

**Kansas State University Faculty Senate**

**Professional Staff Affairs**

**First Meeting**

**Minutes DRAFT**

**October 15, 2013**

**4:30pm – 401 Hale Library**

**Attending:** Mary Anne Andrews, Kelly Briggs, Danielle Brown, Betsy Cauble (chair FAC AFF), Kelli Cox, Lisa Duer, Sharon Hartwich, Jim Hohenbary, Katie Kingery-Page (secretary FAC AFF), Carol Konold, Kurt Lockwood, Livia Olsen, Stacey Warner

**Call to Order**

**Elections**

- Cauble listed representatives to the committee
- Call for nominations for chair and secretary
- Danielle Brown self nominates for co-chair; accepted by acclamation
- Mary Anne Andrews will co-chair; accepted by acclamation
- Secretary for next meeting (only obligation at this point) Livia Olsen

**Agenda for next meeting**

- Elect secretary and determine term of service; length of appointments; staggering appointments
- Talk with provost staff group to see who will be liaison to PRO AFF
- Identify alternates for committee
- Discuss regular and term contracts; Kelli Cox can gather more info by dept/position titles/types of funding/average years of service/exempt vs. non exempt and definitions of term...suspects research assistants and research associates are bulk of term appointees; question raised as to where term appointees voice is heard
- term vs. regular differences are in benefits and in termination
- if committee collects info and formulates questions, this info can be very useful to new VP for Human resources as he/she comes on board and begins to address issues; help move more quickly toward solutions

**Other**

- University is about an even split in thirds: faculty, classified staff and unclassified staff
- Joint meeting will be set in future with Cindy Bontrager and colleagues to discuss potential changes to tuition fringe benefits
- May want to send a representative to salary and fringe benefits committee and handbook committee
- Cauble will send unclassified staff taskforce report to the PROF AFF comm
- Agenda could work like FAC AFF or CAP; members send items to chair proposed for agenda
- Kingery-Page will send these draft minutes to Danielle Brown, Mary Anne Andrews, and Livia Olsen; cc: Cauble

**Adjourned**