

Kansas State University

AUTHORIZATION FOR ELECTRONIC FUNDS TRANSFER (Direct Deposit)

OF EXCESS FINANCIAL AID AND TUITION/FEE REFUND

PARENT LOANS ONLY

Select One: () New Authorization () Bank Account Number Change () Cancellation

IMPORTANT: A preprinted VOIDED check for a U.S. checking account MUST be attached to this authorization. Failure to furnish a voided check will prevent the processing of this authorization. Form may also be emailed to cashiers@ksu.edu with a copy of a voided check or bank letter.

STUDENT INFORMATION (REQUIRED)

(Please print)

Last Name	First Name	MI	Student ID Number

PARENT INFORMATION

Last Name	First Name	MI	Social Security Number

PARENT INFORMATION

Last Name	First Name	MI	Social Security Number

EFT may only be made into an account where the payee is listed as account owner. Parent Plus loan proceeds can only be an account electronically transferred to an account where the parent(s) is/are registered as owners.

AUTHORIZATION

By signing this form I hereby authorize Kansas State University to deposit my refund of excess financial aid and/or tuition/fees via Electronic Funds Transfer (EFT) and I authorize the Bank to credit my account for this amount. I also authorize the University to correct any errors that may occur from these transactions and will hold them harmless from any loss suffered. I must allow ten (10) business days for the university to process this authorization. Notification of an EFT deposit will be made only through my University email account.

This authorization will remain in effect until canceled or changed in writing by me.

_____	_____	_____
Parent Signature (Parent Plus Proceeds Only)	Phone Number	Date
_____	_____	_____
Parent Signature (Parent Plus Proceeds Only)	Phone Number	Date

(Parent EFT authorization is ONLY for the proceeds from a Parent Loan.)

CANCELLATION (this is only to stop an existing EFT authorization)

I hereby cancel the authorization for Kansas State University to originate Electronic Funds Transfer deposits to my checking account. I understand that subsequent refunds of financial aid or tuition/fees will be made via a paper check.

_____	_____
Signature	Date

Please return or mail this signed and completed form to the Cashiers Office, Kansas State University, 211 Anderson Hall, 919 Mid-Campus Dr. North, Manhattan, KS 66506. Questions? Call (785)-532-6317 or email cashiers@ksu.edu.