

# **Kansas State University Faculty Senate Professional Staff Affairs Meeting Minutes**

**May 7, 2019, 3:30-5:00pm**  
*Business Building Room 3046*

Kelly Briggs (Co-Chair – Education); MaryAnne Andrews (Human Ecology); Maria Beebe (Co-Chair - General University); Mishelle Hay McCammant (Agriculture); Alice Anderson (Libraries); Christina Hauck (Arts & Sciences – Via Zoom); Alyssa Wendel (Polytechnic Campus – Via Zoom); Mal Hoover (Veterinary Medicine); Suzy Auten (Business and Administration – Via Zoom); Sadie Polson (SGA)

Non-Voting Members - LaVerne Williamson (HCS Liaison)

## **1) Call to Order**

Introductions of New Incoming Members:  
LaVerne Williamson – HCS Liaison  
Laura Hohenbary – Arts and Sciences  
Suzy Auten – Business and Administration  
Nancy Daniels – Extension  
Renee Gates – Libraries  
TBD - Engineering  
Pat Hudgens – Alternate for General Caucus  
Sadie Polson - SGA

## **2) Approval of Minutes**

Tabled to next meeting

- This upcoming year we will begin uploading all minutes and agendas to our Microsoft Outlook Team.
  - If you need a tutorial on how to use Microsoft Team you can go through Lynda.com to get that. You will need a Manhattan Libraries account (card) to login to that website.

## **3) Old Business**

Year in Summary

- Haven't completed all of our projects this year, but we are close on completing the survey (still need to write the reports)

Joint meeting with GUC

- Not interested in breaking away from faculty senate
  - Felt we would lose our voice at the table
  - Don't see the value of breaking away from faculty senate
  - Felt we have valuable input in policy and other matters
  - Want to look at the constitution
  - General University Caucus is limited to 13%
  - Composition of the university has changed a lot from 2001, there are a lot more unclassified staff now as well as a lot more term employees
  - Kelly Briggs and Sarah Barrett are both professional staff on the constitution committee

#### Survey Report to Faculty Senate

- Will begin working on this report to get it to Faculty Senate
- Kelly is working on the categories again and seeing which can be combined for a more streamlined report (i.e. benefits and parking)
- A few categories we need to look at more closely and decide if we want to combine them or keep them separate (i.e. climate and morale)
- Would like to have a general report to faculty senate next week
- Kelly for the last couple of weeks has been comparing the old survey report to the new report – last survey was very focused on FLSA in regards to exempt vs non-exempt and campus safety because of the conceal and carry
  - There were also compensation issues for those that moved to hourly not having the choice to be compensated in comp time vs pay

#### 4) New Business

##### Priorities for next year

- Follow-up and more in-depth review of areas of concern that came out of the latest survey
- Continue to work with faculty affairs on benefits for term employees

#### 5) Other Business

##### Tuition Assistance update

- After the last joint meeting with faculty affairs, we need to have a small group sit down that is moving forward
- First looking at spousal and dependent tuition assistance for term employees with .9 or higher FTE
- Asked LaVerne will look-up benefits differences between USS and Unclassified and the cost differences to the employer

##### Parental Leave update

- Believe it passed, it will only allow it for adoptive parents for kids up to 6 years old
- Includes earning vacation and sick leave Committee – LaVerne will confirm this

##### Salary and Fringe Benefits

- Sub-Committee of Faculty Affairs
- Brought up eroding benefits
- Child Development Center has done away with Faculty/Staff discount (10%) – another benefit being taken away from staff
- Would be nice to have targeted salary enhancements for staff as well as faculty
- There is talk of the potential of a COLA

##### Outgoing members – Thank you!

#### 6) Adjourn

***Next meeting: May 21, 2019, 3:30-5:00pm, Business Building Room 3046***