

**Kansas State University Faculty Senate  
Professional Staff Affairs  
MINUTES**

**September 18, 2018, 3:30-5:00pm Business Building Room 3046**

Present: Laurie Chandler (Extension); Mal Hoover (Veterinary Medicine); Mishelle Hay McCammant (Agriculture); Christina Hauck (Arts & Sciences – Via Zoom); Rob Caffey (General University); Alyssa Wendel (Technology & Aviation); Alice Anderson (K-State Libraries); Ashley Thomas (Business Administration; Co-Chair); Kelly Briggs (Education; Co-Chair)

Non-Voting Attendee: Lynn Carlin (Liaison for the Provost)

Alternate Attendee: Maria Beebe (General University)

1) Call to Order

2) Approval of Minutes

a) Sept. 4, 2018 – will review at next meeting

3) Old Business

a) K-State Today Article review (Kelly)

- Christina had concerns about the use of the term “collaboration”. How do we want to frame our relationship with HCS? As a collaboration that implies equal partnership or as a recipient of information.
- Qualtrics link
  - Who should have access to it?
    - If link in K-State today, anyone could fill it out even Manhattan Community
  - Rob looking into getting a list of unclassified staff so survey can only be sent to them
  - Alice offered to help Kelly sort and analyze data
- Used wording from faculty survey and adapted it for professional staff
- Will work on listserv for unclassified staff so only they get the survey

b) Committee photo – sent out so everyone can see what will be used

c) UPS report to KBOR--draft

- Re-emphasizing what we had last year (see attachment)
- Earning the premium reductions – what does that have to do with KBOR – Pitt State president – there is an insurance board that mandates – alternative forms for people with direct primary care

4) New Business

a) Oct. 2nd PSA meeting—cancelled (Kelly/Ashley presenting at NACADA annual Conference)

b) Name/Restructuring of Faculty Senate—change name to include Professional Staff, represent term employees, have representation on FS from USS (just a couple of seats—voting members)--discussion

- Past President Brian Lindshield requested input from this committee as they work to update the constitution this year.
- Proposed Faculty and Professional Staff Senate or University Senate (that would include USS)
  - Seems to be a preference for the Faculty and Professional Staff Senate name change
- Considering representation from USS
  - Does FS have representation on USS?

- Would they be voting or non-voting members?
- Proposed including term employees in this governing body
  - What implications are in there for handbook and policy
  - Term employees should be represented
  - Used to be term employees were associated with a grant, now that doesn't seem to necessarily be the case
  - 25% of unclassified are term employees (faculty and staff)

c) Jay Stephens visit—November 6th PSA meeting

- Try to make sure you can attend
- Have some good talking points

d) K-State Unite —October 9th

- At Memorial Stadium – starts at 1:30
- 1:00-3:30 courses are cancelled
- Smaller discussions and workshops in the morning

5) Other Business

- Human Ecology has proposed a name change that Arts & Sciences is opposed to, there is no procedure in place to deal with a request like this, so they were told to find something as close as they can in the handbook
- Concerns with new budget model (2025 page>budget model modernization>calculations fiscal 2019) – will come from the deans of each college

<https://www.k-state.edu/2025/initiatives/budget-mod/docs/Budget-Model-FY-19-Shadow-Year-Major-Unit-Calculations.pdf>

- Polytechnic concerned that they are paying for things twice, like the library services in both Manhattan and Salina. Areas that they haven't paid into before (Counseling Services in Manhattan) they will now have to pay into.
- Is there accounting for decentralized academic services – budget baselines are based on what we currently have for budget, not necessarily same percentage used at other institutions
- Adjuncts – should we be using FTEs or head count?

6) Adjourn

Next meeting: October 16, 2018, 3:30-5:00pm, Business Building Room 3046