

General Accounting Update

INSIDE THIS ISSUE:

UMB Web Tool Getting a New Look	1
New BPC Administrator	1

IMPORTANT DATES:

October 9th
Eforms Training
10:00am-Noon
Registration,

<https://dfs.ksu.edu/events/register.aspx>

October 13
Columbus Day
Bank Holiday

October 21
October BPC Vouchers Due

BPC Questions:

bpc@k-state.edu

UMB Web Tool Getting a New Look

UMB, the State of Kansas Business Procurement Card Provider, has recently began updating their web tools for their online services to enhance privacy and security for its cardholders. UMB has developed a new platform to be used by cardholders, which KSU will be migrating to in the next 30 to 45 days

The change cardholders will experience should be minimal with this conversion process. Changes involved will include cardholders using a new website and receiving new cardholder login information. Cardholders will still be



able to access electronic statements, real time transactions, and view declined transactions.

This new tool will offer additional information and access for Department Business Officers that the previous tool was not able to offer, such as the ability to view all cardholders in your departmental viewpoint. I

will be in contact with Business Officers across the campus to determine what access is needed by accounting personnel.

UMB will be conducting a live training and a web option for cardholders and departmental staff to preview the new tool before it goes live. I will forward you dates and times as soon as they are available. These trainings will most likely occur the end of October or beginning of November.

*Memory Buffington,
Assistant Director
General Accounting
785.532.1845*

New BPC Administrator-Mandy Ryan

We are pleased to introduce our new BPC Administrator Mandy Ryan. Mandy previously worked for Division of Financial Services as an Accountant I in the Fund Balancing Office, and transitioned to the role of BPC Administrator/Auditor in September.

As BPC Administrator, Mandy is able to answer questions you have regarding BPC transactions, assist in opening cards for purchases, and setting up cardholder training. Additionally, Mandy specializes in the Auditing of Domestic and Foreign Wires, Imprest Advances and Repayments, Contract Vendor Payments and Construction Payments. She is happy to field questions you have regarding any of these areas. Mandy may be contacted by email at mandyr@ksu.edu or by phone at 785-532-1852.