

(for secondary and upper elementary grades)

	Below Standard	Approaching Standard	At Standard	Above Standard
Responsibility for Oneself	 ▶ is not prepared and ready to work with the team ▶ does not do project tasks ▶ does not complete tasks on time ▶ does not use feedback from others to improve his/her work 	 ▶ is sometimes prepared and ready to work with the team ▶ does some project tasks, but needs to be reminded ▶ competes some tasks on time ▶ sometimes uses feedback from others 	 ▶ is prepared and ready to work with the team; is available for meetings and uses the team's communication system ▶ does what he or she is supposed to do without having to be reminded ▶ completes tasks on time ▶ uses feedback from others to improve his or her work 	 In addition to At Standard criteria: does more than what he or she has to do asks for additional feedback to improve his or her work, beyond what everyone has been given
Helping the Team	 ▶ does not help the team solve problems; may cause problems ▶ does not share ideas with other team members ▶ does not give useful feedback to others ▶ does not offer to help others 	 ▶ cooperates with the team but does not actively help it ▶ makes some effort to share ideas with the team ▶ sometimes gives useful feedback to others ▶ sometimes offers to help others 	 helps the team solve problems, manage conflicts, and stay focused and organized shares ideas that help the team improve its work gives useful feedback (specific and supportive) to others so they can improve their work offers to help others do their work if they need it 	 In addition to At Standard criteria: steps in to help the team when another member is absent encourages others to share ideas, helps to make them clear, and connects them to the team's work notices if a team member does not understand something and takes action to help
Respect for Others	 ▶ does not pay attention to what teammates are talking about ▶ does not show respect for teammates (may interrupt, ignore ideas, hurt feelings) 	 ▶ usually listens to teammates, but not always ▶ is polite and kind to teammates most of the time, but not always 	 ▶ listens carefully to teammates ▶ is polite and kind to teammates 	 In addition to At Standard criteria: + encourages the team to be respectful to each other + recognizes everyone's strengths and encourages the team to use them