

Proposed Amendment to SCMT Policy
(Approved by CAPP, 12/8/04)

Proposed amendment to the KSU Standard Class Meeting Time (SCMT) to allow an alternative schedule for the SCMT 110-minute class periods.

For courses or special classrooms in which the student demand requires five 110-minute class period during the day (7:30 a.m. to 5:20 p.m.), a department may use an alternate sequence of periods with 10 minute breaks between periods, the first period beginning at 7:30 a.m. (starting times are 7:30 a.m., 9:30 a.m., 11:30 a.m., 1:30 p.m., and 3:30 p.m.) If all of the periods are not consistently used each semester, CAPP may deny the department future use of this alternative 110-minute sequence.

Rationale:

This amendment allows a department to use five 110-minute class periods, one more than the four SCMT periods presently allowed during the day. CAPP has allowed the use of this alternative sequence for the Department of Biology since the implementation of the SCMT policy.

This alternative sequence uses the first two SCMT 110-minute morning periods, but replaces the two afternoon SCMT 110-minute periods (12:30 p.m. and 2:30 p.m.) with three 110-minute periods starting at 11:30 a.m., 1:30 p.m., and 3:30 p.m.

While the three new periods will create six overlaps of starting and ending times of other SCMT periods, research has shown that five sequential periods are a sufficient number of periods with different times from which a student can choose, and have non-conflicting access to, most other classes they need.

Most of the 110-minute classes are held in a specific type of space necessary for these classes, and because there generally is a lack of these special facilities, it is not possible to add concurrent class periods. Also, in some cases there may not be instructors available, even if additional classrooms were available. Therefore, the alternative five sequential periods during a given day would be the only solution for providing an additional class period during the day for a specific course or a special classroom.

A department is not required to obtain approval for use of this alternative 110-minute sequence, but a department should allow all five periods to be opened at the beginning of the enrollment session and must use all five periods during the semester because of student demand (cannot just schedule periods). If all of the periods are not used, CAPP can deny the department future use of this alternative 110-minute sequence.