

**FSCOT Agenda**  
**September 5, 2023**

**Zoom Connection: <https://ksu.zoom.us/j/7855322637>**  
**Phone Connection: +1 669 900 6833 or +1 646 876 9923**

- 1.) Turn on recording and announce disclaimer
- 2.) Call meeting to order – **Phil**
  - a. Discuss taking minutes
- 3.) Approve agenda (additions) – **Phil**
- 4.) Approve minutes – **Phil**
  - a. Minutes from May 2, 2023, **Attachment # 1, Page #4**
- 5.) Committee Introductions
- 6.) Committee Photo for Faculty Senate Website – 4pm
- 7.) Committee Reports:
  - a. Office 365 Governance Group – **Michael**
    - i. Discussion about utilizing O365 Teams to replace land-line phones -- has been postponed till new CTO is onboard
  - b. Project Governance Group – **Phil**
    - i. Meetings are suspended for next few months
      - a. Review active projects from the Active Requests and Projects website:
        - i. <https://www.k-state.edu/it/projects/active-requests/>
  - c. Record and Retention Committee – **Ryan Otto**, Associate Professor, Hale Library, FSCOT Member
    - i.
  - d. University Network Infrastructure Refresh Project – **Michael**
    - i. Have not met
  - e. Academic Tools Committee – **Kevin Wanklyn**, Engineering, **Scott Finkeldei**, General University, Liaison for Chief Information Officer
    - i.

- 8.) Old Business (Business from Previous Meetings)
- 9.) New Business
  - a. Meetings -- **Phil**
    - i. First Tuesday of each month – 3:30 pm
    - ii. Second meeting if needed the third Tuesday of each month – 3:30 pm
    - iii. Should meetings be in-person or by Zoom
  - b. New Adobe Policy – **Michael**
    - i. Effective August 1, 2023, Adobe Creative Cloud is free to faculty and Staff
    - ii. Also available on the
    - iii. [Adobe Creative Cloud free to faculty and staff Aug. 1 | IT News \(k-state.edu\)](#)
    - iv. Adobe Creative Cloud available on computers in the Media Studio in the Southerland Foundation Innovation Lab
- 10.) Other Items – What other agenda items should we address through the semester – **Group**
  - a. Open Courseware – **Brian Lindshield**, Professor, Associate Department Head, Department of Food, Nutrition, Dietetics and Health, College of Health and Human Sciences
  - b. AI and Chat GPT
  - c. IT policy review and development
- 11.) Future Meetings and Agenda – **Phil**
  - a. **October 3, 2023, 3:30 pm**
- 12.) Adjourn meeting—**Phil**

**Attendance:**

- Aaron Stroot, General University (23-26)
- Bill Genereux, Technology & Aviation K-State Polytechnic (22-24)
- Carolyn Jackson, K-State Libraries (23-26)
- Chris Blevins, Veterinary Medicine (22-24)
- Don Crawford, Architecture, Planning, and Design (20-25)
- Kevin Wanklyn, Engineering (21-24)
- Lance Philgreen, Student Representative (23-24)
- Lisa Rubin, Education (21-25)
- Mary Bowen, Term Appointment (22-25)
- Michael Raine, Business Administration (07-24) Co-Chair
- Nicholas Wallace, Arts and Sciences (22-25)
- Phil Vardiman, Health and Human Sciences (21-24) Co-Chair
- Sandy Johnson, Extension (22-25)
- Susan Metzger, Agriculture (23-25)

**Non-voting Attendees:**

- Regina Crowell, Liaison for University Support Staff
- Scott Finkeldei, General University, (22-23) Liaison for Chief Information Officer

**Guests:**

- Gregory Flax, Director of Service Desk Operations
-