

<p style="text-align: center;"><b>MINUTES</b> <b>FACULTY SENATE COMMITTEE ON UNIVERSITY PLANNING</b> <b>October 7, 2004    3:30 PM    Stateroom #1, K-State Union</b></p>
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Present: Rowlett, Rys, Sachs, Schumm, Youngman, Zabel

Absent: Behnke, Gormely, Hassan, Jones, Oberst, Peters, Stadtlander, Urkevich, Yahnke

Visitors: Ken Holland, Jackie Spears

I. Call to order

The meeting was called to order by Walter Schumm, Chair, at 3:35 p.m.

II. Approval of minutes

A motion was made by Sachs and seconded by Youngman to approve the minutes of the September 2, 2004 FSCOUP meeting. Motion passed.

III. Announcements

A. Faculty Senate Leadership

There wasn't any new information to share regarding Faculty Senate Leadership Council.

B. Russian Graduate Student

Schumm reported that Victoria Eugenia, a Russian graduate student may attend some of FSCOUP's meetings. Spears said that Eugenia is here for a one year leadership program to study higher education policy. Eugenia will be doing an independent study with Spears.

C. Other

Schumm reported that Kristi Harper, Faculty Senate secretary, is leaving to take another job. He presented her with two gifts.

IV. Old Business

A. Feedback on medical plans and costs

Schumm reported that he has heard feedback from Classified Senate that some K-State employees cannot afford to go to the doctor because the co-pay is too high. Sachs said he has also heard this from faculty and that it is a real concern. This next year the university will not have to pay any additional costs for insurance, but employees will pay more.

B. Feedback on ideas for university/campus improvements over next 10-15 years

Schumm reported that some of the improvements made in the past with the City/University Fund were lighting in darker areas and new sidewalks. There is talk of making underpasses for walking on the busy streets. A general classroom is also on the list of projects in the next 5 - 10 years. Schumm said that some people think that a parking permit should be required 24 hours a day/seven days a week to park on campus, but that could pose a threat to people that come to campus once a week for an evening class if they end up having to park off campus. Zabel suggested working with the city to see if parking on the streets east of campus could be changed to allow parking to start at 7:00 a.m. instead of 9:00 a.m. The city/university fund could be used to changed the signs that post the hours of parking.

- C. What happened with paychecks for nine-month faculty  
Schumm reported that 9-month faculty did not receive their first paycheck until September 10<sup>th</sup> and there was some concern expressed about how late the first check was. This last summer break had an extra two week period in it due to the spring semester not starting until after Martin Luther King Day. Nine-month faculty would have had to report to campus by August 9 or 10 to receive a check any earlier.

V. New Business

A. University International Programs **ATTACHMENT 1**

Spears reported that faculty were curious about the amount of activity seen in International Programs in the last few months and asked that Faculty Senate look into the issue. Schumm distributed a handout that showed the previous structure for International Programs and another handout showed the proposed structure. Three positions were funded by fees and that has increased to four and five positions were funded by state funds and that has increased to six. There was also a chart included in the handouts that showed a schedule of charges that students pay to International Programs. Holland said that they made the K-State Exchange Programs, the non-K-State Programs, and the Summer Semester Direct Enrollment all the same cost of \$450. Previously K-State Exchange Programs paid \$600, Non-K-State Programs paid \$300 and Summer Semester Direct Enrollment paid \$100. The Group Travel Abroad Administrative Fee (per participant) went from \$100 to \$150 and the Italian Studies Program (College of Architecture, Planning, and Design) went from \$50 to \$100. The handout also includes an explanation of staff before and after Holland became Associate Provost for International Programs.

B. City/University Committee issue

Spears reported that she has not been asked to appoint someone to the City/University Committee, but she had just received information from the city. There are a variety of projects that are scheduled for this year and in the future.

C. Other - none

VI. For the Good of the University

Spears said she would like to hear reactions to the information the committee heard about International Programs. Rys said he would like to know how many students are involved in study abroad. Spears said that President Wefald has set a goal of having 10% of students go overseas to study. There was discussion about the fact that some departments handle the arrangements for students to go abroad and wondered what the \$450 fee to International Programs covered. There was also concern about students paying around \$7,000 - \$7,500 to go for a semester abroad, but it was pointed out that if they stayed at K-State, they would still probably pay \$6,000 so they aren't paying a great deal over that amount. The long lasting benefits of traveling abroad should be worth the extra cost.

VII. Adjournment

Meeting adjourned at 4:45 p.m.

## ATTACHMENT 1

From: "Ken Holland" <kholland@ksu.edu>

Walter,

I cannot meet this Thursday at 3:30 but would welcome the opportunity to visit with your committee at a later date.

Before I arrived, the staffing looked like this:

Associate Provost for International Programs, Bill Richter  
Director of Study Abroad, Barry Michie  
Assistant Director of Study Abroad, Crissan Zeigler  
Study Abroad Advisor, Wendy Schantz  
Study Abroad Advisor, Staci Hauschild  
Receptionist, Somer Patterson  
Accountant, Connie Noble  
Director of English Language Program, Mary Wood  
English Language Instructors, 6

The only persons funded from state funds were Bill Richter, Barry Michie, Crissan Zeigler and Connie Noble. Wendy, Staci and Somer were funded from study abroad fees. Mary Wood and the six ELP instructors were funded from intensive English language fees paid by international students.

As the number of students enrolled in intensive English dropped, ELP could no longer afford to pay the salaries of all their instructors. OIP absorbed Jim Lewis, one of the instructors. His salary is not funded from state money.

I moved Barry Michie to a new position, Director of Program and Faculty Support, and replaced him with Jenifer Chambers. Her salary, however, is not paid from state funds and comes entirely from study abroad fees.

Here are the salaries that are currently funded from study abroad fees:

Jenifer Chambers, Director of Study Abroad  
Kevin Spears, Study Abroad Advisor  
Ellen Reynolds, Administrative Specialist  
4 peer study abroad advisors (student workers)

If we could find state dollars or tuition dollars to pay these salaries, we could substantially reduce the study abroad fee. We do not receive any foundation money.

Jim Lewis and Somer Patterson currently are funded by tuition paid by first-time enrolled international students paying non-resident fees. Their job is to recruit these students.

All the employees of the International Student Center (Donna Davis, Maria Beebe, Linda Bottom and Stacy Tilley) are on state dollars.