

Minutes
Faculty Senate Committee on Technology
August 3, 2003 – Bluemont 16e

Call to Order:

Chair Ross called the first meeting of the 2004-05 year to order at 2:30 p.m.

Approval of Minutes:

This is the first meeting of the year. As a consequence there were no minutes to approve.

Attendance:

Committee Members: Bloomquist, Eckels, Fritz, Holcombe, Michaels, Garcia, Ross, Turtle, Willbrant

Special Guests:

- Faculty Senate President Jackie Spears
- Director-Center for Advan. Teaching and Learning Vicki Clegg.

New Business:

As this was the first meeting of FSCOT this year first order of business was to get to know each other. As there are many new members on the committee, members were asked to introduce themselves and briefly outline their role in the university.

Faculty Senate President Jackie Spears thanked each member of the committee for their willingness to serve in this important capacity. President Spears then briefly outlined her vision for the coming year and the service FSCOT would be able to provide to the Faculty Senate and ultimately to the University.

Vicki Clegg, as the Chair's invited guest, outlined the status of the on-line TVAL and how that program was proceeding with a "paper" version available this year and an "electronic" version in an advanced testing.

A discussion centering on Gary Cunningham's suggestion of an October 18th date for implementing a requirement for all university email clients to support SSL was undertaken. FSCOT did not, at this time, assume a response to Gary's question of "Will an implementation date of October 18, 2004 provide sufficient time to complete your e-mail users' migration to either webmail or an e-mail client that will connect to the central servers using SSL?"

Chair Ross, then led a round table discussion on what FSCOT members might face as issues for this committee to proactively respond to via Faculty Senate Leadership

and then Faculty Senate for the upcoming school year. Topics that were mentioned included:

- University enterprise portal
- Responding to student plagiarism
- Expansion of wireless capabilities in university classrooms
- Future developments of personal digital assistants, cell phones and other hand-held devices and their use in class.
- Concerns about digital thesis and dissertation.
- University computer specifications both for student computers and university personnel clients—the term ‘crumbling technology’ to match ‘crumbling buildings’ emerged in this discussion.
- Target dates for university IT changes and the movement to centralized data resources.

Communication about upcoming IT issues seems a critical theme.

Respectfully submitted

/s/Tweed W. Ross, Chair

K-STATE INFORMATION TECHNOLOGY UNITS¹

Organization/Agency	DIRECTOR/ HEAD	ROLE/PURPOSE/MISSION	REPORTS To
COMPUTING & NETWORK SERVICES (CNS)	HARVARD TOWNSEND	PROVIDES A HIGH- PERFORMANCE SERVER AND NETWORK INFRASTRUCTURE IN SUPPORT OF THE UNIVERSITY'S TEACHING, RESEARCH AND SERVICE MISSION	VPAST
COMPUTING AND INFORMATION ADVISORY COMMITTEE (CITAC)	JIM GUIKEMA	PROACTIVELY REPRESENT THE COMPUTING, COMMUNICATIONS, AND INFORMATION TECHNOLOGY CONCERNS OF THE FACULTY, STAFF, AND STUDENTS IN VISIONING, POLICY SETTING, AND STRATEGIC PLANNING	VPAST

¹ The report was prepared as the result of a question I was asked at a recent Faculty Senate Executive Meeting, "What were all the university information technology units, their missions and directors?" At that time I relied, "I have no idea. There must be a dozen." This summary is the result of research from the university websites associated with the VPAST's office, IT units, and the KSU White Pages. Drs. Unger and Gould reviewed it in its early stages. I make no assurances as to either its accuracy or completeness. However is indicative of the pervasive nature of IT units across the campus. It specifically DOES NOT include College units.

		<p>AT THE UNIVERSITY LEVEL. TO PROVIDE TIMELY INPUT, ADVICE, AND FEEDBACK TO THE VICE PROVOST FOR ACADEMIC SERVICES AND TECHNOLOGY (VPAST) ON POLICY, PROPOSALS, IMPLEMENTATION PROJECTS, AND OTHER INFORMATION TECHNOLOGY RELATED ISSUES. TO BE A CATALYST WITHIN THE UNIVERSITY COMMUNITY IN ADAPTING TECHNOLOGY TO MEET THE MISSION OF THE UNIVERSITY AS THE NEEDS OF THE PEOPLE OF THE STATE OF KANSAS EVOLVE.</p>	
CENTRAL MANAGEMENT INFORMATION SYSTEMS	DIANA BLAKE	THE CENTRAL MANAGEMENT INFORMATION SYSTEMS (CMIS) ADVISORY COMMITTEE SERVES IN AN ADVISORY CAPACITY TO THE	VP FOR ADMINISTRATION & FINANCE

		VICE PRESIDENT FOR ADMINISTRATION AND FINANCE AND THE EXECUTIVE COMPUTING COMMITTEE (ECC). CMIS IS COMPRISED OF BUSINESS AND TECHNOLOGY MANAGERS WHO SHARE ACCOUNTABILITY FOR CENTRAL MANAGEMENT INFORMATION SYSTEMS PROJECTS. BY WORKING COOPERATIVELY, CMIS PROVIDES A DISCIPLINED FRAMEWORK FOR ENSURING THE RIGHT PROJECTS ARE PURSUED AT THE RIGHT TIME AND AT THE RIGHT LEVEL OF INVESTMENT. FREQUENT MONITORING PROVIDES OPPORTUNITIES TO CONTINUALLY REVIEW AND ALIGN THE ENTIRE	
--	--	---	--

		PORTFOLIO OF INVESTMENTS.	
DATA AND INFORMATION ADMINISTRATION	DAVID HILLIER	DEFINES AND SUPPORTS THE INFORMATION ARCHITECTURE THAT FACILITATES THE LOCATION, INTERCHANGE, SECURITY, USABILITY, AND INTEROPERABILITY OF KSU'S INFORMATION RESOURCES. THE DIA AREAS OF EMPHASIS ARE THE UNIVERSITY ENTERPRISE MODEL/INTEGRATING DATABASE, THE UNIVERSITY PORTAL, KNOWLEDGE BASE AND DATA WAREHOUSE.	VPAST
DATA RESOURCE STEWARDS	GARY LIETNAKER	THE COUNCIL OF DATA RESOURCE STEWARDS WAS ESTABLISHED IN AN EFFORT TO DEFINE AN ENTERPRISE DATA MODEL FOR THE UNIVERSITY. THE ENTERPRISE DATA MODEL IS ONE OF THE KEY	VPAST

		DELIVERABLES FOR THE INTEGRATED INFORMATION INITIATIVE (III) AND WILL PROVIDE THE ORGANIZATION, DEFINITIONS, AND SEMANTICS OF ALL UNIVERSITY-WIDE DATA. THE DECISIONS MADE BY THE COUNCIL WILL INCLUDE BUT WILL NOT BE LIMITED TO FORM, FORMAT, INTEGRITY, AVAILABILITY, CONFIDENTIALITY AND CURRENCY OF THE DATA.	
DIVISION OF CONTINUING EDUCATION (DCE)	BETH UNGER	IT CURRICULUM DESIGN AND TECHNOLOGY ADAPTATIONS FOR DISTANCE LEARNING AND CONFERENCES	VPAST/ DCE
EDUCATIONAL COMMUNICATIONS CENTER (ECC)	MEL CHASTAIN	DESIGNS, PRODUCES AND DISTRIBUTES HIGH-END VIDEO AND MULTIMEDIA-BASED PROJECTS, VIDEOCONFERENCES,	VPAST

		DISTANCE EDUCATION PROGRAMS AND NATIONALLY RECOGNIZED HIGH SCHOOL SPANISH LANGUAGE INSTRUCTION (SVS - SPANISH VIA SATELLITE)	
FACULTY SENATE COMMITTEE ON TECHNOLOGY (FSCOT)	TWEED ROSS	<p>TO REPORT TO THE FACULTY SENATE ON ISSUES RELATING ITS CONSTITUTIONAL RESPONSIBILITY TO PARTICIPATE, IN AN ADVISORY CAPACITY, IN DETERMINING THE ACQUISITION, APPLICATION, AND DISTRIBUTION OF SCIENTIFIC, ELECTRONIC, AND INFORMATION TECHNOLOGY.</p> <p>IT SHALL BE THE DUTY OF FACULTY SENATE TO ASSURE THE FORMULATION OF POLICY RELATED TO THE APPLICATION OF</p>	FACULTY SENATE

		TECHNOLOGY THAT DOES NOT INFRINGE ON ACADEMIC FREEDOM WHILE PROTECTING THE COLLECTIVE INTERESTS OF THE UNIVERSITY COMMUNITY.	
INFOCOMMONS DESIGNEES	HARVARD TOWNSEND	THIS COMMITTEE INCLUDES INDIVIDUALS FROM CNS, ITAC, ISO AND KSU LIBRARIES. THEIR MISSION IS TO STAY ABREAST OF CURRENT TRENDS IN THE ACADEMIC COMPUTING ENVIRONMENT, TO MANAGE THE UPGRADE, REPAIR AND MAINTENANCE OF ALL INFOCOMMONS, UNIVERSITY COMPUTING LABS AND MEDIA DEVELOPMENT CENTER, AND TO SUPPORT THE INFORMATION TECHNOLOGY NEEDS OF THE DIGITAL LIBRARY.	VPAST, DEAN OF KSU LIBRARIE S, VP FOR FINANCE

INFORMATION RESOURCE MANAGEMENT COUNCIL (IRMC)	LAUREL LITTREL	DEVELOP INFORMATION RESOURCE POLICY, TO INTERPRET IT, AND TO PROVIDE A VEHICLE FOR CHANGE OF THAT POLICY. ALL UNIVERSITY POLICY RELATED TO INFORMATION TECHNOLOGY SHOULD BE APPROVED BY THE IRMC. ALL SUCH POLICY WILL BE A PART OF THE UNIVERSITY OFFICIAL/CRITICAL DATA AND MAINTAINED CENTRALLY IN AN APPROPRIATE WEB SITE.	VPAST
INFORMATION TECHNOLOGY ASSISTANCE CENTER (iTAC)	REBECCA GOULD	THE INFORMATION TECHNOLOGY ASSISTANCE CENTER IS THE CENTRAL INFORMATION TECHNOLOGY SUPPORT FOR FACULTY, STAFF AND STUDENTS. THE CORE iTAC FUNCTIONS INCLUDE THE CONSOLIDATED	VPAST

		INFORMATION TECHNOLOGY HELP DESK, INSTRUCTIONAL ASSISTANCE, MEDIATED INSTRUCTIONAL DESIGN, AND TECHNOLOGY TRAINING FOR FACULTY/STAFF AND STUDENTS. ITAC STAFF TRAIN FACULTY/STAFF ON THE USE OF THE TECHNOLOGY CLASSROOMS AND STAFF THE MEDIA DEVELOPMENT CENTER.	
INFORMATION SYSTEMS OFFICE (ISO)	JOHN STREETER	THE INFORMATION SYSTEMS OFFICE (ISO) INSTALLS, DEVELOPS AND MAINTAINS ENTERPRISE APPLICATION SYSTEMS IN SUPPORT OF CENTRAL ADMINISTRATIVE FUNCTIONS SUCH AS ACCOUNTING, PAYROLL, BUDGET, HUMAN RESOURCES, ADMISSIONS, STUDENT RECORDS, STUDENT	VPAST/ VICE PRESIDE NT FOR ADMIN. & FINANCE .

		FINANCIAL ASSISTANCE, FACILITIES MANAGEMENT, AND PARKING. ISO ALSO PROVIDES DATABASE ADMINISTRATION SERVICES FOR ALL ENTERPRISE APPLICATIONS.	
INSTRUCTIONAL COMPUTER SPECIFICATIONS COMMITTEE	TWEED ROSS (PAST CHAIR)	GATHER SPECIFICATIONS FROM COLLEGE AND DESIGN GENERAL STUDENT COMPUTER SPECIFICATIONS FOR THE CAMPUS	VPAST
K-STATE ENTERPRISE E-MAIL ENHANCEMENT	CHUCK GOULD	COMPUTING AND NETWORK SERVICES WILL IMPLEMENT A SECURE, HIGHLY-AVAILABLE, SCALABLE, FULL-FEATURED ENTERPRISE E-MAIL SERVICE FOR THE K-STATE COMMUNITY.	VPAST
K-STATE ON LINE (KSOL) ADVISORY COMMITTEE	ROB CAFFEY	COURSE MANAGEMENT SYSTEM DESIGNED TO DELIVER AN INTERACTIVE WEB-BASED CLASSROOM TO	VPAST

		STUDENTS. K-STATE ONLINE EXTENDS AND ENHANCES K-STATE COURSE INSTRUCTION ENABLING STUDENTS WITH TIME AND GEOGRAPHIC RESTRICTIONS TO TAKE ADVANTAGE OF THE FLEXIBILITY OF LEARNING OVER THE INTERNET.	
LEGACY APPLICATION SYSTEMS EMPOWERED REPLACEMENT PROJECT (LASER)	JENNIFER GEHRT	ESTABLISH MODERN APPLICATIONS ARCHITECTURE FOR THE STUDENT AND FINANCIAL INFORMATION SYSTEMS.	VP ADMINISTRATION AND FINANCE & VPAST
OFFICE OF MEDIATED EDUCATION	ROB CAFFEY	PROVIDES SUPPORT TO MIDDLEWARE, MEDIATED EDUCATION INCLUDING THE INSTRUCTIONAL TOOLS IN THE HIGH TECH CLASSROOMS AND TO K-STATE ON LINE	VPAST

SECURITY INCIDENT RESPONSE TEAM (SIRT)	HARVARD TOWNSEND	PROVIDE SERVICES AND SUPPORT DEDICATED TO PREVENT AND RESPONDING TO INFORMATION/NETWORK SECURITY INCIDENTS	VPAST
TECHNICAL CLASSROOM COMMITTEE	DAVE DEBUSMAN	CREATE STRATEGIES FOR THE MANAGEMENT, DEVELOPMENT OF TECHNOLOGY-ENRICHED CLASSROOMS ON CAMPUS AND THE TRAINING OF THE FACULTY.	VPAST
TELENET 2	JOHN ALLARD	VIDEO AND AUDIO CONFERENCING FOR THE CAMPUS	DCE
TELECOMMUNICATI ONS	FRED DAMKROGER	PROVIDES A WIDE RANGE OF COMMUNICATION AND DATA NETWORK SERVICES TO OUR USERS, AND ASSISTS THEM IN MEETING THEIR COMMUNICATIONS AND INFORMATION EXCHANGE NEEDS.	VPAST

UNIVERSAL DESIGN COMMITTEE	REBECCA GOULD	THE UNIVERSAL DESIGN COMMITTEE IS CHARGED WITH DEVELOPING A WEBSITE AND TRAINING MATERIAL ON MAKING MEDIATED COURSES ACCESSIBLE TO PEOPLE WITH DISABILITIES.	VPAST
UNIVERSITY PORTAL COMMITTEE	JANE ROWLETT	SELECT THE INITIAL PORTAL SOFTWARE FOR THE UNIVERSITY AND TO DEVELOP A PLAN TO IMPLEMENT THE PORTAL.	VPAST
WEB SITE ACCESSIBILITY COMMITTEE	REBECCA GOULD & JANE ROWLETT	DEVELOP AND IMPLEMENT A CAMPUS PLAN TO EDUCATE K-STATE AUTHORS ON WEB SITE ACCESSIBILITY AND PROMOTE ACCESSIBLE SITE DEVELOPMENT.	PROVOST /VPAST