FSCOT Minutes
April 19, 2022

Present: Bach, Bowen, Crawford, DePaola, Finkeldei, Otto, Raine, Rubin, Vardiman, Wanklyn, Wilson, Thomason (3:40), Moorberg (4:12)

Absent: Maseberg-Tomlinson, Jones, Vontz, Pratt, Webb

Guests: Brundage, Bach, Wallace (4:03)

Meeting called to order at 3:32 PM by Raine

Announcement of possible new member

1. Dr. Nicholas Wallace, Associate Professor, Biology representing the Arts and Sciences caucus.
2. May be interested, wanted to see if he could check it out. Will show up at 4 or 4:15 to see what we are all about

Committee Reports:

1. Extended IT Leadership Group
    a. No Report

2. IT Policy Review Team
    a. No Report

3. Office 365 Governance Group
    a. No Report

4. Project Governance Group
    a. No Report

5. Record and Retention Committee – Ryan Otto
    a. Discussed physician's assistant program and retention schedules for promotion retention, review, and interviews
    b. Upcoming: library environment and control, integrity records, faculty senate

6. University Network Infrastructure Refresh Project
    a. No Report

Old Business (Business from Previous Meetings)

Added Item: DePaola Replacement

Need to consider new leadership for FSCOT. Michael Raine is a firm believer that there needs to be a faculty co-chair. One person has shown interest. If anyone else has interest, please let Michael know.

Bret DePaola would serve to the end of the semester. Replacement would start in the mid-summer.

Skip to new business w/o objection

1. Innovation Lab Advisory Committee – Phil Vardiman,

- Discussion of Advisory board of the innovation lab in the library
- Could FSCOT help facilitate recruitment to board?
- Based not on technology but upon stakeholders on campus

Discussion:

- Try to get Faculty to see the space
- Should we reach out to academic affairs?
  - Maybe Faculty Senate as a whole
- Discussed various ways to use the space with cross curriculum influences
- Finkeldei – Gave background on why FSCOT was asked first about this the Advisory Committee.
  - Current advisory committee is internal, there is not external feedback committee

Phil Vardiman and Kevin Wanklyn would be interested in serving as members of this committee.

Return to Old Business

1. Follettt presentation from April 5

Discussion:
- Ryan Otto provided notes provided as an agenda attachment
- What is the outcome of FSCOT surrounding this topic?
  - Implementation is an FSCOT issue
  - Governance is beyond FSCOT
- Brundage: Follett contract covers all campuses. Need to figure that out on all campuses before we sign up. Interested in the faculty adopt module. Does this process solve things for faculty?
- DePaola: Most points are outside of technology. Faculty Affairs and Academic Affairs need to discuss. FSCOT is not best group to tackle all questions.

- FSCOT areas: Software interface for Faculty, Software interface for Students, Data Collection by Follett
  - Brundage: Follett might be getting data already. She needs to look at the current contract (which runs through 2028) and see what it mentions in this context.
  - Brundage: Textbook affordability act purpose: give ISBN so students can search for texts in other outlets.
  - Otto: Faculty search correlation data is also a concern

(4:03 PM) Break in discussion to introduce Nick Wallace: Assoc. Prof. in Biology

- Continue Follett discussion
  - Otto: Primary concern trying to avoid locking into a limited number of suppliers.
  - DePaola: FSCOT should focus on Faculty and Student Interfaces
  - Brundage: Don't have enough information about Students Interface and should focus on Faculty side
    - Can a faculty representative or designee choose texts via Follett

- Raine: There will be other governance groups looking at this.
  - This improves a business problem of working with faculty
  - Overarching question: Should textbook information be gathered by a campus or private entity?

- Brundage: Salina campus has had issues with Textbook Affordability Act Compliance but is temporarily in compliance. Administration is very aware of this right now and that could be to our advantage.
- Many other presentations by Follett are needed to get campus on board.
  - Finkeldai: K-State has a process that tries to reduce unintended consequences of new implementations. Follett may be frustrated with the system, but it works for us.
- Demo needs to be presented at Faculty Affairs, Academic Affairs and Project Governance Committee.
  - Nobody seemed interested in Demo initially
  - Bring it back to Faculty Senate Leadership with new discussion items mentioned today and see if we can get more interested.
  - Ask Follett to give a more direct presentation to specific interties instead of complete overview
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- Moorberg: Discussion on self-publishing and how it works with Follett. Interpretation of the Textbook Affordability Act and how it applies to "free" materials

Next step: Michael Raine and Brett DePaola will make an impassioned plea to Faculty Affairs and Academic Affairs to take up the Follett issue.

2. Other New business:
   a. None

3. Future Meetings
   a. May 3, 2022
   b. Cybersecurity/Audit/Insurance – Michael & Chad Currier, Division of IT, Chief Operations Officer, Deputy CIO for Enterprise Technology, Chief Information Security Officer
   c. TopHat Resolution update and next action – Brett and Ryan Otto, K-State Libraries, FSCOT Member

4. Adjourn meeting – Michael Raine (4:41)