

# The Purchasing Post

## State Use Items

With all the changes occurring in the last six months, there is still one mandatory purchase requirement in place. It is the Kansas Use Law, K.S.A. 75-3317 through 75-3322. The State of Kansas Products and Services Catalog (aka “State Use Catalog”, aka “Blind & Handicapped Made Goods Catalog”) provides products made by Kansans who are blind or severely disabled. As a state agency, regardless of dollar amount, applying to both state & grant funds, Kansas State University departments are required to purchase these specific products from these catalog vendors. The most common items and vendors follows:

### Bags, Plastic – Envision

- Trash
- Shredder
- Seal closure

### Binders – Ketch

- 3-ring vinyl
- Legal pad holders

### Cartridges, laser, inkjet, & FAX – Cartridge King of Kansas

### Filters, Industrial Air – Ketch

### Office supplies – Envision

- Writing instruments

### Safety equipment – varies

- Clothes – Goodwill Industries of Kansas, Inc.

- Delineators – Envision

- Goggles – Ketch

### Signs – TECH (Training & Evaluation Center of Hutchinson)

- Name badges, name plates

### Stamps – TECH (Training & Evaluation Center of Hutchinson)

- Custom rubber, date, embossers

For more complete information, the catalog is available at their website [www.ksstateuse.org](http://www.ksstateuse.org)

Waivers from this statute must be submitted to the Purchasing office and will be forwarded to Division of Purchases for approval.



## FAQ

Where can I buy “State Use” items?

\*Primary source, of course, is directly from the appropriate vendor through the catalog.

\*Another source is ordering through the State of Kansas office supply contract vendor, Staples. By ordering items through the Staples e-Way website, Staples automatically provides the State Use items, where applicable.

\*Several of the State Use vendors are also broadening their presence in Manhattan and you may be able to purchase the items through the local Staples store and the K-State Student Union Bookstore. These sources are still a work in progress so the availability of State Use items is limited.

