

President's Commission on the Status of Women

April 24

Leadership Studies Faculty Conference Room

11:00 a.m. to 12:00 pm

### **Call to Order**

Meeting was called to order by Stephanie Bannister. In attendance: Brian Niehoff, Jen Schlegel, Carrie Fink, Stephanie Bannister, Julie Wilburn, Michele Janette, Kiley Moody.

March Minutes were reviewed and approved with edits.

Jen Schlegel has communicated with Dana in the President's Office to follow up on questions regarding the accounting of the professional development fund that were raised at our last meeting. The letter that is sent when funds are awarded will now also include an explanation of how the department can access funds. The Department then will be responsible for returning a receipt voucher; this will allow for more accurate tracking of the distribution of funds. A list of individuals awarded funds was distributed to the Commission for review. It was noted that some colleges/departments that have limited financial resources are not being represented on the list of recipients; discussion was held if there is a way to reach these entities. Currently K-State today and communication with Classified Senate are being used for distribution of information.

The professional fund application for funding has been modified based on discussions from March's meeting. A list of previous recipients of funds has been created to allow for preference to be given to first time applicants. It was discussed if applications should be accepted for a group of people or if individual applications should be required; at this time group applications will not be accepted. Additional edits are due to Jen by May 1, 2014.

Stephanie was approached with information presented from the Kansas Breastfeeding Coalition. The coalition has a form that is filled out by entities and submitted to be deemed a breastfeeding friendly environment. Discussion was held regarding what type of involvement the Commission would like the university to have with the coalition. Discussion was also held regarding if this could cause confusion with the lactation stations or possibly serve as another way to advertise the lactation stations currently available. The Commission will contact General Counsel and Human Resources for recommendation and guidance regarding making this a university-wide initiative or decided at the department level.

Stephanie and Carrie met with Janice Taggart, Classified Senate President, Kerry Jennings, future Classified Senate President, and Carol Marden, Chair of the Alternative Service committee to discuss professional development on campus. Suggestions from that meeting

include Stephanie reaching out to Human Resources to incorporate the importance of professional development into Supervisor Training. Other suggestions and discussion concerned how to keep communication between this commission and other entities on campus focused on this issue, could professional leave be established on campus, are their possibilities to partner with faculty on campus for development and if Mindleaders will be replaced by Human Resources. For our next meeting the Commission is encouraged to read the Aon Hewitt report and to prioritize recommendations within that report for professional development

Stephanie announced her time as Chair of the Commission will be ending this June and she will be presenting the Commission's yearly report to the President. Discussion was held how the next Chair is selected and if a chair-elect may be appropriate in the future.

Meeting Adjourned.

Respectfully submitted by: Carrie Fink