Call to Order:

Chair Ross called order at 2:30 p.m.

Approval of Minutes:

There being no changes to the minutes of August 3, 2004, they stood as approved.

Attendance:

<u>Committee Members</u>: Bloomquist, Eckels, Holcombe, Garcia, Ross, Selfridge, Simmonds (via video conference), Turtle, Wilbrant

<u>Special Guests:</u>
- Rebecca Gould, Director, iTAC
- Julie Bell, CNS.

New Business:

1. The first order of business was to determine who should represent FSCOT on the Security Incident Response Team (SIRT). FSCOT accepted Wayne Michaels to represent FSCOT for the 2004-2005 year on SIRT.

2. Next FSCOT was to establish a member to represent FSCOT on the Schedule 25 Committee for the 2004-2005. The committee accepted Leonard Bloomquist's offer to represent FSCOT on the Schedule 25 Committee for the 2004-2005 year.

3. Rebecca Gould, iTAC explained to the committee the difficulties concerning maintenance encountered in the recent past in the "high-tech classrooms" across campus. These classrooms have been left littered with drink containers, newspapers, food containers, and spilled food and drink. Dr. Gould passed photos representative of the condition of these classrooms. Irrespective of the signs prominently displayed in each room not allowing food or drink, it is clear that these policies receive scant attention.

FSCOT agreed that this condition needed to be addressed and that Faculty Senate, working with the Student Senate, should support responsible policies and practices that insured these classrooms were left in a condition befitting a top-ten land grant university and not leave the classrooms in a condition embarrassing to students, faculty and guests.

4. Julie Bell, CNS, outlined the changes taking place with the new Central Email System. Prominent in her discussion was how SPAM filtering was applied to university mail and how students and faculty would need to check their junk folder to insure that valid mail had not be incorrectly placed into that folder which is emptied on a 14-day schedule.

One question from the floor was if the October 18, 2004 date for when all email clients must be SSL enabled was a fixed date. FSCOT was assured that October 18th was a fixed date and all email clients must be SSL enabled at that time.

Future FSCOT Topics:

University Enterprise Portal
Policies and Practices relating to handheld devices in classes.
University wireless infrastructure.

Respectfully submitted

Tweed W. Ross, Chair