

Kansas State University Faculty Senate
Professional Staff Affairs Minutes
February 4, 2020, 3:30 – 5:00 pm
Business Building Room 3046

Present: Kelly Briggs (Education – Co-Chair); Maria Beebe (General University – Co-Chair); Renee Gates (Libraries – Via Zoom); Mishelle Hay McCammant (Agriculture); Suzy Auten (Business Administration); Megan Elzinga (Architecture, Planning, and Design – Via Zoom); Mary Anne Andrews (Health and Human Sciences – Via Zoom); Alyssa Wendel (Polytechnic Campus – Via Zoom); Laura Hohenbary (Arts & Sciences); Mal Hoover (Veterinary Medicine); Sadie Polson (SGA – Via Zoom)

Non-Voting Attendees: Cyreathia (Sam) Reyer (USS Liaison – Via Zoom); Paul Volino (Human Capital Services Liaison)

1. Call to Order
2. Introductions
3. Approval of Minutes - Approved
4. Old Business
 - a. Listening/Impact Session
 - i. Will be called Impact Sessions
 - ii. Scheduled for next week
 - iii. Invitations were sent out to people Tuesday
 1. USS president selected who was sent invitations, prior to that they were filtered to remove athletics and others that should not have been on the list - took the list from 4400 to 1700
 2. Sorted by sex, title, and unit for both USS and PSA
 3. 100 invites sent for 6 12-15 person sessions
 - iv. Participants were asked to RSVP by Thursday at 3:00 pm, which does not give a lot of time to respond or to send out invites to alternates
 - v. If sessions are not full then it is suggested we put something in K-State today to fill the remaining spots
 - vi. Suggested that a reminder email be sent out Thursday morning to invited participants and this time indicated that they were a select group that were invited (this was not an open invitation to all USS and UPS)
 - vii. Reviewed PowerPoint, may need to make some edits to that presentation.
 - viii. How were invites sent out to Polytechnic and Olathe? Polytechnic has not been sent out yet, Alyssa will look over names and

determine invites. Olathe was invited for next week to participate via Zoom.

- ix. PSA committee needs to take notes, when note taking, we will not be participating. We will record perceptions and body language
- x. Committee filled the remaining note taking spots during the meeting
- xi. No suggestions for changes to the questions

b. Update on Legislator meetings

- i. Originally had a date set to go to Topeka (yesterday)
- ii. Through Emporia State they were told that is not a good idea
- iii. Will do a conference call on the 12th to go over talking points and position paper
- iv. Will send out additional information on the upcoming meeting

c. Constitution update

- i. Progress report was made

d. Climate Survey – comes out tomorrow

5. New Business

a. Staff member of the week – similar to Faculty of the Week

- i. We are tasked to come up with a process for that
 - 1. Caucuses vote and each submit a nominee
 - 2. PSA committee then would vote who gets the award
 - a. Need 2-3 people to put together criteria for selection
 - i. Andrews, Auten, Hoover, and Gates volunteered

b. Tomorrow is open forum with President Myers at the Alumni Building at 9:30 am.

- i. Feel free to email PSA Chairs questions you want asked

6. Other Business

a. USS Report

- i. Still working on employee suggestion program
 - 1. End of February or first of March will work together to get it all coordinated

- ii. The number of members that USS senate lost was about the same as FS gain

- b. SGA Report

- i. Election season going on

- ii. Student body candidate debate going on

- c. Salary and Fringe Benefits Committee Report

- i. Have not met

- d. Where are we at with the tackling the issues from the PSA Survey?

- i. We will dive into that next month.

7. Adjourn