

**MINUTES**  
**FACULTY SENATE COMMITTEE ON UNIVERSITY PLANNING**  
**April 7, 2011 UNION 205 2:30 pm**

Present: Bloodgood, Burenheide, Cates, Condia, Flaming Jackson, Garcia, Graham, LeHew, Lynn-Sherow, Soldan, Valdovinos, Young

Absent: Smith, Unruh

Visitors: Bruce Shubert, Jeffery Morris

1. Bob Condia, Chair, called the meeting to order at 2:35 pm
2. A motion was made to approve the March 3, 2011 minutes. Motion carried.
3. Bruce Shubert, Vice President for Administration and Finance: faculty questions on Campus Facilities Operations.

Condia thanked Shubert for being present today.

Condia: Question: “Given a general (mis-)conception that KSU Facilities is something less than perfect – the numerous antidotes that circulate give color if not data – how should the faculty community understand the feasibility and practice of facilities? How is it organized, structured, managed, funded, etc.?”

Shubert gave some history of the Division and gave a general organizational structure. It is led by Ed Rice (NAFA), who has been here for quite some time. Ed Heptig reports directly to Ed Rice. John Woods is responsible for custodial services and grounds. Abe Fattaey is responsible for facilities planning. Support personnel handle human resources and the financial side of things. Not too long ago an outside review was done of facilities. Essentially there is about \$15 million in university funding, not counting utilities (that is \$15 mil plus). That money is spent mostly on salaries; \$4 mil comes from BOR for repair and rehabilitation (R&R). Chargebacks for modifications to departmental space on campus is a little less than one million a year. Funding continues to be an issue. Since 2009, everyone took a 7% general use reduction. They lost about one million. What is the future? 13.8 mil in stimulus funded projects, mostly roofs being replaced around campus, stone work on Nichols, steam line replaced. The R&R funding will double and there will also be a request for some of the ELARF (Expanded Lottery Act Revenues Fund) so there may be a little more than double. They are really pushing hard for energy conservation (Johnson Controls – replacing chillers in the power plant). Fume hoods should be upgraded also as part of these energy savings and safety issues as well. Facilities Planning manages building projects to make sure we comply with BOR and division of facilities management regulations. They are near the close of adding two people; funded by the retirement of Dr. Rawson. One of the additions will be someone who will have code compliance expertise and can assist them in keeping on top of code changes.

Condia: Question: “How do we arrive at such ‘deferred maintenance’ on our campus, when there are so many things on campus that need maintaining (leaky roofs are a popular topic)?”

Discussion: \$28-50 million should be spent on repair and rehabilitation where we have spent \$4. This appears to be somewhat of a historical problem. How many service calls are received by facilities? There was speculation that there are about 18,000 a year. Shubert encouraged us to invite Ed Rice to a future meeting.

Lynn-Sherow discussed an issue that arose over renovation money she had and discussion that took place where she indicated this was the amount she had and she was assured the project could be completed with those funds. The cost being billed came to 315, 000 instead of the 225,000 she had. Another department had the same experience. They had 16,000 and the bill came to 25,000. There is concern over the fact

discussion took place and assurances were given they would not go over the amount... and then did. Also, there were no detailed invoices as to what the extra charges were for.

Graham noted in their college there is confusion about who is financially responsible for some problems. What is the distinction between what facilities is responsible for and what is the department's responsibility. And what are the rules for this? Where did this come from? Graham commended the facilities personnel who come, they are very willing, but the confusion surrounds the financial side of it.

Shubert will do some research about the protocols and also will do some checking into the issue related to Lynn-Sherow's question.

Shubert reported that outsourced work is quite common now. They have on-call contracts for carpenters, electricians, roofers, engineering services; those are competitively bid at hourly rates. It was noted that there still needs to be a "checks and balances" follow through on bids that are given and the hours charged for.

A few questions were asked about a roof being replaced on the Leadership Studies building and roads being paved on campus. Shubert reported that the new roof was due to the fact that it was installed incorrectly the first time and after continuing to contact the contractor, it was finally redone over spring break. Also, the roads on campus are our responsibility and after saving up enough funds and having a good on-call contractor rate, a few of the main roads were repaved and a few more will be done this summer. This will save money in repairs in the long run.

The parking garage and its utilization were briefly discussed. LeHew questioned the different use of the RFID card for students and faculty. Students can use it during the day and faculty/staff can purchase it but are only allowed to use after hours and on weekends. Shubert encouraged FSCOUP to contact the parking council to give them suggestions for use regarding the garage.

Bloodgood asked about budget reporting and if there is a way to track college and department specific per credit hour funds generated. Not to compare, because each program, etc would be very different, but for other purposes. Planning and Analysis has information on their website that you can use to do that, or the office personnel themselves could perhaps assist. Shubert felt this was something with a cooperative effort, could be done, and would be of benefit to faculty and also administration. It would not be an easy project, but could be done.

Lynn-Sherow inquired how pursuits are going in the office of Energy & Environment. Shubert commented that Casey Lauer, Director, is keeping busy, being heavily involved currently with upgrading systems and determining how the university is using its energy. He does extensive proposal writing for grants, etc.

Condia and committee members thanked Shubert for his willingness to come and discuss facilities as well as other topics.

#### 4. Briefly: Marketing and Communication report

- Jeffery Morris, Vice President for Marketing and Communication

Jeff passed out an outline to committee members of the structure and role of the Division of Communications and Marketing. Also discussed that the Grand Opening of Olathe on April 26<sup>th</sup>.

Graham asked how the Word mark transition is going. So far it's been very positive. Now they're encouraging groups/centers, etc to bring their items over and they can go through them.

Members gave him feedback on K-State Today since its implementation. It was suggested that a search feature exist within the "K-State Today" since it is hard to recall at times when a certain announcement

came out. Also, LeHew inquired about double announcing with the K-State Today and then the announcements on the side bar. Morris thanked members for their comments and suggestions.

5. Meeting adjourned at 3:43 pm in order for many to attend the President + Provost's unveiling ceremony of K-State's 2025 report.

Next meeting: Thursday, May 5, 2011: brief notes on the meaning of sustainability and suggestions for the '11-12 academic season...

Bonnie requested to do the 10-minute Take Charge Challenge with FSCOUP next time.