

**Kansas State University Faculty Senate
Professional Staff Affairs Committee
Minutes
September 1, 2015
3:30 pm – Room 202, K-State Union**

Present: Mary Anne Andrews (Chair), Kelly Briggs, Mike Crow, Lisa Duer, Kim Kerschen, Gina Lowe, Chassy Nichols, Livia Olsen (Secretary)

Guests: Jason Maseberg-Tomlinson

Call to Order

Minutes Approved

Meeting Handout for 2015-2016

- The meetings and location are scheduled. Note the meetings with room/time changes.

Old Business

Handbook Progress

- Updated new committee members about the past work of this committee on the changes made to Section C.
- The edits made to Section C were handed off to Faculty Affairs for review.

Grievance Policy Clarification for PSA

- Mike and Mary Anne talked to counsel over the summer.
- Term faculty and USS have the right to grieve if not renewed. Professional Staff don't have that right, but are given a year from the date of non-renewal. Professional Staff do not have the right to grieve unless there is harassment or discrimination or dismissal for cause.

PSA Caucus within Individual Colleges

- Human Ecology (CHE) didn't have a caucus.
- Do we represent term professional staff also? Consensus is yes, though they can't serve on this committee.
- CHE is now meeting to improve communication and bring forth ideas.

New Business

University Climate Survey Forum for Professional Staff – 9/14-9/18

- The sign up came out in K-State Today today. Please sign up for one of the two sessions.
- They are the 15th and 18th, we can talk about the 15th one at our next meeting.

- 41 questions on the Climate Survey were specific to USS and PS.

President's State of the University Address: Sept. 18, 3:30 pm, Alumni Center Ballroom

- Attend if you can!

Office of General Counsel New Seminar Series

- These are upper level, half day seminars, which review a point of law.
- Should we get on the schedule next spring for them talk to us about how some of these things effect professional staff.

Focus for 2015-2016

- Maybe there will be concerns from fora that we could address.
- We should meet with General Caucus to discuss commonalities. Their upcoming meetings are September 22 , October 20, and November 17
- Mary Anne will talk with their Chair to find a time.

HCS Update (Gina)

- PageUp applicant tracking system will allow for quicker searching; it rolls out in January.
- Derek can talk to this group about the job questionnaire, it was very complicated.
- Incredible completion rate for the job questionnaire survey.
- Preliminary results will be available in January.
- There are still a couple of open positions in HCS.

Adjourned