

Meeting Minutes
Faculty Senate Committee on University Planning
Thursday, August 7, 2025, 4:00 pm Business Building 3042
Zoom: <https://ksu.zoom.us/j/92948527207>

1. Call meeting to order at 4:02 pm

2. In Attendance:

- Chair Kimberly Kramer – **Engineering**
- Amy Beins – **Arts & Science (Term Cacus)**
- Tara Fronce – **General University**
- Kendra Kirchmer – **Architecture, Planning, & Design**
- Marianne Korten – **Arts & Sciences**
- Erin Martinez – **Health & Human Sciences**
- Sherri Martinie – **Education**
- Tom Misilo - **Libraries**
- Judy O'Mara – **Extension**
- Teresa Douthit – Past president of Faculty Senate
- Brady Kappelmann - **Student Body President's designee**
- Thomas Fish – **Liaison for University Support Staff**
- Margaret Mohr-Schroeder – Provost's Office

Not present:

- *Hulya Dogan* – **Agriculture**
- *Amy Hageman* – **Business Administration**
- *Eric Shappee* – **Technology & Aviation, K-State Salina**
- *Dave Renter* – **Veterinary Medicine**

3. Agenda approved – 4:08 pm

4. Reports from CCOPs - 4:10 to 4:25 pm

- a. Agriculture (Hulya Dogan) – no report given
- b. Architecture, Planning & Design - (Kendra Kirchmer) Develops comprehensive and strategic plans for the enhancement of programs in the College; members are elected for a three-year term; committee meets as needed. Student representatives to be assigned if/when needed.
- c. Arts & Sciences (Marianne Korten) – have not met yet this academic year.
- d. Business Administration (Amy Hageman) – no report given.
- e. Education (Sherri Martinie) - The Executive Committee determines the agenda for the meetings of the College Assembly and is responsible for the review and revisions of the college's Policies and Procedures Handbook, oversight of the college-wide schedule for election of representatives to standing committees, and arrangements for the nomination and selection of the college's University Support Staff Employee of the Year. The Executive Committee also serves as the College Committee on Planning (CCOP), primarily to consider issues related to reorganization, long term and strategic planning, and financial exigency. The Executive Committee meets the 2nd Tuesday of each month.
- f. Engineering (Kimberly Kramer) - Provides faculty input relative to university and college planning charges which require faculty involvement, i.e., college reorganization,

strategic planning, program discontinuance, and financial exigency. Faculty are generally appointed for a three-year term. Appointment years are displayed (terms begin in August and end in June of the third year). Meets once or twice a year.

- g. Extension (Judy O'Mara) -
 - h. Health & Human Sciences (Erin Martinez) – Provides faculty input relative to university/college planning, reorganization, policy development, etc. Hosts at least one all-college forum per year. Chair serves on the Dean's Advisory Council that meets bi-weekly. CCOP meets monthly, or bi-weekly if needed. Have representation from all 3 Schools (recently reorganized) and Dean's Office Staff – all *elected* positions and administrators are not eligible to vote on representation. 3-year terms. Recent endeavors: CHHS workload policy, college reorganization, college culture, revision of CCOP bylaws.
 - i. Libraries (Tom Misilo) - Elected from Professional Staff and Faculty in the library in staggered 2-year terms. We have been meeting monthly as a group. Over the summer, we provided recommendations for the required changes in the language of our strategic plan, discussion about changing a department from Department Head to Department Chair, and the renaming / branding of one of our departments. Our new Dean starts later this month, so we will see what brings.
 - j. Salina (Eric Shappee) – K-State Technology & Aviation
 - k. Term (Amy Beins) - have not met this academic year.
 - l. Veterinary Medicine (Dave Renter) -
- 5. Appendix N (4:25 to 4:40 pm) – Attachment A was discussed, and comments should be submitted by September 2nd to be considered at the September 4th meeting.
 - 6. Appendix N guidance document (4:40 – 4:50 pm) – Attachment B was discussed, and comments should be submitted by September 2nd to be considered at the September 4th meeting.
 - 7. Open discussion (4:50 to 4:55 pm) – topics of upcoming meetings, parking and transportation, campus master plan, and compensation study
 - 8. Adjournment - 4:55 pm
 - 9. Next meeting (in-person): Thursday, September 4th