

Minutes
Faculty Senate Committee on University Planning
Thursday, March 3, 2022; 3:00 PM
Zoom meeting ID: 736 339 996; <https://ksu.zoom.us/j/736339996>

Erin Bishop, Duane Dunn, Rebecca Adams, Martin Seay (Chair), Monica Macfarlane, Jessica Meekins, Mindy Markham, Marianne Korten, Emily Finch (Secretary), Eduardo Santos

Call to Order

Past minutes

Appendix B Exigency Revisions

Leadership for 2022-2023

Update on Scheduling and Prep for Erickson/Linton

Other

Adjournment

Appendix A Proposed Exigency Language

1. Call to Order *3:02*
2. Past minutes *3:03*
 - a. Minutes approved unanimously.
3. Appendix B Exigency Revisions *3:04*
 - a. <https://www.k-state.edu/provost/universityhb/fhxb.html>
 - i. Remove language and leave broad. Marianne Korten motioned to vote. Rebecca Adams seconded
 - ii. *3:05* voted. Unanimous vote to approve amended language.
4. Update on Scheduling and Prep for Erickson/Linton *3:07*
 - a. Ethan Erickson visiting next meeting to talk about where we can be of support and to comment on city and university funding.
 - i. No additional comments.
 - b. No updates on President Linton.
5. Leadership for 2022-2023 *3:08*
 - a. Dependent on caucus and reappointment to committees.

- i. Marianne Korten asked about this and Mindy Markham clarified it is different per caucus and how they allocate/choose representations.
 - b. Mindy Markham added May 5th is ideal timeframe to have leadership pinned down.
 - c. Martin Seay provided information on what serving at the chair/co-chair level looks like.
 - d. Mindy Markham added that a cool part of being on FSCOUP next term is the focus on master planning, strategic planning, and new administration, which means opportunities for exciting engagement.
 - e. Rebecca Adams asked about times of these meetings.
 - i. Martin Seay normally a set time for the entire year (deviation mildly per Chair availability).
 - ii. Mindy Markham elaborated on this and how related leadership meetings are scheduled.
 - f. Reach out to Martin Seay if interested in talking more.
 - i. Volunteered to serve as chair again.
6. Other *3:18*
- a. Martin Seay- Faculty Senate will be voting on B95 changes at next meeting Faculty Senate meeting.
 - i. Take these changes back to your CCOPs/teams and engage should questions arise.
 - ii. Marianne confirms date of vote and how we should be taking this message back to our CCOPs.
 - b. Monica Macfarlane
 - i. Commented on meeting with President Linton and desire for connection and campus presence.
 - 1. Martin Seay- brings about how we handle these meetings. In person/hybrid/etc.
 - a. Comments on meeting and pros/cons. Mindy Markham/Marianne Korten.

- c. Emily Finch-
 - i. Updated on library and by law review—now shaped by B95.
 - ii. Asked about COVID masking policy.
 - 1. Mindy Markham COVID Executive Leading Group used data to make these decisions.
 - 2. Martin Seay Faculty Senate Leadership meeting discussed Monday of last full week of February.
 - 3. Accommodations via Student Access Center.
 - 4. Feel free to contact Laurel Littrell laurlit@ksu.edu
7. Adjournment *3:46*
- a. Ethan Erickson joining second half of our next meeting. Joining us 3:30-4.
 - b. Send questions or framing to Martin Seay, but we will have some time to talk at the first half of the meeting.

Appendix:

A) Proposed Language to Part IV B.

Proposed change to University Handbook, Appendix B Part IV: Financial Exigency Approved by FSCOUP

Rationale: The language in this section regarding the composition of FSCOUP and CCOPs are duplicative. For simplicity's sake, section B95 is now referenced for composition of those groups.

Part IV: Procedures for the Orderly Reduction of Unclassified Positions Prior to the Declaration of Financial Exigency

To assure the meaningful participation of both staff and faculty at the university, college, and department levels in decisions leading to reductions in unclassified personnel, the following committees will be established: the Faculty Senate Committee on University Planning (FSCOUP), the College Committee on Planning (CCOP), and the Department (or "other unit") Committee on Planning (DCOP). Composition of FSCOUP and CCOPs are outlined in section B95 of the University Handbook.

The character and composition of these committees and the conditions initiating their activities are as follows:

A. FSCOUP shall participate with the Office of the President in decisions resulting in the allocation of personnel reductions at the university level when a condition of financial stress necessitates notification of non-reappointment of one or more full-time persons serving at the rank of instructor or above with an appointment not designated as term. When such a condition is indicated, the president shall so notify the president of Faculty Senate who will then initiate the participation of FSCOUP.

B. Each CCOP shall participate in applicable decision-making procedures with the office of its dean when the Office of the President in consultation with FSCOUP allocates reductions which necessitate, within the college, the non-reappointment of a full-time person serving at the rank of instructor or above with an appointment not designated as term.

C. Each DCOP shall participate in applicable decision-making procedures with its department head when the above allocation of personnel reductions would result in the non-reappointment within the department of a full-time person serving at the rank of instructor or above with an appointment not designated as term.

A DCOP is representative of a department or comparable designation that is subordinate to one of the 11 university units described under CCOP. The composition and size of such committees shall be determined by a majority vote of those department members eligible to vote for committee membership.

Generally, decreases in the number of authorized positions for Kansas State University's educational program will be so apportioned among administrative personnel, Library staff, and collegiate faculties that such groups will maintain the same relative distribution of positions as existed prior to imposed reductions in authorized unclassified positions. However, when specific needs are manifestly paramount, the president and other unit administrators may, in consultation with their appropriate committees, apportion reductions in accordance with relative needs.

Decisions which effect a reduction in unclassified positions shall place emphasis upon 1) the preservation of essential university programs and functions, 2) the compliance with the university's commitment and legal obligation to affirmative action, and 3) the continuance in position of faculty and staff members of demonstrably superior merit. With the assurance of such conditions and prior to a declaration of financial exigency, positions will be withdrawn as necessary from the following groups, listed in the order of decreasing vulnerability: a) vacancies, b) non-tenure-track positions, and c) non-tenured, tenure-track positions. Within these vulnerability groups and within a particular department, vulnerability shall be in decreasing order--non-professorial ranks, assistant professors, associate professors, professors--and within those ranks from those with least years of service in that category to those with most. When necessary to assure compliance with the requirements of 1, 2, or 3 above, departures from such order will be made and their rationale in writing be given to appropriate faculty committees