

August 1, 2025

Graduate Curriculum Approval Process Timeline

New Graduate Program proposals take approximately 9 months to complete the shared governance approval process. They must be submitted to the Graduate Council by September 10 to be launched the following Fall semester. The full approval process must be completed by the last meeting of the Board of Regents for the new program to be entered into the new academic year's Graduate Catalog.

To have programs launched in the Spring semester of the next calendar year, they must be submitted to the Graduate School before January 10.

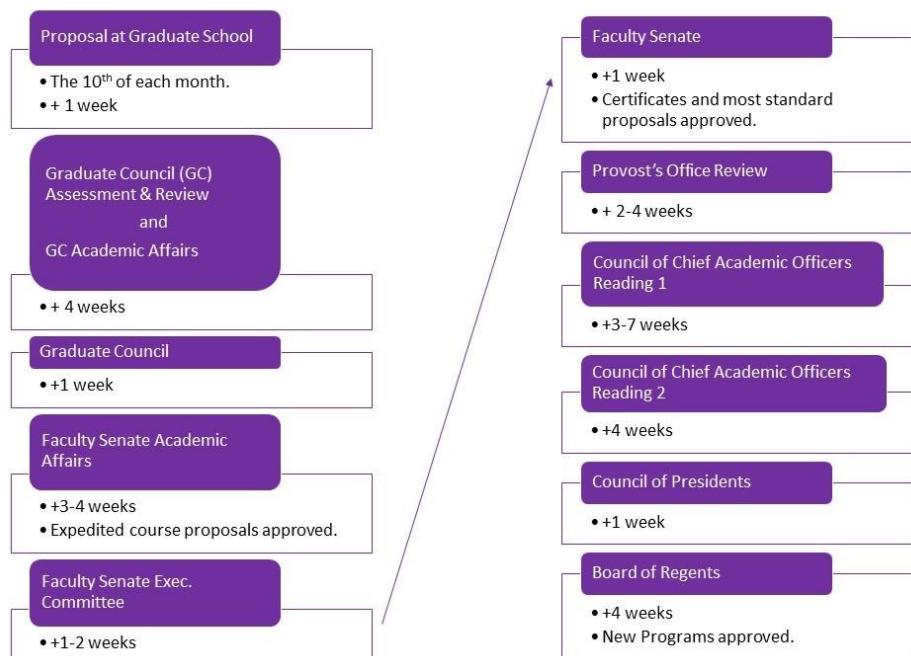
New Graduate Course proposals can be submitted any time during the academic year. However, it takes at least 2 months for approval by the Graduate Council. More time is required for Faculty Senate approval and Registrar's processing.

Graduate Program Change proposals can be submitted any time during the academic year. However, it takes at least 2 months for them to be approved by the Graduate Council. The full approval process must be completed by the last meeting of the Faculty Senate for the modified program to be entered into the new academic year's Graduate Catalog.

Important Note: *Any type of graduate curriculum proposal must be submitted to the Graduate Council by September 10 to successfully navigate the entire shared governance process and be launched the following academic year.*

For a complete description of the curriculum approval process, see the Registrar's website: <https://www.k-state.edu/curriculog/deadlines/>

Mapping of the Approval Process with Timeline



Sample Approval Timeline for a New Graduate Program

For a new program to be available in Fall 2026:

Process	If all information is available	Typical (Includes some discussion)	If proposal requires additional work
<i>Submit Proposal</i>	Prior to Sep 10, 2025	Prior to Sep 10, 2025	Prior to Sep 10, 2025
<i>GC-ARC*</i>	Sep. 16, 2025	Oct. 21, 2025	Nov. 18, 2025
<i>GC-AAC*</i>	Sep. 18, 2025	Oct. 16, 2025	Nov. 20, 2025
<i>Graduate Council</i>	Oct. 7, 2025	Nov. 4, 2025	Dec. 2, 2025
<i>FS AAC</i>	Oct. 21, 2025	Nov. 18, 2026	Dec. 16, 2025
<i>FS Exec.</i>	Oct. 28, 2025	Nov. 25, 2025	Jan. 27, 2026
<i>Faculty Senate</i>	Nov. 11, 2025	Dec. 9, 2025	Feb. 10, 2026
<i>Provost</i>	Nov. 2025	Jan. 2026	Mar. 2026
<i>CCAO Read 1</i>	Dec. 2025	Feb. 2026	Apr. 2026
<i>CCAO Read 2</i>	Jan. 2026	Mar. 2026	May 2026
<i>Council of Pres</i>	Feb. 2026	Apr. 2026	May 2026
<i>KBOR</i>	March Meeting	June Meeting	June Meeting
<i>In Catalog</i>	Fall 2026	Fall 2026	Fall 2026

For a new program to be available in Spring 2027:

Process	<u>If all information is available</u>	<u>Typical</u> (Includes some discussion)	<u>If proposal requires additional work</u>
<i>Submit Proposal</i>	Prior to Jan 10, 2026	Prior to Jan 10, 2026	Prior to Jan 10, 2026
<i>GC-ARC*</i>	Jan 20, 2026	Feb 17, 2026	Mar 24, 2026
<i>GC-AAC*</i>	Feb. 19, 2026	Feb. 19, 2026	Mar. 26, 2026
<i>Graduate Council</i>	Mar. 3, 2026	Mar. 3, 2026	Apr. 7, 2026
<i>FS AAC</i>	Apr. 21, 2026	Apr. 21, 2026	Apr. 21, 2026
<i>FS Exec.</i>	Apr. 28, 2026	Apr. 28, 2026	Apr. 28, 2026
<i>Faculty Senate</i>	May 12, 2026	May 12, 2026	May 12, 2026
<i>Provost</i>	Jun. 2026	Jun. 2026	Jun. 2026
<i>CCAO Read 1</i>	Aug 2026	Aug 2026	Aug 2026
<i>CCAO Read 2</i>	Sep. 2026	Sep. 2026	Sep. 2026
<i>Council of Pres</i>	Oct. 2026	Oct. 2026	Oct. 2026
<i>KBOR</i>	December Meeting	December Meeting	December Meeting
<i>In Catalog</i>	Spring 2027	Spring 2027	Spring 2027

*New programs are reviewed by ARC and AAC simultaneously and will proceed to Graduate Council when approved by both. They do not need to proceed sequentially.