Notice 18-01
July 5, 2017

PROCUREMENT THRESHOLD UPDATE

Effective July 1, 2017, Kansas State University increased the threshold for centrally managed competitive bidding to $10,000. All purchases for items and/or services that meet or exceed $10,000 must still be:

- acquired from university/state contract vendor,
- competitively bid by the Purchasing Office (submit a purchase requisition form), or
- receive special approval from the Purchasing Office for bidding exception (submit a prior authorization form).

The following purchasing requirements still apply regardless of the dollar threshold:

- statutory requirement to purchase items available through the State Use Catalog (items produced by the blind and severely disabled Kansans)
- contracts involving buildings and/or grounds must be initiated by the Division of Facilities (Ed Heptig, 785-532-1700, baml@k-state.edu)

For additional purchasing details, please refer to PPM Chapters 6310 Purchasing Procedures and 6312 Contract Items and the Purchasing Guidelines reference document. If you have questions, please contact the Purchasing Office at 785-532-6214 or kspurch@k-state.edu.