (YES-NO-ABSTAIN):

| Discontinued Courses - https://kstate.curriculog.com/agenda:1560/form | | | |
|--|---------------|-----------------------------------|----------------|
| College | Course Number | Title | Effective Date |
| Health and Human Sciences | GNHE 780 | Problems in General Human Ecology | Fall 2022 |

Motion:

Second:

Vote (YES-NO-ABSTAIN):

6. Student Affairs Committee – Doris Carroll, Chair; A. Abby Knoblauch, Chair-elect

- Report.
- Action Items.

7. Committee on Planning – Viktor Chikan, Chair; Perla Reyes, Chair-elect

- Report.
- Action Items.

a) READING ONE: Chapter 1, Section B.4 Revision (Graduate Pathway Program) (Appendix A)

b) READING ONE: Chapter 6, Section B.3. Revision (Election Procedures) (Appendix B)

8. Assessment and Review Committee – Haijun Kang, Chair; Andrew Rys, Chair-elect

- Report.

Mid-Cycle Program Review List

| Reporting Year | Program Name | Degree Offered | Department |
|----------------|---------------------------|----------------|--|
| 2022 | Architectural Engineering | M | Architectural Engineering & Construction Science |
| 2022 | Biological and Agri Engg | M, D | Biological and Agricultural Engineering |
| 2022 | Chemical Engineering | M, D | Chemical Engineering |
| 2022 | Civil Engineering | M, D | Civil Engineering |
| 2022 | Computer Science | M, D | Computer Science |
| 2022 | Elec and Comp Engineering | M, D | Electrical and Computer Engineering |
| 2022 | Electrical Engineering | M, D | Electrical and Computer Engineering |
| 2022 | Hort & Natural Resources | M, D | Horticulture and Natural Resources |

| | | | |
|------|--------------------------------|------|---|
| 2022 | Horticulture | M, D | Horticulture and Natural Resources |
| 2022 | Industrial Engineering | M, D | Industrial and Manufacturing Systems Management |
| 2022 | Master of Engineering Mgmt | M | Industrial and Manufacturing Systems Management |
| 2022 | Mechanical Engineering | M, D | Mechanical and Nuclear Engineering |
| 2022 | Nuclear Engineering | M, D | Mechanical and Nuclear Engineering |
| 2022 | Operations Research | M | Industrial and Manufacturing Systems Management |
| 2022 | Pathobiology | D | Diagnostic Medicine and Pathobiology |
| 2022 | Software Engineering | M | Computer Science |
| 2022 | Veterinary Biomedical Sciences | M | Diagnostic Medicine and Pathobiology |

- Action Items.

9. Graduate Student Council – Pingping Chen, President

- Report.
- Action Items

10. University Research and Scholarship – Sarah Reznikoff, Interim Associate Dean

- Report.

The Graduate School will host monthly round tables during the Spring 2022 semester (in February, March, April) for graduate faculty members to discuss and reflect on their roles in working with graduate students. Experienced graduate faculty will participate in these conversations to share their knowledge and facilitate discussion. Faculty who became graduate faculty in the last three years are especially encouraged to attend. Fill the survey [here](#) to indicate interest and to sign up for the mailing list before February 1st.

11. Informational Items.

a. Emergency Nominations for Non-Graduate Faculty to Teach Graduate Courses

| Name | Position | Department/Program | Courses |
|-------------------|------------------------------|---------------------------|----------------|
| Terry Felderhoff | Research Assistant Professor | Agronomy | AGRON 980 |
| Jeffrey Siegfried | Fellow (Post Doctorate) | Agronomy | AGRON 655 |

b. Faculty Memberships

| Name | Position | Department/Program | Type |
|-------------------------------|---------------------|---------------------------|-------------|
| Bruno Carneiro de Pedreira | Assistant Professor | Agronomy | Membership |
| Benjamin McCloskey | Assistant Professor | Modern Languages | Membership |

12. Adjournment.

Appendix A

Reading One - Chapter 1, Section B.4 Revision (Graduate Pathway Program)

B4. Graduate Pathway Program

Kansas State University has been approved to offer the Graduate Pathway Program for students who need to complete one or two Intensive Language courses but are otherwise eligible to be admitted to a graduate program. The Pathways Program is a one semester program and a specific Pathways I-20 is issued to eligible applicants. Specific requirements of the Pathways Program include the following:

a. Admission to a graduate degree program for fall or spring semester only.

b. Part score ranges on English tests in one or two areas (see below) for entry into the Pathway program. Students would have to have at least one passing score (For example, a reading score of 20 on the IBT TOEFL test) to qualify for the Pathway program. Students with three weak areas (non-passing part scores) would be directed to the Full-time Intensive English Program.

| Part Score Ranges for Graduate Pathway Program Eligibility | | | |
|--|------------------|------------------|------------------|
| | Writing | Reading | Listening |
| IBT TOEFL | 16-19 | 16-19 | 16-19 |
| IELTS | 6 | 6 | 6 |
| EPT | 33-38 | 50-56 | 50-56 |
| PTE | 46-57 | | |

c. Enrollment in 1 or 2 of the 3 graduate support courses (below), students having three weak areas would be directed to the Full-time Intensive English Program.

(1) DAS 176 Advanced Reading Skills (3 crs.)

(2) DAS 177 Advanced Writing Skills (3 crs.)

(3) DAS 178 Advanced Listening Skills (3 crs.)

(4) Enrollments in one to two formal graduate classes excluding research hours depending on the number of DAS courses. The graduate course(s) must be scheduled around the DAS courses. These formal courses will be predetermined by graduate program at the time of admissions to the Pathways Program.

(5) Students must enroll in 9 credit hours even if on a graduate assistantship as a requirement for issuing an I-20 for the Pathways Program.

d. Completion of the Pathways Program is based on completion of all classes, English and academic, with grades of A or B. Students who do not demonstrate this may be permitted to continue on the Pathway I-20 for a second semester.

e. Once a student has completed the Pathways Program, the International Students and Scholars Office will issue the academic I-20.

Appendix B

READING ONE: Chapter 6, Section B.3. Revision (Election Procedures)

B.3 Election Procedures (changes are in red)

It is the responsibility of the Graduate Council to supervise the election of Graduate Council members from Academic Areas and colleges.

Each Academic Area will elect four representatives to the Graduate Council, and each representative will have a term of three years. Terms will be arranged that at least one member is elected each year from each Academic Area. The four representatives of each Academic Area must be from at least two colleges.

Each college will elect one representative to the Graduate Council, and each representative will have a term of three years. Terms will be arranged so that at least two college representatives are elected each year.

No academic unit within an Academic Area may have more than one member on the Graduate Council. A representative may serve no more than two terms consecutively.

The Graduate Council is responsible for supervising the election of Graduate Council members. No later than the second Monday of February, the Election Committee will call for nominations of eligible Graduate Faculty members **from each Academic Area** to stand for election for the vacant Graduate Council seats **within that respective Academic Area**. Ballots for the election of representatives to the Graduate Council will be provided electronically by the Dean of the Graduate School. **Graduate faculty in the Academic Area will vote for the representative(s) of their respective Academic Area. For the college representative position, each college will determine their own internal method for identifying a representative (i.e. election or nomination) and will be communicated by the Deans of the colleges to the Dean of the Graduate School.**

Members of the Graduate Faculty are eligible to serve as representatives to the Graduate Council. College and university administrators (those with more than 50% administrative appointments, e.g., the Provost, Vice- Provosts, Associate Provosts, Assistant Provosts, Deans, Associate Deans, Assistant Deans, Assistants to the Dean, etc.) are not eligible to serve as representatives. ~~Graduate Faculty from all departments and graduate programs within the college or the Academic Area vote for the eligible members.~~ The election of representatives must be completed by April 1.

Appendix C

Graduate Council members whose terms are ending.

Megan Rolf, Animal Sciences & Industry
 J. Scott Smith, Animal Sciences & Industry
 Bill Zhang, Engineering & Construction Science
 Timothy Durrett, Biochemistry & Molecular Biophysics
 Dana Vanlandingham, Diagnostic Medicine/Pathobiology
 Tareque Nasser, Finance
 Matthew Brueseke, Geology
 Jichul Jang, Hospitality Management
 Kutay Güler, Interior Architecture and Industrial Design
 Raluca Cozma, Journalism and Mass Communications
 Patricia Ackerman, K-State Aerospace and Technology Campus
 Melinda Ann Cro, Modern Languages
 Lisa Melander, Sociology, Anthropology, & Social Work

Open representative positions for 2022 Graduate Council elections:

| College Representatives: | | |
|--|--|---|
| Vacancy | Departments eligible for voting | Departments from which candidates are eligible for nomination |
| 1 vacancy: Technology and Aviation | Aviation; Integrated Studies | Aviation, Integrated Studies |
| 1 vacancy: Health and Human Sciences | Applied Human Sciences; Food, Nutrition, Dietetics, and Health; Gerontology; Hospitality Management; Interior Design and Fashion Studies; Personal Financial Planning; Kinesiology | Food, Nutrition, Dietetics, and Health; Gerontology; Hospitality Management; Interior Design and Fashion Studies; Personal Financial Planning; Kinesiology |
| 1 vacancy: Veterinary Medicine | Anatomy and Physiology; Clinical Sciences; Diagnostic Medicine/Pathobiology | Anatomy and Physiology; Clinical Sciences; Diagnostic Medicine/Pathobiology |
| Academic Area Representatives: | | |
| Vacancy | Departments eligible for voting | Departments from which candidates are eligible for nomination |
| 1 vacancies: Applied Natural Sciences | Agronomy; Animal Sciences and Industry; Clinical Sciences; Entomology; Food Science; Genetics; Grain Science and Industry; Horticulture and Natural Resources; Food, Nutrition, Dietetics and Health; Plant Pathology; Public Health; and School of Applied and Interdisciplinary Studies. | Clinical Sciences; Genetics; Food, Nutrition, Dietetics and Health; Public Health; and School of Applied and Interdisciplinary Studies. |
| 2 vacancies: Basic Natural Sciences | Anatomy and Physiology; Biochemistry; Biology; Chemistry; Diagnostic Medicine/Pathobiology; Geology; Kinesiology; and Physics. | Anatomy and Physiology; Biochemistry; Biology; Diagnostic Medicine/Pathobiology; Geology; Kinesiology; and Physics. |
| 2 vacancies: Social Sciences | Agricultural Economics; Applied Human Sciences; Communications and Agricultural Education; Economics; Gender, Women, and Sexuality Studies; Geography; Hospitality Management; Interior Design and Fashion Studies; Journalism and Mass Communications; Leadership Communications; Political Science; Psychological Sciences; Security Studies; and Sociology, Anthropology and Social Work. | Agricultural Economics; Communications and Agricultural Education; Economics; Gender, Women, and Sexuality Studies; Geography; Hospitality Management; Interior Design and Fashion Studies; Journalism and Mass Communications; Leadership Communications; Psychological Sciences; Security Studies; and Sociology, Anthropology and Social Work. |