

The Purchasing Post

Opening Remarks

The Kansas Association of Public Purchasing Professionals (KAPPP) hosted its first Reverse Vendor Fair on May 13 in Topeka, KS. Government agencies set up booths and vendors from across the country strolled around the conference area, visiting with the buyers from cities, school districts, universities, state, & federal entities. Workshops on “how-to-do business” and “negotiations” were also held. It was a wonderful success.

Kudos to K-State people: Kris Fulkerson & Sarah Davis w/Facilities, James Owensby & Joanna Berg w/Clinical Sciences, Alyson Rome w/Salina campus, and Chris Dekat & Roger Johnson w/Purchasing for helping to plan the event and hosting several booths. If you would like to know more about KAPPP, an organization of government purchasing peers, please call this office or check out the website: www.kappp.org.

Numbers to Know!

\$5000	– Competitive bids required.
24 month or 10,000 sq ft	– Rental/lease agreements require Joint Committee on State Building Construction (JCSBC) review.
\$25,000	– Sealed bids required; state funds requisitions sent to Kansas Div of Purchases.
\$50,000	– Bid requests must be advertised in Kansas Register .
\$100,000	– Sole source requests must be posted for 1 week.
\$100,000	– Public works bonds (construction projects) required.
\$250,000	– Building repair/rehabilitation projects to be reviewed by Board of Regents.
\$250,000	– Information technology, cumulative cost, to be reviewed by Kansas Information Technology Executive Council (ITEC).
\$1,000,000	– Board of Regents to be notified.



FY08 Winding Down

May 23, 2008

ALL purchase requisitions are due.

June 23, 2008

ALL Business Procurement Card statements/payment vouchers, including June's, are due.

NEW

Remember: Purchases charged to the BPC but not on the June statement must have funds encumbered. This includes anything ordered between June 7 and June 30. Check with your dept's business office for internal cut-off dates regarding BPC use.

FY09 Gearing Up

Purchase requisitions spending FY09 funds may be sent to Purchasing at any time. We will process them as time allows. FY08 business will take precedent. No orders spending FY09 funds will be issued until July 1, 2008.

FY09 Encumbrances:

Send in FY09 DA146 contract cover sheets and DA47 real estate lease agreements any time. As noted above, we will work the agreements as time allows, but FY08 agreements will be processed first. It is a good idea to get the agreements started now, so payments can be made to vendors as soon as the State is open for 2009 transactions.

