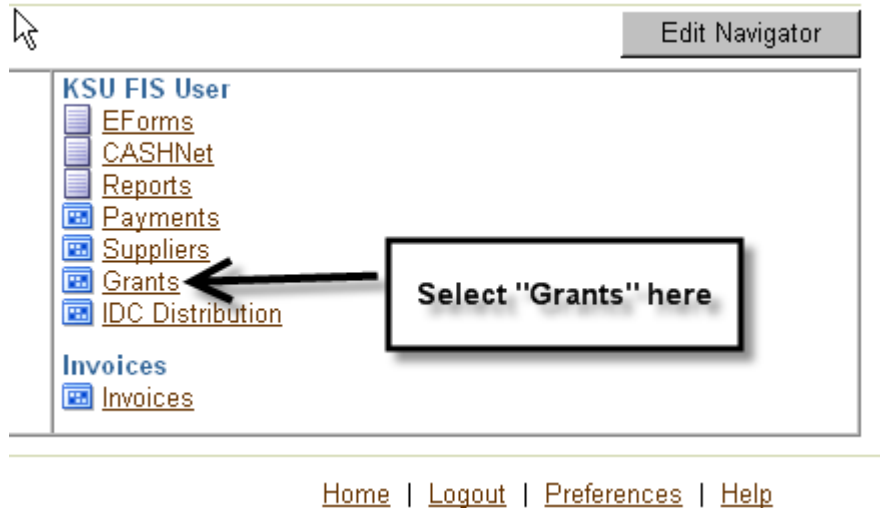


Grants Navigation Instructions



The “Find Award Status” form shown below will open.

The 'Find Award Status' form is divided into three main sections: 'Award', 'Key Member', and 'Funding Source'. The 'Award' section includes fields for Number, Short Name, Type, Organization, Status (a dropdown menu), and Purpose. The 'Key Member' section includes fields for Name, Number, and Role. The 'Funding Source' section includes fields for Number and Full Name. At the bottom right, there are 'Clear' and 'Find' buttons.

The “Award Management” form opens to show the award details.

The screenshot shows the 'Award Management' form with various fields and tabs. Annotations with arrows point to specific elements:

- Sponsor Name:** Points to the 'Funding Source Name' field, which contains 'KSU RESEARCH FOUN'.
- Sponsor's number:** Points to the 'Funding Source Award Number' field, which contains '0'.
- Project title:** Points to the 'Full Name' field, which contains 'RESCH KSU RESEARCH FOUNDA'.
- This is the "DFF". This will show the "Source". See example below.** Points to the 'Award Type' field, which contains 'Foundation Funds - No'.
- This will show all Projects assigned to the Award. See example below.** Points to the 'Funding Summary' button.
- Installation tab: shows installments set up for initial award, add amounts, etc.** Points to the 'Install...' tab.
- Personnel tab: Will show PI name** Points to the 'Perso...' tab.
- Compliance tab: Will show IDC rate and "Event" tab for invoice amts.** Points to the 'Compl...' tab.

The form includes the following fields:

- Number: BG0000
- Short Name: RESCH KSU RES FD
- Full Name: RESCH KSU RESEARCH FOUNDA
- Start Date: 01-JUL-1991
- Close Date: 30-SEP-2006
- Purpose: 8, E Other
- Organization: 50020 Research Vice F
- Award Amount: 2316375.00
- Funding Source Name: KSU RESEARCH FOUN
- Funding Source Award Number: 0
- Pre-Award Date:
- End Date: 30-JUN-2006
- Award Type: Foundation Funds - No
- Status: Active
- Funded Amount: 2316375.00

The tabs at the bottom are: Install..., Terms..., Budge..., Fundi..., Contacts, Perso..., Compl..., Reports, Refere..., Credit ..., Tax an... The 'Install...' tab is currently selected.

Number	Issue Date	Type	Description	Active	Billable
1	01-JUL-1972	Award	Original Award	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	22-JUN-2005	Supplement	Add Amt	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	22-JUN-2005	Supplement	Renewal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Various tabs and buttons are available on this form to get to more award details, as indicated above by the arrows and text boxes. Examples of each of the indicated tabs and buttons are shown below.

Installment tab

The Award Management form opens with the Installment tab showing (as shown above). You may use the scroll bar at the bottom and side of this tab to view the columns and rows that aren't showing.

DFB Button

Award Management

Number: **BG0000** ☐ Template Funding Source Name: **KSU RESEARCH FOUN**

Short Name: **RESCH KSU RES FD** Funding Source Award Number: **0**

Full Name: **RESCH KSU RESEARCH FOUNDA** Pre-Award Date:

Start Date: **01-JUL-1991** End Date: **30-JUN-2006**

Close Date: **30-SEP-2006** Award Type: **Foundation Funds - No**

Purpose: **8, E Other** Status: **Active**

Organization: **50020 Research Vice P** Funded Amount: **2316375.00**

Award Amount: **2316375.00** ☐ Hard Limit

Click on the "DFB" button here.

Install... Terms... Budget... Fundi... Contacts Perso... Credit ... Tax an...

Number	Issue Date	Type	Description	ive	Billable	[]
1	01-JUL-1972	Award	Original Award	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	22-JUN-2005	Supplement	Add Amt	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	22-JUN-2005	Supplement	Renewal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Reports Project Funding

Awards Descriptive Flexfield

Source: **2080** RESTRICTED FEES FUND - MAIN

Research Type: **05** Research - Main Campus

Rev Object: **R4220** OTHER CONTRACT/GRANT

Unbilled Rec Object: **A1367** UNBILLED REC SP OTHER

Payroll Flag: **Yes**

Parent Project: **GGRS530000** GRS KSU RES FD STAFF

Payment Method: **MCSP 07 2080**

This is the "Source" that is part of the "account string" of Project, Award Source, Org, and Object used when charging expenditures to an Award, for example.

OK Cancel Clear Help

Funding Summary Button

Award Management

Number	ED7762	<input type="checkbox"/> Template	Funding Source Name	LOC - US DEPARTMEN
Short Name	EDUCA US DEPT EDU	Funding Source Award Number	T195N020124-04	
Full Name	EDUCA PROJECT CHRYSALIS	Pre-Award Date		
Start Date	30-SEP-2004	End Date	29-SEP-2006	
Close Date	29-DEC-2006	Award Type	Federal Agency - Dire	
Purpose	5 Grant	Status	Active	
Organization	40010 Education Dean	Funded Amount	577545.10	
Award Amount	577545.10	<input type="checkbox"/> Hard Limit		

[31]

Click on Funding Summary button to see the Projects funding all installments on this award

Number	Issue Date	Type	Indirect Cost	Total	Active	Billable	[]	
1	30-SEP-2004	Award	68.10	6832.00	336100.10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	01-AUG-2005	Supplement	45.00	6700.00	241445.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Funding Summary

Installment Num	Project Number	Task Number	Total Funding Amt	Net Revenue	Invoiced Amt
1	GDOE537762		336100.10	261957.29	254816.42
2	GDOE000088	02	241445.00	1057.10	
Total			577545.10	263014.39	254816.42

Project Name **DOE US DEP ED PR**
 Task Name

1. **Installment Num** – this award has two installments
2. **Project Number** – each installment has been funded by a different Project
3. **Total Funding Amount** is the budgeted amount for each project and totals to the Award amount.
4. **Net Revenue** relates to expenditures (not cash received)
5. **Invoiced Amount** is what SPA has billed for. (Invoiced amounts for multiple installments may only be recorded against one installment by SPA).

Compliance tab

Award Management

Number: **ED7762** ☐ Template Funding Source Name: **LOC - US DEPARTMEN**
Short Name: **EDUCA US DEPT EDU** Funding Source Award Number: **T195N020124-04**
Full Name: **EDUCA PROJECT CHRYSALIS** Pre-Award Date:
Start Date: **30-SEP-2004** End Date: **29-SEP-2006**
Close Date: **29-DEC-2006** Award Type: **Federal Agency - Dire**
Purpose: **5 Grant** Status: **Active**
Organization: **40010 Education Dean** Funded Amount: **577545.10**
Award Amount: **577545.10** ☐ Hard Limit

Funding Summary [31]

Install... Terms... Budge... Fundi... Contacts Perso... **Compl...** Reports Refere... Credit ... Tax an...

Click on the Compliance tab to see
1) IDC rate
2) amounts SPA has invoiced (Events)

Number	Cost	Total	Active	Billable
1	6832.00	336100.10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	6700.00	241445.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Reports Project Funding

Install... Terms... Budge... Fundi... Contacts Perso... **Compl...** Reports Refere... Credit ... Tax an...

IDC rate

Cost
Indirect Cost Schedule: **330, .08 TDC, less tr...**
Indirect Cost Rate Fixed Date:
Allowed Cost Schedule: **General Allowed**

Rules
Billing Distribution Rule: **Event**
Revenue Distribution Rule: **Cost**

Billing
Billing Cycle: **Daily**
Terms: **IMMEDIATE**
First Billing Offset Days: **0**

"Events" are amounts SPA has invoiced

Events Billing Format

Events

Amounts (Events) that have been invoiced

Event	Amount	Description
75	28-JUL-2005	1 GDOE537
101	11-AUG-2005	1 GDOE537
120	25-AUG-2005	1 GDOE537
137	08-SEP-2005	1 GDOE537
170	22-SEP-2005	1 GDOE537
Total	0.00	254816.42

☐ Revenue Distributed ☒ Billed

Revenue Distribution Lines

Personnel tab

Award Management

Number	BG0000	<input type="checkbox"/> Template	Funding Source Name	KSU RESEARCH FOUN
Short Name	RESCH KSU RES FD		Funding Source Award Number	0
Full Name	RESCH KSU RESEARCH FOUNDA		Pre-Award Date	
Start Date	01-JUL-1991		End Date	30-JUN-2006
Close Date	30-SEP-2006		Award Type	Foundation Funds - No
Purpose	8, E Other		Status	Active
Organization	50020 Research Vice F		Funded Amount	2316375.00
Award Amount	2316375.00	<input type="checkbox"/> Hard Limit		

Funding Summary [20]

Install... Terms... Budge... Fundi... Contacts **Perso...** Compl... Reports Refere... Credit ... Tax an...

Number	Issue	Description	Active	Billable	[]
1	01-JUL-1991	Original Award	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	22-JUN-2005	Add Amt	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	22-JUN-2005	Supplement Renewal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Reports Project Funding

Install... Terms... Budge... Fundi... Contacts **Perso...** Compl... Reports Refere... Credit ... Tax an...

Full Name	Award Role	Effective		Required
		From	To	
Fisher, Shannon C	Award Manager	01-JUL-1991		<input type="checkbox"/>
Trewyn, Ronald W	Principal Investigator	01-JUL-1991		<input type="checkbox"/>
				<input type="checkbox"/>