

**Kansas State University Faculty Senate
Professional Staff Affairs Committee
Minutes
May 19, 2015
3:30 pm – Room 202, K-State Union**

Present: Mary Anne Andrews (Chair), Kelly Briggs, Mike Crow, Lisa Duer, Kim Kerschen, Livia Olsen (Secretary)

Call to Order

Minutes

- No minutes from the last meeting

Update: Climate Survey Memo

- Everyone is concerned about lumping USS and PS together.
- The person doing the survey was told by the committee to lump them together.
- K-State owns the survey results so the information we are looking for can be pulled out.
- There will be a meeting that Mary Anne will attend to discuss this problem and find a solution.
- The memo that was written was sent to Ruth Dyer and the survey committee in advance of this upcoming meeting.

Update: Regular vs. Term Data (Kelli Cox)

- The data we received does not look right, not everyone is represented.
- We need to ask Kelli Cox some questions about it.

Caucus Involvement Across PSA (How do we disseminate info? How can we get more feedback?)

- Discussion about how committee members reach their constituents in their respective college/unit.

Communication Surrounding Job Questionnaires

- There was a meeting this morning about the survey going out for USS and PS to report what they do in their jobs. At the meeting, an overview of the survey was given instead of information about “total compensation”.
- Answers to the questionnaire will be what allows the consulting group to create job families.
- Some positions could move from USS to PS and vice versa.
- They say it isn’t mandatory but Human Capital will be very persistent in encouraging people to complete the survey.
- When the results will be available depends upon how quickly people finish the survey.

Adjourned