1.) Turn on recording and announce disclaimer

2.) Call meeting to order – **Phil**

   a. <mark>**Need a volunteer**</mark>, will take minutes

3.) Approve agenda (additions) – **Phil**

4.) Approve minutes – **Phil**

   a. Minutes from October 17, 2023

5.) Committee Reports:

   a. Office 365 Governance Group – **Michael**

      i. No Report

   b. Project Governance Group – **Phil**

      i. No Report, Refer to dashboard: https://www.k-state.edu/it/projects/active-requests/

   c. Record and Retention Committee – **Carolyn Jackson**, K-State Libraries, Associate Professor, K-State Libraries, FSCOT Member

      i.

   d. Academic Tools Committee – **Kevin Wanklyn**, Engineering, **Scott Finkeldei**, General University, Liaison for Chief Information Officer

      i.

6.) Old Business (Business from Previous Meetings)

   a. Report on discussion about FSCOT's role in IT policy creation, review, and approval – **Michael, Phil,** and **Scott.**

7.) New Business

   a. eResources with K-State Libraries – **Carolyn Jackson**, K-State Libraries, Associate Professor, K-State Libraries, FSCOT Member, **Mellissa Polston**, Course Reserves Coordinator, K-State Libraries.

   b. Introduce Thomas Bunton, CTO – **Michael**

i. General introduction including background

ii. Goals and expectations

iii. Experience and philosophy with shared governance

iv. How can FSCOT help

8.) Other Items – **Group**

9.) Future Meetings and Agenda – **Phil**

10.) Adjourn meeting—**Phil**

Attendance:

- Aaron Stroot, General University (23-26)

- Abbey Nutsch, Agriculture (23-25)

- Bill Genereux, Technology & Aviation K-State Polytechnic (22-24)

- Carolyn Jackson, K-State Libraries (23-26)

- Chris Blevins, Veterinary Medicine (22-24)

- Don Crawford, Architecture, Planning, and Design (20-25)

- Kevin Wanklyn, Engineering (21-24)

- Lance Philgreen, Student Representative (23-24)

- Lisa Rubin, Education (21-25)

- Mary (Bowen) Sullivan, Term Appointment (22-25)

- Michael Raine, Business Administration (07-24) Co-Chair

- Nicholas Wallace, Arts and Sciences (22-25)

- Phil Vardiman, Health and Human Sciences (21-24) Co-Chair

- Sandy Johnson, Extension (22-25)

- Scott Finkeldei, General University, (22-23) Liaison for Chief Information Officer

Non-voting Attendees:

- Regina Crowell, Liaison for University Support Staff

Guests:

- Gregory Flax, Director of Service Desk Operations

- Thomas Bunton, CTO

- Ethan Erickson, Vice President for Administration and Finance

- Mellissa Polston, Course Reserves Coordinator, K-State Libraries.