

Enrolling in GTA/GRA/GA Insurance for International Students:

*All steps **MUST** be completed for enrollment to be complete and KSIS fee can be removed.*

1. Complete enrollment application for Insurance coverage **during the first month of the semester**. Application at <https://requestcoverage.uhcsr.com/k-state/>
2. Application must be approved by HCS - only after all hiring paperwork is complete and submitted to HCS.
3. When your application is *approved*, you will automatically **receive a secure email from United Healthcare asking for payment**. You must click the link in the email to submit payment. **DO NOT MAKE PAYMENT TO KSIS, payment for the GTA/GRA/GA coverage must be done through the United Healthcare email.**
*check junk folder for this email
4. **ONLY after all above steps are complete** will the insurance fee assessed to your KSIS account for the basic international coverage be removed. Contact ISSS if there is a delay of more than a week in the removal. iss@ksu.edu

For more information visit <http://www.k-state.edu/hcs/benefits/health/gradhealth.html>.