

Kansas State University Faculty Senate
Professional Staff Affairs Minutes
October 1, 2019, 3:30 – 5:00 pm
Business Building Room 3046

Present: Kelly Briggs (Education – Co-Chair); Maria Beebe (General University – Co-Chair); Renee Gates (Libraries); Nancy Daniels (Extension – Via Zoom); Sadie Polsen (SGA); Mishelle Hay McCammant (Agriculture); Suzy Auten (Business Administration - Via Zoom); Mal Hoover (Veterinary Medicine – Via Zoom); Laura Hohenbary (Arts and Sciences); Mary Anne Andrews (Health and Human Sciences - Via Zoom)

Non-Voting Attendees: Paul Volino (Human Capital Services); Cyreathia “Sam” Reyer (USS Rep)

1. Call to Order
2. Introductions
3. Approval of Minutes - Approved
4. Old Business
 - a. Develop questions for Jeff Barnes
 - Parking has been an issue that has come up on both of the previous surveys
 - Are there utilization numbers on the parking garage?
 - What are the tiers for fees?
 - Clarification on graduate student parking
 - Definitions of each permit and who is eligible for each
 - How many permits issued for each type of permit
 - Student garage parking is \$30 additional a year and staff/faculty garage parking is \$600 additional a year
 - What is the budget for fees collected for permits?
 - Issues with hourly employees unable to leave for lunch because parking is such an issue.
 - b. Develop plan and discussion topics for Listening Sessions (Cheryl Grice)
 - Help with structuring listening sessions
 - Have leadership send invites with you so you get buy-in and people have permission to go.

- Would like to produce actionable items from this
- How do we have constructive meetings?
- Are there recommendations for a facilitator? Cheryl Grice will organize a group that can facilitate and develop structured questions
- Look at who responds to attending then look at who is missing from the demographics and try to reach out to them
- Need to look at where logistically the meetings are held to try to attract people from all over campus
- Kelly will draft a letter to go into K-State Today that will include our survey, The Docking Institute survey, and then say we are looking at ways for everyone to voice their opinion
- Need to make sure that Bryan Samuels is looped into this project – he has been leading a similar initiative with the previous survey.
- General Caucus involvement – they want to be part of this process

c. Dependent tuition benefits follow-up

5. New Business

- a. Looking at a mid-October release date for the survey that came out from the Docking Institute for all staff at Regents Schools except for KU (had recently just done a survey)
- They mentioned wanting to do this again in a few years
 - We need to get something out that includes information from both our survey and the Docking Institute as well as dates for the listening sessions
 - Docking institute would like to put 2 out, one that is cumulative for K-State and one that is broken out by unclassified and USS
 - They were cautioned to have one that shows each of the schools, instead just show a state wide cumulative
 - Should put survey results on both the PSA and USS webpage

6. Other Business

- a. Faculty Affairs is tabling conversations about term benefits and will join in with PSA once we get numbers
- b. Need to look at funding source for employee tuition assistance and how tuition assistance will work in the new RCM
- c. Rumor that dependent tuition will be going away – not sure where the rumor is coming from – need to look into
- d. Mal Hoover will be attending the Fringe Benefits meeting next week
 - Items to discuss:
 - Not requiring leave when university is closed
 - Not requiring staff to come to campus during inclement weather - Inclement weather policy
 - Rec membership variable based on income
 - Half price McCain tickets the day of a performance
 - Send other ideas to Mal

7. USS Report

- a. Had their Open Forum on September 30th
- b. 1594 term positions (does not include the almost 300 in athletics) – people not represented in USS or FS
- c. Talking about proposing moving USS employees with positions eliminated to Unclassified Term with same titles

8. Adjourn