1.) Turn on recording and announce disclaimer

2.) Call meeting to order – **Abbey**

   NOTE: TBD will take notes

3.) Request for additions/ changes today's agenda **Abbey**

   a. **Introduction of Bud Tillman**

   b. **Call for Volunteers for Search Committees for IT positions (Thomas Bunton)**

      i. **Instructional Technology- J. Maseberg- Tomlinson**

      ii. **Chief Information Security Officer CISO – Carolyn Jackson Volunteered for search committee.**

4.) Approval of Minutes from 10.15.24 meeting FSCOT Meeting Minutes 10.15.24.docx

   a. Changes or additions ?

      i. No changes

      ii. Motion

      iii. 2nd

5.) Committee Reports:

   a. University Records and Information Management Committee Report– **Carolyn Jackson**. See report at link below.

      i. No report this month.

   b. Academic Tools Committee – **Kevin Wanklyn**, Engineering, **Scott Finkeldei**, General University, Liaison for Chief Information Officer

      i. No meeting due to IT Survey and Hold off until results are out to share.

6.) Old Business

   a. Development of Communication Workflow for IT **(Phil)**

      i. Meeting with Thomas Bunton

   b. ERP Modernization and FSCOT Role **(Abbey)**

c. Printing Resolution at full faculty senate November 12, 2024 Printing Resolution.docx **(Phil)**

7.) New Business

   a. Enterprise Resource Planning ERP Modernization systems (ERP) **(Abbey)**

      i. ERP Modernization and FSCOT Role

      ii. Discussion Notes: move to "ongoing discussion"

         1. Title 2 compliance

         2. Huron is finalizing report to the executive committee

            a. Small group from FSCOT to meet and discuss ERP and what is needed to prioritize items to prepare for future growth.

               i. What does the system need to do to make KSU work like a a modern university.

               ii. Re-Invision what KSU will look like with new system

               iii. FSCOT can collect data on issues to bring to IT leadership to share with

                  1. How do we frame it?

                  2. How do we tell the stories that occur everyday.

   b. AI Meeting with SGA **(Abbey)**

      i. Discussion Notes:

         1. Students of SGA want/ need guidance for AI Rules in the classroom.

         2. Current recommended Syllabus Statement/ Language is not required and isn't from the provost's office

            a. The teaching and learning center provided one before school started.

         3. SGA was eager to see is a required Syllabus Statement on AI policy for each course.

         4. Braden will reach out to SGA team members and invite them to next FSCOT

   c. New Employee/ New Faculty Access to Technology **(Kevin)**

      i. Canvas, KSIS, HRIS, etc.

      ii. Typically needs onboarding of new employee 2 weeks prior to need of access

1. Needs HR and Admin Approval

    a. FERPA

    b. Canvas assigned courses changes made by Asst. Dean assigned to change

d. Administrative Privileges for Adding new Apps Software restricted to IT Administrators only. (made effective for whole University ~ 2 weeks ago)

    i. Exception policy application process

    ii. Contact IT representatives.

        1. T. Bunton will have Deborah Chase Contact Sandy.

8.) Other Items – **Group**

    a.

9.) Future Meetings and Agenda – **(Abbey, Phil)**

    a. Possible Future agenda items:

        i. Status of Sole Source Bid for Tech. Equipment at KSU (Dell or Lenovo?)

        ii. Status of IT Security Policies for review

        iii. Chris Crook from KanREN. https://www.kanren.org/ Carolyn Jackson met him at the Midwest Data librarians Symposium at KU. I had no idea what they do and thought we should know about them, especially in terms of emergency response (e.g.: Hale Library Fire) and rural networking (k-state 105 and Global campu

        iv. Deborah Goins, who is working on how we respond to and policy development around new DOJ accessibility rules for state & local agency websites. Here is the Fact Sheet on Accessibility from The Department of Justice: New Rule on Accessibility of Web Content and the WCAC 2.1 Level AA standards.

        v. 2025 Cybersecurity Training –

        vi. Records management updates-

        vii. Follett Adopt and Discovery Program

        viii. Tour and Presentation from Sunderland Innovation Lab

        ix. Results of UCAT Survey of Academy Technology

10.) Adjourn meeting – **Abbey**

11.) **After Action Items**

a. **Volunteers for IT Search Committees- PV and AN to help find volunteers for T. Bunton**

b. **Braden Adams will find other SGA Members to come and discuss AI Syllabus Statement and consider language for Joint Resolution for AI Syllabus Statement**

c. **T. Bunton will have Deborah Chase contact Sandy Johnson about Administrative Access exception form.**

d. **T. Bunton Develop sub group**

Attendance:

Members:

- ☐ Abbey Nutsch, Agriculture (23-25) (Co-chair)
- ☐ Don Crawford, Architecture, Planning, and Design (20-22 & 22-25)
- ☐ Bret Flanders, Arts and Sciences (24-25)
- ☐ Edward Nowlin, Business Administration (24-27)
- ☐ Dennis Devenney, Education (24-25)
- ☐ Kevin Wanklyn, Engineering (21-24; 24-27)
- ☐ Sandy Johnson, Extension (22-25)
- ☐ Jason Maseberg-Tomlinson, General University (24-26) - Alternate: Tara Fronce
- ☐ Phil Vardiman, Health and Human Sciences (21-24; 24-27) (Co-Chair)
- ☐ Carolyn Jackson, K-State Libraries (23-26)
- ☐ Bill Genereux, Technology & Aviation, K-State Salina (22-24; 24-27)
- ☐ Ashley Blake, Term Appointment (24-27)
- ☐ Chris Blevins, Veterinary Medicine (22-24; 24-27)
- ☐ Braden Adams, Student representative

Non-voting Attendees:

- ☐ Scott Finkeldei, Liaison for Division of Information Technology
- ☐ Regina Crowell - Liaison for University Support Staff

Guests:

- ☐ Gregory Flax, Director of Service Desk Operations
- ☐ Thomas Bunton, CTO
- ☐ Josh McCune, Director of Security Intelligence and Operations Center, Division of Information Technology
- ☐ Chad Currier, IT Chief Security & Operations Officer