

## Graduate School Contact Information

As the university moves to limited operations through the end of the semester, the Graduate School is physically closed, and the team members are working remotely. Given below are the specific email contacts for different tasks/activities that relate to the Graduate School.

### Submission of Documents

It is imperative that all documents are submitted electronically, preferably using the electronic forms (when available) on the Graduate School website.

Documents that cannot be submitted using electronic forms should be sent via email as PDF attachments.

Task/Activity	Person/Email Contact
	<b><i>Academic/Degree Topics for Current Students</i></b>
Ballot Submission*	College of Health and Human Sciences and College of Education - Jamie Clark ( <a href="mailto:jamielark@ksu.edu">jamielark@ksu.edu</a> )  College of Arts and Sciences and College of Veterinary Medicine - Angie Pfizenmaier ( <a href="mailto:akt@ksu.edu">akt@ksu.edu</a> )  Colleges of Agriculture, Architecture, Business Administration, Engineering, Master of Technology, Public Administration, Public Health and Fine Arts - Stephanie Wacker ( <a href="mailto:swacker@ksu.edu">swacker@ksu.edu</a> )
* All other forms – submit online	<a href="https://www.k-state.edu/grad/academics/forms/">https://www.k-state.edu/grad/academics/forms/</a>
Electronic form support	Scott Schlender ( <a href="mailto:scottsch@ksu.edu">scottsch@ksu.edu</a> )
Course Adds/Drops/ Withdrawals/Changes	Scott Schlender ( <a href="mailto:scottsch@ksu.edu">scottsch@ksu.edu</a> )
Parental Leave Academic & Employment Accommodation Applications	Carol Shanklin ( <a href="mailto:shanklin@ksu.edu">shanklin@ksu.edu</a> )
Program Extension Requests	Sunanda Dissanayake ( <a href="mailto:sunanda@ksu.edu">sunanda@ksu.edu</a> )
Reduced Course Load Requests	Sunanda Dissanayake ( <a href="mailto:sunanda@ksu.edu">sunanda@ksu.edu</a> )
Enquiries related to Diplomas	Jamie Clark ( <a href="mailto:jamielark@ksu.edu">jamielark@ksu.edu</a> )
Student Grievances/Concerns	Sunanda Dissanayake ( <a href="mailto:sunanda@ksu.edu">sunanda@ksu.edu</a> )

### ***Applications and Admissions***

Transcript Submissions	<a href="mailto:kstategradtranscript@ksu.edu">kstategradtranscript@ksu.edu</a>
International Graduate Applications related Questions and Inquiries	<a href="mailto:gradintladmt@ksu.edu">gradintladmt@ksu.edu</a>
CollegNET related Issues and Questions	Joe Horan ( <a href="mailto:jphoran@ksu.edu">jphoran@ksu.edu</a> )
Domestic Applications related Questions	Julie Eisenhut ( <a href="mailto:eisenhut@ksu.edu">eisenhut@ksu.edu</a> )
English Proficiency Requirements	Sunanda Dissanayake ( <a href="mailto:sunanda@ksu.edu">sunanda@ksu.edu</a> )

### ***For Administrators, Faculty, and Staff***

CollegNET Support	Joe Horan ( <a href="mailto:jphoran@ksu.edu">jphoran@ksu.edu</a> )
Course and Curriculum/Curriculum Questions	<a href="mailto:gradinfo@ksu.edu">gradinfo@ksu.edu</a>
Graduate Faculty Nominations/Inquiries	<a href="mailto:gradinfo@ksu.edu">gradinfo@ksu.edu</a>
Graduate Program Assessment and Review	Sunanda Dissanayake ( <a href="mailto:sunanda@ksu.edu">sunanda@ksu.edu</a> )
Graduate Council Nominations	<a href="mailto:gradinfo@ksu.edu">gradinfo@ksu.edu</a>
Recruitment Weekend Funding	Sunanda Dissanayake ( <a href="mailto:sunanda@ksu.edu">sunanda@ksu.edu</a> )

### ***Awards, Scholarships, Grants***

Graduate Student Travel Awards/Reimbursements	<a href="mailto:gsctravel@k-state.edu">gsctravel@k-state.edu</a>
Small Grant Program related Questions	Sunanda Dissanayake ( <a href="mailto:sunanda@ksu.edu">sunanda@ksu.edu</a> )
Donoghue/Sarachek/Other Fellowship related Inquiries	Cynthia Brott ( <a href="mailto:cdbrott@ksu.edu">cdbrott@ksu.edu</a> )
Distinguished Thesis/Dissertation Awards	Megan Miller ( <a href="mailto:mmmiller@ksu.edu">mmmiller@ksu.edu</a> )
Summer Undergraduate Research Opportunity Program (SUROP)	<a href="mailto:gdschgra@ksu.edu">gdschgra@ksu.edu</a>

**Student Events and Services**

Professional Development Activities Megan Miller ([mmiller@ksu.edu](mailto:mmiller@ksu.edu) )

Graduate Student Writing Retreat Megan Miller ([mmiller@ksu.edu](mailto:mmiller@ksu.edu) )

Fall Graduate Student Orientation Megan Miller ([mmiller@ksu.edu](mailto:mmiller@ksu.edu) )

**Other**

Ft. Leavenworth Audrey Ayers ([ayersaudrey@ksu.edu](mailto:ayersaudrey@ksu.edu) )

All other Questions/Inquiries not  
Specifically Identified above [grad@ksu.edu](mailto:grad@ksu.edu)

Mental Health Resources: K-State Counseling Services phone consultations  
785-532-6927

National Grad Crisis-Line – staffed by trained  
counselors who understand unique grad struggles;  
services free of charge  
877-472-3457, [www.GradResources.org](http://www.GradResources.org)