

Vendor Information

Kansas State University

Div. of Financial Services / Purchasing

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() New Profile

() Update Profile

Vendors are requested to respond to all questions and sign in the space provided. If appropriate answer is "same," "not applicable" or "none," vendor shall so state so as to indicate the question has not been overlooked. It is the responsibility of the vendor to notify K-State Purchasing of any and all changes in the content of this form at the time of the change. When completed, return the form to the above address. Answers should be hand-printed or typed. Completion of this form does not guarantee individual contact.

Company Name
Mailing Address
Contact Person
E-Mail Address
Company Website
Telephone Number
Fax Number

Business Clarification*** Check one that best describes your business. For definitions please see page 3 of this form. If HUBZone or SDB certified, attach copy of certification letter and note NAICS Code. Federal Agencies are requiring that certain types of funding be tracked by these categories and reported back to them.	Small Business Concerns
	Small Disadvantaged Business Concern (SDB)
	Women-Owned Small Business Concern (WOSB)
	HUBZone Small Business Concern
	Veteran-Owned Small Business Concern (VOSB)
	Service-Disabled Veteran-Owned Business Concern (SDVOSB)
	Large Business Concerns
	*NAICS Code (If Applicable): _____

Applicant Certification <ol style="list-style-type: none">1. I am duly authorized to submit and certify the information requested.2. To the best of my knowledge, the elements of information provided herein are true and accurate as of this date.3. The vendor identified herein shall comply with all State and Federal Equal Opportunity and non-Discrimination requirements and conditions for employment.4. The vendor identified herein shall comply with all Terms and Conditions of solicitation and contractual documents, regulations and laws, of the State of Kansas.
Signature:
Typed name:
Title:
Date:

Business Detail – Commodities and/or Services carried if applicable. Please check **ALL** that apply to your business.

<input type="checkbox"/>	Accounting
<input type="checkbox"/>	Advertising/Promotional
<input type="checkbox"/>	Agriculture
<input type="checkbox"/>	Animal
<input type="checkbox"/>	Appliances
<input type="checkbox"/>	Architectural/Engineering
<input type="checkbox"/>	Athletic/Recreational/Sports
<input type="checkbox"/>	Audio/Visual
<input type="checkbox"/>	Aviation
<input type="checkbox"/>	Chemicals/Gases
<input type="checkbox"/>	Cleaning/Janitorial
<input type="checkbox"/>	Clothing/Apparel
<input type="checkbox"/>	Communications
<input type="checkbox"/>	Computer
<input type="checkbox"/>	Construction/Building
<input type="checkbox"/>	Consultant
<input type="checkbox"/>	Database
<input type="checkbox"/>	Design/Graphic Services
<input type="checkbox"/>	Educational
<input type="checkbox"/>	Electrical
<input type="checkbox"/>	Entertainers/Lecturers/Speakers
<input type="checkbox"/>	Environmental
<input type="checkbox"/>	Financial
<input type="checkbox"/>	Flooring
<input type="checkbox"/>	Food/Beverages
<input type="checkbox"/>	Freight/Mailing
<input type="checkbox"/>	Fuel
<input type="checkbox"/>	Furniture

<input type="checkbox"/>	Heating/Cooling
<input type="checkbox"/>	Industrial
<input type="checkbox"/>	Information Technology
<input type="checkbox"/>	Insurance
<input type="checkbox"/>	Laboratory
<input type="checkbox"/>	Land Transactions
<input type="checkbox"/>	Landscaping
<input type="checkbox"/>	Law Enforcement
<input type="checkbox"/>	Legal
<input type="checkbox"/>	Medical
<input type="checkbox"/>	Memberships/Subscriptions
<input type="checkbox"/>	Miscellaneous
<input type="checkbox"/>	Music
<input type="checkbox"/>	Office Equipment/Supplies
<input type="checkbox"/>	Paper Materials/Products
<input type="checkbox"/>	Pest Control
<input type="checkbox"/>	Photographic
<input type="checkbox"/>	Plants
<input type="checkbox"/>	Printing/Binding
<input type="checkbox"/>	Professional/Miscellaneous
<input type="checkbox"/>	Published/Reference Materials
<input type="checkbox"/>	Refuse/Waste
<input type="checkbox"/>	Safety
<input type="checkbox"/>	Software
<input type="checkbox"/>	Travel/Transportation
<input type="checkbox"/>	Utilities
<input type="checkbox"/>	Vehicle
<input type="checkbox"/>	Other:

****The Supplier is hereby notified that under 15 U.S.C. 645(d), any person who misrepresents the status of any concern or person as a "small business concern," a "qualified HUBZone small business concern," a "small business concern owned and controlled by socially and economically disadvantaged individuals," or a "small business concern owned and controlled by women," in order to obtain a contract to be awarded under the preference program established pursuant to sections 8(a), 8(d), 9, or 15 of the Small Business Act or any other provisions of Federal Law that specifically references section 8(d) for a definition of program eligibility, shall: (1) be punished by imposition of fine, imprisonment, or both; (2) be subject to administrative remedies, including suspension and debarment; and (3) be ineligible for participation in programs conducted under the authority of the Act.*

DEFINITIONS

Small Business Concern:

Means a concern, including its affiliates, which is independently owned and operated, not dominated in the field of operation in which it is bidding on government contracts, and qualified as a small business under the criteria and size standards in 13CFR Part 121 (see FAR 19.102). Such a concern is "not dominated in its field of operation" when it does not exercise a controlling or major influence on a national basis in a kind of business activity in which a number of business concern are primarily engaged. In determining whether dominance exists, consideration shall be given to all appropriate factors, including volume of business, number of employees, financial resources, competitive status or position, ownership or control of materials, process, patents, license agreements, facilities, sales territory, and nature of business activity.

Small Business Disadvantaged Concern:

Means a small business concern:

- (i) which has received certification as a small disadvantaged business concern consistent with 13 CFR part 124, subpart B
- (ii) is at least 51 per centum unconditionally owned by—
 - (I) one or more socially and economically disadvantaged individuals,
 - (II) an economically disadvantaged Indian tribe (or a wholly owned business entity of such tribe), or
 - (III) an economically disadvantaged Native Hawaiian organization

Women-Owned Small Business Concern:

Means a small business concern:

- (i) which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (ii) whose management and daily business operations of the business are controlled by one or more women

Veteran-Owned Small Business Concern:

Means a small business concern:

- (i) which is at least 51 percent owned by one or more veterans or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more veterans; and
- (ii) whose management and daily business operations of the business are controlled by one or more veterans

Service-Disabled Veteran-Owned Small Business Concern:

Means a small business concern:

- (i) which is at least 51 percent owned by one or more service-disabled veterans or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) whose management and daily business operations of the business are controlled by one or more service-disabled veterans or, in the case of a veteran with a permanent and severe disability, the spouse or permanent caregiver of such veteran

HUBZone:

Means a historical underutilized business zone, which is located within one or more:

- (i) qualified business tracts,
- (ii) qualified nonmetropolitan counties,
- (iii) lands within the external boundaries of an Indian reservation,
- (iv) redesignated areas, or

HUBZone small business concern, means a concern that appears on the List of Qualified HUB Small Business Concerns maintained by the Small Business Administration.

NAICS Code:

The North American Industry Classification System (NAICS) replaced the U.S. Standard Industrial Classification (SIC) system. NAICS was developed jointly by the U.S., Canada, and Mexico to provide new comparability in statistics about business across North America. NAICS groups establishments into industries based on the activities in which they are primarily engaged.