<h1 style="text-align:center">FSCOT Minutes</h1>

<h2 style="text-align:center">September 1, 2020
Zoom</h2>

Opening
The meeting was called to order by Brett DePaola, Co-Chair at 3:30 pm, September 1, 2020.

Members Present
> Bob Larson, Veterinary Medicine (18-21)
> Brett DePaola, Arts and Sciences (17-22) Co-Chair
> Colby Moorberg, Agriculture (20-22)
> Don Crawford, Architecture, Planning, and Design (20-22)
> Ignacio Ciampitti, Extension (20-22)
> Jason Maseberg-Tomlinson, General University (20-23)
> Lisa Shappee, Technology & Aviation K-State Polytechnic (15-21)
> Martin Seay, Health and Human Sciences (20-21)
> Michael Raine, Business Administration (07-20) Co-Chair
> Ryan Otto, K-State Libraries (17-23)

Non-voting Attendees:
> Gary Pratt, Chief Information Officer, Information Technology Services
> Scott Finkeldei, Director of Academic and Student Technology, Information Technology
> Services and FSCOT Liaison for Chief Information Officer

Guests and presenters

Approval of Agenda
Agenda was unanimously approved as distributed.

Business from the Previous Meetings (Old Business)

Question About eID Password Requirements
Colby Moorberg, Assistant Professor, Department of Agronomy and FSCOT member received an email from faculty member Nathan Nelson about the new eID password requirements. (See attachment). Discussion about the requirements and the consensus is that the change was for the positive. Colby will follow up with the faculty member.

Information about the eID passwords was presented in the IT News on August 25, 2020, edition: http://blogs.k-state.edu/it-news/2020/08/25/new-eid-password-standards/

Technology Upgrades for Centrally Scheduled Classrooms, and Other Instructional Spaces on Campus
Scott Finkeldei, Director of Academic and Student Technology, Information Technology Services and FSCOT Liaison for Chief Information Officer, provided an update on the teaching spaces. In summary, 102 of 125 centrally scheduled classrooms were updated and an additional

176 other teaching spaces were upgraded with computers, monitors, furniture, cameras and audio equipment. (See the attached pdf file)

He also explained that in late March they expanded processing capacity to Mediasite but there continues to be some delay time processing videos. IT will add more capacity in the next few weeks. Mediasite, Zoom, and Canvas systems are all continually monitored for capacity.

Co-Chair Brett DePaola and other members expressed great appreciation to Scott, Gary and other members of IT in their efforts in getting the classrooms upgraded before the beginning of the semester

Update on Top Hat benefits
Jason Maseberg-Tomlinson, Director of the K-State Student Access Center and FSCOT member, discussed how some faculty members are using Top Hat to stream video, synchronously. The Access Center worked with IT to set up our captionist with an account in the system so that they can caption for two Hard-of-Hearing students.

Follett Textbook Update
Co-Chair Michael Raine reported that a concern about the Follett Bookstore Textbook selling process was brought to Faculty Senate President Markham who passed it on to he and Brett. A faculty member had worked with a text book publisher to negotiate a price but the bookstore added overhead to that price to students. The faculty member thought this to be inappropriate. Michael reached out to Corey Williamson, Executive Director of the K-State Union. A part of his reply follows:

> "I will be following up with Follett to ensure they are continuing to adhere to their commitment to provide textbooks and course material at industry standard, competitive and fair prices as outlined within our contractual agreement. I will also work with the K-State Campus Store to provide comparative pricing for course materials on their website. I will advocate for the comparison options to be presented so that students can easily see their options and purchase from any of the vendors directly from the site. I will be reaching out to Follett Corporate office to address these issues immediately. I will also follow up on the progress of these concerns during my regularly scheduled meetings with corporate representatives."

Michael suggests that FSCOT receive an update from Mr. Williamson later in the semester

New Business
Technology Initiative, Invite to FSCOT
Martin Seay, Associate Professor, Department of Personal Financial Planning and FSCOT member, received an email from Dr. Mark Haub, Department of Food, Nutrition, Dietetics and Health, asking if FSCOT is interested in participating in a profession initiative (part of his recent fellowship) to enhance technology understanding by faculty to enhance content delivery and /or engagement (See attachment).

There was a lengthy discussion on the general topic of faculty engagement with academic technology and how FSCOT can assist. The consensus is to have a future meeting and invite Katie Linder from Global Campus and Brian Niehoff and Don Saucier from the K-State Teaching and Learning Center to participate in a larger discussion about academic technology.

IT Continuity planning around COVID
Gary Pratt, Chief Information Officer, reported that his office is hosting a meeting with campus information technology system administrators to discuss how IT departments can work together in covering other departments that might be affected by COVID. There are already IT departments who have all of their staff quarantined or isolated due to COVID.

Adjournment
The meeting was adjourned at 5:05 pm. The next meeting is scheduled for Oct. 6, 2020, 3:30 pm.