KSU WO-l
(1-2001)

KANSAS STATE UNIVERSITY
Manhattan, Kansas

Department_____

Type of Debt Code___29____

Agency Name Kansas State University
Page_____ of _____

WRITE OFF REQUEST

The established procedures for collecting delinquent accounts (described in Chapter 6210 ofthe KSU Policies and Procedures Manual) have been followed and therefore it is my opinion that the following accounts are uncollectible and should be written off.

Department Head _____ Date_____

cd*	Debtor ID No.	First Name Ml Last Name	Amount	Reason for Uncollectiblity
		TOTAL		
			Number_____	

* 1 if Debtor ID No. is the FEIN.
2 if Debtor ID No. is the SSN