

**Kansas State University Faculty Senate
Professional Staff Affairs**

Minutes

December 07, 2021, 3:30 – 5:00 pm

Zoom Meeting

Join Zoom Meeting

<https://ksu.zoom.us/j/91721758009>

Meeting ID: 917 217 580 09

Attendance: Mariya Vaughan, Alyssa Wendel, Mark Stadtlander, Monica Macfarlane, Casey Keller, Linda Craghead, Mishelle Hay-McCammant, Melissa Holmes, Mark Haub

1. Call to Order
2. Approval of Minutes for November 16. – approved by vote
3. New Business
 - a. Special Announcement on Vaccine Mandate – discussed court ruling and change to KSU’s policy.
 - i. <https://www.k-state.edu/today/info/announcement/?id=79265>
4. Old Business (re-arranging order today as Jay cannot join us until 4 pm)
 - a. CCOP/CPAG participation with FSCOUP update
 - i. Current wording pertains to only faculty. Goal is to be more inclusive with staff.
 - ii. Suggested draft was shared in MS Teams document.
 - Request to review this with USS Senate, which will happen in December
 - Difficulty is finding history and governance, policies, etc. of CPAGs and actively utilized.
 - Changes need to be voted on by faculty/employees of represented college or unit.
 - How are CCOPs going to ensure appropriate representation?
 - What is the status of GACOP?
 - Will this wording work for the library given their unique structure?
 - b. Staff Spotlight recognition exploration task force – update
 - i. Goal is for equal representation — additional committee work for USS is a strain given current workloads and requests for other committee needs.
 - ii. Only faculty and student employees are not eligible
 - iii. Quarterly selection review process
 - There were questions for how to acknowledge recent accomplishments, while allowing some time for the nomination process.

- Rate based on service to K-State and how it goes/went above and beyond expectations.
- Ties determined by consensus of the committee
- Photo by the university
- \$420 requested per year
- Those selected would be ineligible for the award for two years.
- Winners announced at the beginning of each month.
- Discussed that non-university affiliated staff (e.g., K-State Athletics) are not eligible due to separate employment status of those entities.
 - Discussed how to list as: students, faculty, and university affiliates.
- Need to list 'previous winners' to know if they are or are not eligible.
 - This would likely be managed through the Faculty Senate office / administration
- Reviewed the on-line nomination process.
 - Considered character limits in entry boxes, currently there are no limits.
- Discussed taking to central administrators this month (December 2021) to request the funding support.
- Discussed what manner the award should take (gift card, item/mug, salary bonus, etc.)
 - Go to the office to personally deliver/recognize?
 - A single gift may be better received than a salary bump a few weeks/months later.
 - Engraved item with date and award information?

5. Other Business

- a. SGA Report — No report
- b. USS Report — Meeting with Pres/Provost was delayed for announcement of new President (to be held in Feb).
 - i. Discussed shared governance task force committee efforts.
- c. Listening Session Committee – No report
- d. Salary and Fringe Benefits Committee Report – No report

6. Adjourn