

**Kansas State University Faculty Senate
Faculty Senate Committee on Technology
Minutes
September 5th, 2017
3:30 p.m. – Room 2123 of the Business Building**

Attended: Jennifer Gehrt, Cliff Hight, Ryan Liemkuehler, Greg Dressman, Don Crawford, Loren Wilson, Brett DePaola, Michael Raine, Rob Caffey, Ryan Otto, Robert Hachiya, Kent Nelson, Ryan Thiele, Karen Blakeslee, Lisa Shappee

- Approved Minutes from May 2nd Meeting
- People Directory Options – Greg Dressman
 - A presentation was given at a conference that brought attention to the fact that anyone can look at the code on our directory and gather information about faculty, staff, and students. It is all considered directory information so no FERPA violation
 - Students can opt to have some of the information hidden, but not all know that is an option
 - We discussed different options and recommended:
 - Re-engineer the front and back end services so people cannot connect directly to the service and/or it is more secure by design and possibly lock down the information required IP address or login with eID
 - Peer institutions are being researched, the information was not yet available at our meeting time.
 - Options will be given to the President’s Cabinet and they can decide.
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- Office 365 Update – Jennifer Gehrt
 - Office 365 is the largest hosted solution at K-State. An ownership group with FSCOT serving as the Business Owner Advisory Group has been formalized.
 - There are many different apps and functions in Office 365 that not everyone knows about. It was decided this summer with FSCOT leadership to focus on a few apps and features over the next several months to try to increase awareness. Articles about Office 365 Groups and the focused Inbox have been in K-State Today, and the office 365 workgroup is working on some training opportunities.
- Records and Retention Committee – Course Content Records and Coursework Records Retention Schedules – Cliff Hight and Ryan Liemkuehler
 - It was suggested to have video storage be separate as the amount of space

- needed and the cost to store them is rapidly increasing.
- The group questioned if we could have different retention schedules for different departments based on accreditation and other needs.
- Cliff, Scott, and Lisa will look over the policy to address questions asked about the Course Content Records retention schedule before Exec at the end of September.
- Network Outage Update – Rob Caffey
 - Discussed the network outage that occurred on Monday, August 28th. ITS knows what happened and are looking to put measures in place to ensure that it does not happen again.