

**MINUTES
FACULTY SENATE
COMMITTEE ON UNIVERSITY PLANNING
April 5, 2007 - 2:30 p.m., 301 Calvin Hall**

Present: Bloodgood, Collins, Condia, Gormely, Herald, Kearns, Rowlett, and Grunewald

Absent: Behnke, Maddy, McKinney, Oberst, Shubert, Stokes, and Yahnke

Visitors: Marsha Frey

1. Tom Herald, Chair, called the meeting to order at 2:35 p.m.
2. The March 8, 2007 minutes stood approved as submitted.
3. Appendix B – Jane Rowlett, Marsha Frey
Herald began by reminding committee members that Shubert had given a brief overview on Appendix B back in January and the committee had decided it was a reasonable task to review the appendix and see if there are any suggestions for changes. Herald turned over the conversation to Rowlett. Rowlett commented on the letter at the very beginning of Appendix B from Duane Acker, President at that time. She also passed out a handout regarding financial stress. It discussed what determines the conditions of financial stress as well as other items. Rowlett commented that this is a complicated document that took a lot time to construct. It was asked who drafted this document at the start. Rowlett recalled that it was a fairly large committee appointed by Duane Acker. One of the issues at that time was the Board of Regents stated that for “adequate reason” they could declare financial exigency; however, it is really determined by the campuses at what point financial stress or exigency occurs.

Reorganization of colleges and how financial stress plays a part in this was discussed briefly. Herald asked for Frey’s comments. Frey commented that the University Handbook and Policy committee goes through and looks for stylistic changes, but they do not make any substantive changes. Their committee simply makes sure sections and appendices are not contradicting each other *stylistically*. The style guide that they follow is available at the following website: <http://www.k-state.edu/univpub/style/>. Gormely questioned why this appendix is not ordered chronologically and would it be wise to rearrange it that way and also review whether the Board of Regents amendment in 1983 responded to Faculty Senate’s motion in 1979.

Herald commented that there is much to cover so now the committee needs to decide where to start. Should the committee start with the letter or the meat of the document? Gormely commented that there really are no changes to be made in the first few pages because these are comments by Faculty Senate, Board of Regents, and the President at the time. The committee really just needs to decide whether or not they want to keep those items in the handbook and, if so, where is it appropriate to have them shown. The real policy begins where it says “Financial Exigency Plan, Kansas State University, February 1981.” Rowlett mentioned that if we feel it is important to have the President of the University’s stand on the policy now... have President Wefald write a letter to be included somewhere.

Kearns suggested having a few people work with one a particular section of the Appendix. After discussion, it was agreed that the entire committee will review Part IV of Appendix B and discuss there findings at the next meeting. Rowlett will provide other policies from different universities on financial stress or exigency for the committee to review as well.

ACTION ITEMS:

1. Committee members need to review Part IV of Appendix B and bring back comments.
2. Kearns will ask for any records back in 1981 and 1982 from the library archives.
3. Ms. Becker will see if there are Faculty Senate minutes available from September 14, 1982 meeting.

4. Announcements
Faculty Senate elections are almost complete and new committee members will be assigned by the second May meeting.

The annual Retiree Reception for Faculty and Unclassified Professionals is on April 17, 2007 at 4 p.m. in the Alumni Center Ballroom.

5. For the good of the university
6. The meeting was adjourned at 3:40 p.m.

Next meeting:

May 3, 2007, continue review of Appendix B, 206 Call Hall, 3:30 p.m.