

**Proposed Revision to
University Handbook, Section B95
University Planning – CCOP selection procedures
Approved by Faculty Affairs on February 1, 2022 and FSCOUP on February 4, 2022
Approved by Faculty Senate on March 8, 2022**

Rationale: This proposal is made given a desire to see broader inclusion of voices in the College Committees of Planning. The Composition of FSCOUP is also being updated to align with current practice.

University Planning

B95 The faculty senate at Kansas State University is the principal forum for faculty and unclassified professionals participation in the governance of the university. On matters related to university planning, the president, president-elect, and past-president of the faculty senate, and others chosen by the Executive Committee of the Faculty Senate, represent the faculty and unclassified professionals on university-wide planning groups.

The provost will consult with the Faculty Senate Leadership Council on matters related to university planning. When appropriate, the Faculty Senate Executive Committee may refer specific tasks related to university-wide planning to the Faculty Senate Committee on University Planning (FSCOUP).

FSCOUP is composed of one representative from each [caucus and the student body president or their designee. The student representative shall serve as ex officio with voting rights. Liaisons from the Provost's Office and University Support Staff Senate will serve as ex officio without voting rights. academic college, the libraries, extension, and the general university.](#) The senators in each faculty senate delegation ~~select one person (who does not have to be a faculty or an unclassified professional senator, however must hold an appointment not designated as a term appointment)~~ [select one person \(who does not have to be a faculty or an unclassified professional senator, however must hold an appointment not designated as a term appointment\)](#) to be their representative for a three-year term. [Those selected members of the committee need not be senators but must be unclassified personnel eligible for Faculty Senate membership as outlined in the faculty senate constitution.](#) The chair of the committee is elected by the committee membership and serves a one year renewable term. ~~A student representative serves ex officio with voting rights.~~

FSCOUP is charged by the faculty senate to actively advocate the need for comprehensive institutional planning and to monitor planning activities, evaluate their effectiveness, and make recommendations for improvement in the planning process. FSCOUP also advises the faculty senate representatives on university planning and budget committees. The chair of FSCOUP is responsible for keeping the members of FSCOUP informed as to the activities of these various planning groups.

FSCOUP responds to faculty concerns about planning and, if necessary, develops recommendations for consideration by the faculty senate.

The Colleges' Committee on Planning (CCOP), Extension Committee on Planning (EXCOP), and University Libraries CCOP, are representative bodies for the college or unit whose members are chosen by [by an approved selection process/faculty election](#). The CCOPs meet on a regular basis to provide [faculty](#) input relative to university and college planning directives which require faculty [and staff](#) involvement.

The college dean or unit administrator shall consult with CCOP on issues related to, but not limited to: college planning, college reorganization, strategic planning, program discontinuance, and financial exigency.

Members of CCOP shall include tenure-track faculty, tenured faculty, non-tenure track faculty, university support staff, and unclassified staff who are assigned to a college, department, or other unit. ~~be limited to and elected by faculty at the rank of instructor or above, not designated as term, who are assigned to a college, department, or other unit.~~ Those faculty and staff members with a total university appointment of five-tenths or more will be eligible to ~~be elected to serve on~~ CCOP. Department heads are eligible to serve on CCOP in an ex officio non-voting capacity. Given the purpose of CCOP to provide input to college administrators, deans are not eligible to serve. The faculty and staff of each college or unit shall be responsible for establishing its own selection procedures; this procedure must be approved by a majority of the faculty. Membership shall represent a cross-section of position types, departments, discipline areas, or other organizing unit within the college or administrative unit. In addition, the college or administrative unit's FSCOUP representative will be an ex officio member of CCOP. CCOP selection procedures will be kept on file with the dean or unit office. A copy of CCOP selection procedures shall also be ~~kept on file in~~ provided to the office of the secretary of the faculty senate.