

# The Purchasing Post

## Laboratory Equipment and Supplies

There is a new laboratory supply contract in town. State of Kansas has established Contract #12140 with VWR International, effective 4/22/2009 through 6/30/2012. The contract covers all laboratory equipment and supplies available from the VWR catalog with special discounts. Nisha Whaley is K-State's sales representative and she is hosting a VWR Website Training on Monday, June 22<sup>nd</sup>. There are two sessions: 12:30pm and 2pm, at the Student Union's room 213. If interested in attending, reserve a spot by e-mail to [nisha\\_whaley@vwr.com](mailto:nisha_whaley@vwr.com) today. Come find out more about how this new agreement will operate.

Don't forget our tried & true laboratory supplier. Fisher Scientific has been a presence on K-State campus for many, many years. A new contract has been negotiated with Fisher. The current number is 12178 and it is effective from 5/1/2009 through 4/30/2014. Other than the number, this contract hasn't changed much. The entire catalog is available with special discounts for the State/University. Freight will be added to orders under \$100. One change is now the ability to purchase third-party sourced items through Fisher and obtain special discounts and freight terms. Lloyd Shetlar is K-State's sales representative and he is available at [lloyd.shetlar@thermofisher.com](mailto:lloyd.shetlar@thermofisher.com) should you have any specific questions about the contract.

A third contract involving laboratory equipment would be the microscope contract. #08247 is an agreement with several 'scope vendors, North Central Instruments (Leica brand), Hirschfeld Instruments (Olympus brand), Boyce Scientific (Nikon brand), Carl Zeiss MicroImaging (Zeiss brand), and Sheerin Scientific (several different brands). Contract covers all items available through the five vendors with applied discounts to the product & service. Contract #08247 is valid through 6/30/2010.

Hopefully, between these three contracts, most of the University's standard lab needs will be met. All the vendors on these agreements will accept the Business Procurement Card, as a quick efficient way to order and pay for the products. As always, if you are requiring something special or have questions re: the contracts, call K-State Purchasing at 785-532-6214 or [kspurch@ksu.edu](mailto:kspurch@ksu.edu).



## Important Dates

### June 23, 2009

Agency Payment Vouchers (APV) & Interfunds are due

### June 23, 2009

BPC & BTA payments are due

### June 30, 2009

KSU Encumbrance Forms (KSU118) due by 12:00 noon

### **HAPPY NEW FISCAL YEAR!**

FY10 Contract Cover sheets for Real Estate Leases (DA47) and regular contracts (DA146) need to be submitted right away in order to make FY10 payments.

