

Graduate Council Meeting Minutes

November 1, 2022 – 3:30 p.m.

K-State Union, Room 227

Present: A.P. Adams, M. Basel, B. Beyer, L. Bonella (Hale Library), J. Canfield, D. Carroll, J. Gordon, T. Graff (GSC President), M. Higgins, S. Joseph, H. Kang, M. Kleinhenz, A.A. Knoblauch, M. Miller (Student Success Coord.), J. Nikkel (Global Campus), A. Nutsch, B. Olson, V. Padilla Carroll, C. Petrescu (Dean), P. Reyes, R. Sadykov, T. Smock, J. Spencer, G. Topham, K. Vandonge (GSC President-elect), H. Woods, M. Young (Faculty Assoc.)

Absent: I. Ciampitti, M. Flynn, A. Ivanov, M.K. Kim, Y. Li, S. Porath, A. Rys, M. Wei

1. Opening remarks.

2. Approval of Minutes. October 4, 2022 meeting. https://www.k-state.edu/grad/faculty-resources/graduate-council/agendaminutes/2022_agenda_minutes/GC2022_10_Minutes.pdf

Motion: Perla Reyes

Second: Abbey Nutsch

Vote (YES-NO-ABSTAIN): 19-0-0. Motion passed.

3. Graduate School update

The Graduate School is working with Academic Affairs to clarify curriculum requirements in the graduate catalog. This includes the use of standard program templates.

New graduate recruitment webinars are upcoming. There are over 230 domestic and international attendees signed up for the first webinar.

4. Graduate Council Committee Chairs leadership meeting

There was in-depth discussion about accelerated (4+1) program catalog information and how to list the plans, especially the nine credit hours that is shared between the two programs.

5. Academic Affairs Committee – Abbey Nutsch, Chair

- Report.
- Action Items.

See Chapter 5, The Graduate Faculty, of the Graduate Handbook for eligibility and nomination requirements. <https://www.k-state.edu/grad/student-success/graduate-handbook/chapter5.html>

a. Graduate Faculty Nominations:

Name	Position	Department/Program	Type	Page
Stephanie Davison	Professor of Practice	Landscape Architecture and Regional & Community Planning	Member	5
Melissa Holmes	Assistant Director II	Curriculum and Instruction	Member	8
Mischel Miller	Teaching Assistant Professor	Educational Leadership	Member	11

Name	Position	Department/Program	Type	Page
Douglas Shane	Teaching Assistant Professor	Applied and Interdisciplinary Studies	Member	14
Teng Yang	Teaching Assistant Professor	Applied and Interdisciplinary Studies	Member	17
Sheila Coomes	Instructor	Accounting	Associate	20
Kelly Whitehair	Instructor	Food, Nutrition, Dietetics, and Health	Associate	23
Shabina Kavimandan	Assistant Professor	Curriculum and Instruction	Certification	26
Angela Kraemer-Holland	Assistant Professor	Curriculum and Instruction	Certification	29
Greg Newmark	Research Professor	Civil Engineering	Certification	32
Ambyr Rios	Assistant Professor	Curriculum and Instruction	Certification	36
Douglas Shane	Teaching Assistant Professor	Applied and Interdisciplinary Studies	Certification	14
Eileen Wertzberger	Assistant Professor	Curriculum and Instruction	Certification	39
Teng Yang	Teaching Assistant Professor	Applied and Interdisciplinary Studies	Certification	17

Motion: The Academic Affairs Committee motions to approve all nominations for regular membership.

Vote (YES-NO-ABSTAIN): 18-0-0. Motion passed.

Motion: The Academic Affairs Committee motions to approve all graduate faculty associate nominations.

Vote (YES-NO-ABSTAIN): 18-0-0. Motion passed.

Motion: The Academic Affairs Committee motions to approve all requests for certification.

Vote (YES-NO-ABSTAIN): 19-0-0. Motion passed.

b. Course and Curriculum Items.

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password: <https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

Course Changes - https://kstate.curriculog.com/agenda:1801/form		
College	Course Number	Title
Education	EDCI 801	Internship in K-12 Schools
Health and Human Sciences	IDFS 650	Resilient Systems for a Sustainable World
	IDFS 670	Problem Solving for a Sustainable World

Motion: The Academic Affairs Committee motions to approve all course changes as presented.
Vote (YES-NO-ABSTAIN): 20-0-0. Motion passed.

Curricula Changes - https://kstate.curriculog.com/agenda:1802/form	
College	Title
School of Applied and Interdisciplinary Studies (Olathe)	Professional Interdisciplinary Sciences Graduate Certificate
	Professional Science Master's in Applied Biosciences
	Professional Skills for STEM Practitioners Graduate Certificate

Motion: The Academic Affairs Committee motions to approve all curricular changes as presented.
Vote (YES-NO-ABSTAIN): 19-0-0. Motion passed.

New Courses - https://kstate.curriculog.com/agenda:1804/form		
College	Course Number	Title
	COMM 843	Communication and Technology
Staley School of Leadership	LEAD 818	Qualitative Approaches to Studying Leadership & Engagement
Arts and Sciences	MC 840	Social Media Data Visualization

Motion: The Academic Affairs Committee motions to approve all new courses as presented.
Vote (YES-NO-ABSTAIN): 19-0-0. Motion passed.

New Curricula - https://kstate.curriculog.com/agenda:1803/form	
College	Title
Health and Human Sciences	Accelerated B.S. in Personal Financial Planning/Master of Business Administration
Arts and Sciences	Accelerated Chemistry (B.S.) Master of Business Administration (MBA)

Motion: The Academic Affairs Committee motions to approve both new curricula as presented.
Vote (YES-NO-ABSTAIN): 18-0-0. Motion passed.

Discontinued Courses - https://kstate.curriculog.com/agenda:1805/form		
College	Course Number	Title
Health and Human Sciences	AT 645	Private Label Apparel Product Development

Motion: The Academic Affairs Committee motions to approve the discontinuation of AT 645.
Vote (YES-NO-ABSTAIN): 19-0-0. Motion passed.

6. Student Affairs Committee – A. Abby Knoblauch, Chair

- Report.

The committee made a formal recommendation to the Council that the names of all dissertation committee members be recorded on the title page when a student formally submits the dissertation.

Benchmarking on other policies in the Graduate Handbook.

- Action Items.

7. Committee on Planning – Perla Reyes, Chair

- Report.
- Action Items:

8. Assessment and Review Committee – Haijun Kang, Chair

- Report.

More accelerated (4+1) programs are appearing before the committee. Based on input from Office of Assessment and ARC, the protocol is now to green line 4+1 programs if they include the existing assessment plans since the two programs in a 4+1 degree already have approved assessment plans.

- Action Items

9. Graduate Student Council – Tucker Graff, President

- Report.

Winners of Research and the State, a poster forum for graduate students at Kansas State University, will represent the university at the 2023 Capitol Graduate Research Summit on March 22, 2023. There were 52 total participants this year--the most ever.

- Action Items

10. Informational Items.

- Graduate Faculty Memberships.

Name	Position	Department/Program
Angela Kraemer-Holland	Assistant Professor	Curriculum and Instruction
Ambyr Rios	Assistant professor	Curriculum and Instruction
Eileen Wertzberger	Assistant Professor	Curriculum and Instruction

11. Adjournment. The Council adjourned at 4:22 pm.