

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, October 11, 2022, 3:30 pm**  
**K-State Student Union, Big 12 room**  
**Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>**

**Present:** Adams (Rebecca), Adams (Roger), Bach, Baird, Bennett, Berumen, Bishop, Bitsie-Baldwin, Blair, Blevins, Brusk, Buffington, Cassel, Craghead, Crawford, Cunningham, DeRouchey, Disberger, Dodd, Douthit, Durtschi, Finkeldej, Gates, Gragg, C. Grice, R. Grice, Haub, Hay McCammant, Hicks, Higginbotham, Higgins, Hiller, Jackson, Jones (Cassie), Jones (Chris), Kastner, Keen, Kiss, Kliewer, Kohn, Korten, Kramer, Launius, LeHew, Lehman, Leimkuehler, Liang, Little, Littrell, Luly, Macfarlane, Mason, McCulloch, Miller, Nasser, Nutsch, Oetken, Payne, Porter, Raine, Rundus, Rys, Saucier, Savage, Schermerhorn, Shappee, Smith, Stroot, Tarpoff, Thompson, Vardiman, Von Bergen, Vulgamore, Wanklyn, Warren, Wefald, Wigfall, Wilken, Young, Yu-Oppenheim, and Zecha

**Absent:** Chengappa, Gabbard, Graff, Kempton, Krysko, Maseberg-Tomlinson, McGlynn, Seay, Self, Thomason, Vipham,

**Proxies:** Aakeroy, Ahlers, Bentley, Bowen, Caldas, Genereux, Hohenbary, Johnson, Moorberg, Oshnock, Perez, Presley, Rubin, and Smith Caldas

**Guests/Visitors:** Eric Bicaba, Chad Currier, Tanya González, Carolyn Jackson, Mindy Markham, and Kari Morgan

**Parliamentarian:** Daniel Ireton

1. President Saucier called the meeting to order and the Land Acknowledgment was played.
2. Approval of the September 13, 2022 minutes  
President Saucier inquired if any edits were necessary for the minutes. Seeing none and with no objections, these will stand approved as submitted.
3. Cybersecurity month and IT updates– Chad Currier  
Currier reported there is working being done to enroll students in Duo. Up to this point it has been for faculty and staff, however, Duo will protect students from numerous fraudulent fishing attacks across campus. Fall semester will be an opt in period, androids and other electronics devices will be given away in drawing. These drawings are open for students who have been enrolled in Duo since the beginning as well.

Cyber liability insurance is difficult to maintain, but is a non-negotiable initiative as it is required to receive many research grants and awards. Testing centers and homework sites are not a risk area and will not be affected by this initiative.

Annual cyber security training will no longer be in Oct. There is a new effort that will be shared in January. Only the training that is necessary and appropriate will be required. Same format but different modules by the SANS institute that specializes in cyber security training. Targeted training will be enforced and EID's will be suspended until the training is complete.

State of Kansas appropriated 20 million and K-State's share is about 4.2 million dollars for cyber security, Duo, end of life firewalls, so they're pushing hard to get them replaced. They are continuing wireless

improvements on campus. High priority first, switches, then new switches and wiring in the older businesses. Focus will be on older buildings first.

They are updating the college of engineering data center. Those in research know there are many environmental failures in that center. A concerted effort will be made for cooling units, battery backup, etc. Documentation can be provided upon request.

Senators thanked Chad for the updates. There was clarification asked for about how to manage student staff with the Duo update. It is believed the process will be one and the same. Additionally, he reported that students without smart devices will be given one through a partnership with student life.

4. Inclement Weather Policy – Elliot Young

Young shared that they are working with an updated inclement weather Philosophy. One where the approach is to err on the side of caution with proactive decision making. They will make a decision within 12–18 hours before an event happens. They are aware that occasionally they will make the wrong decision but they rely solely on information from the National Weather Service. They also try to gather as much information as possible, collaborating with local and state officials on icy roads conditions, school closures. Fort Riley is also accounted for in order to make informed decisions in order to have operational consistency. Timely updates will be provided the community and campus. Before a weather event updates are given to the emergency management team and inclement weather group. They coordinate with all their campuses. The CEO's make the decisions for their campuses based on up-to-date information from all the sources above. Once a decision is made, they will coordinate with the Division of Communications and Marketing. They will continue to monitor once a decision is made. If classes are cancelled, ALL classes will be canceled both in person and online. Only essential personnel will have to report to campus.

Discussion: There was a comment that perhaps the “weather” needs to proceed “essential” so that during these events, only “weather essential” employees need to report. It was also mentioned during conversation that it should be noted in a position description if someone is considered essential. There was further discussion about the need to define “essential” and the issues supervisor interpretation has created amongst employees. There were questions as to cancelations for global campus and remote employee protocol. Global Campus cancelations are tied to the decision made by the Manhattan campus. Also discussed were scenarios for last minute changes, school make up days, and the fact there are other events on campus besides class that need consideration when cancelations occur. Overall conclusion was that proactive conversations about these things, including conversations between supervisors and employees about job duties and designations are necessary to help alleviate future confusion.

5. Approval of Consent Agenda (pages 7-8) – Don Von Bergen

President Elect Von Bergen inquired if there were items from the consent agenda that needed moved to the discussion agenda. Seeing none and with no objection, the consent agenda was approved.

6. Report from Standing Committees, Graduate Student Council, and Senates

A. Academic Affairs – Andy Bennett/Brandon Kliewer

- Discussion agenda items (page 9)

Senator Kliewer moved to approve the discussion agenda item. No second is needed as this is coming from committee. Motion carried.

Senator Bennett reported that a change to the Posthumous Degree policy, as found in the University Handbook, Section F150, was reviewed and approved by Academic Affairs and will be coming to

Faculty Senate next month. Also, University Handbook, Section F120 is being updated and will come to this body within the next couple of months.

Senator Bennett next shared that their committee has had lengthy conversation regarding the upcoming changes to general education. Based on feedback received from the FS Executive Committee and Leadership Council, a set of questions was agreed on by Academic Affairs committee members to gain specific feedback from each caucus by their next meeting. Those questions are shown below. Senator Bennett indicated that the committee is working as quickly as possible to put forward the K-State Core in order to allow units to begin making curricular changes.

- 1. Do we want to keep the K-State 8? I presume the answer is no both from what others have said and reading the new KBoR rules, but I think we should be explicit about this.*
- 2. Much of the K-State 8 is already included in the Regent's core, but there are a couple of areas that are not. In particular, the Regent's core doesn't include anything about Human Diversity (either in the U.S. or internationally) or about Ethical Reasoning. Assuming we get rid of the K-State 8, do we want to make some provision to include either or both of these topics (e.g. including them in the 7th bucket – see question 3)?*
- 3. The Regent's core includes a 7th bucket where each university can specify an additional topic they find important. What topic(s) would you like to see included in the 7th bucket? Note that leaving it as purely elective is probably possible.*
- 4. Do we want to explicitly limit our core to only allow it to be satisfied by 100- and 200-level classes? While this is not a limit in the KBoR core, reading more things they have written persuades me Tanya is correct that this is KBoR's intention.*
- 5. The KBoR core is for a general Bachelor's degree. Do we want to include anything specific to distinguish a B.S. from a B.A.? If we don't, we will potentially have people earning a B.S. with only one science course.*
- 6. Do we want any guidelines/limits on what can be included in College requirements? For example, do we want to allow different colleges to make different choices about what can go in the 7th bucket? Note that any college or program requirements for 100- and 200-level classes must be approved by KBoR in a process that hasn't been defined yet.*
- 7. Can or should we place limits for what courses count toward a bucket beyond KBoR's listing of specific departments?*

Their hope is to bring a proposal before Faculty Senate in December for a first reading.

Discussion: The timeline was again inquired about and discussed. We know there are between 350-380 programs that might have adjustments, so that could possibly be a bottle neck. There is concern over becoming compliant by Fall 2024. FS Academic Affairs is doing their best to bring a proposal forward the December agenda. Since approval of curriculum is a main charge of Faculty Senate, this should be approved by this body. Based on that meeting people can start making changes in their department. There was also a question about timeline for down numbering a course. Departments can certainly begin down numbering a course now if they want. They'll want to consider which number works best for freshmen and sophomores. It was noted that in the past, when circumstances were such that it was warranted, special policy was made to accommodate expedited review for a certain timeframe. Faculty Senate is responsible for approving

Here is the link to KBOR's approved policy: [https://www.kansasregents.org/about/policies-by-laws-missions/board\\_policy\\_manual\\_2/chapter\\_iii\\_coordination\\_of\\_institutions\\_2/chapter\\_iii\\_full\\_text#GenEd](https://www.kansasregents.org/about/policies-by-laws-missions/board_policy_manual_2/chapter_iii_coordination_of_institutions_2/chapter_iii_full_text#GenEd).

## B. Faculty Affairs – Marcellus Caldas/Brad Cunningham

Senator Cunningham reported they continue their working on defining community engagement, adding a layer, and adding templates for engagement and DEIB work to share with supervisors. There was a question about their work to approve proposed edits to Section C192 of the handbook regarding Ombudspersons. They will work on this. Additionally, the sabbatical policy needs to be looked at for clarification. They met jointly with academic affairs regarding overall proposed changes to Section F of the university handbook. A few edits are still needed and this will come forward perhaps yet this semester.

- C. Graduate Student Council – Tucker Graff (Not present)  
Report shared by President Saucier: Research and the State had upwards of 60 people registered. They are in the process of asking faculty/community member to be judges. Graduate student engagement this year has continued to be high. Dates are being set for all of our big events in the spring. We will also be doing some philanthropy work later this year, a food drive for some of the local organizations, etc. Information will be shared when the details are finalized.
- D. Justice, Equity, Diversity, Access, Inclusion, and Identity – Graciela Berumen/Julie Yu-Oppenheim  
Nothing at this time. Next meeting will be on October 18<sup>th</sup>.
- E. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant  
Senator Hay McCammant reported that they met with the chief of staff, and Docking survey results will be released on Nov. 1<sup>st</sup> simultaneously with other regents' institutions. They also met with Jay Stephens and had conversation regarding employment compensations. They proposed revisions to Section C192 in the university handbook and Faculty Affairs will be acting on those soon. At their next meeting they will begin talking about revisions for Section C152.
- F. Student Senate – Evan Porter  
They are going to Lawrence for Big 12 SGA conference and new schools were invited as well. He was pleased to share that, in the Princeton Review, KSU student government ranked 16th most involved in the nation. Also, their Student Enhancement Tuition Fees application is open for new and exciting projects, for example e-sport funding and wildcat dialogues. The application can be found were you sign in on Org Central. Also, two weeks ago, a resolution was introduced to remove any mention of self-plagiarism clauses from honor code. After fruitful conversation, the resolution did not pass. However, a resolution relating to compensation of student workers did pass. Their situations can often be fairly disparate and funding for their compensation should be evaluated, such as being competitive. Also, are there other ways to compensate them and whether the base rate of compensation will ever increase across the board make sure student workers are part of the conversation.
- G. Technology – Michael Raine/Phil Vardiman  
Vardiman shared that the Office 365 plug in for Mendeley has been removed as an automatic plug in for Canvas. There will be an option for faculty that wants that plug in can be turned on. They're having ongoing discussion internally about authentication Geo IP location during log-ins. This has been collected now for some time, but they would like more information about what that means as well as what it can be used for, etc. They will report back as they find out more.
- H. University Planning – Rebecca Adams/Martin Seay  
Adams reported they met with the president during their recent meeting. They asked about the focus on agriculture and the general idea of where he sees shared governance going, specifically when there are things they may not need shared governance approval, what is the role he sees that playing in those decisions.

Discussion: A senator inquired more about the results of the conversation they had with the president and how it went. Adams related most of the time was spent discussing the expected outcomes of the strategic planning, and revisiting K-State's mission and vision, looking at programs and efficiencies, also our fiscal investments and making sure the branding matches up with our visions. Also, the focus on agriculture and the long-term plan for development. We started in engineering. Then business building, and now agriculture is on the docket. As far as the social media policy discussion, they recognized they should have received more input, which was much appreciated.

I. University Support Staff Senate – Monica Macfarlane

USS Senate will meet this week. Part of their discussion will be related to the structure of USS going forward and whether those with union employment will follow or not. They are meeting with PSA to prepare coordinated release of Docking survey. This will be on Nov. 1<sup>st</sup> at 10 am. They will be presenting the results to the president's cabinet prior to that. KBOR visit is coming up in November and they want to discuss staffing shortages and recruitment and retaining these employees.

7. Announcements

A. KBOR meeting report

President Saucier reported that KBOR approved Emporia's request to enact the temporary workforce management policy for terminations. This resulted in 33 terminations, including tenured faculty and staff. These were spread out across the university. President Saucier read the statement submitted to KBOR by the Council of Faculty Senate presidents prior to their voting on the request. It was reiterated that our provost and president have stated they will not enact this policy at KSU.

The statement read as follows: "We, the Kansas Council of Faculty Senate Presidents, express support for our colleagues at Emporia State University, and their opposition to the framework for workforce management proposal. We urge the Kansas Board of Regents to work with the student, staff, and faculty at Emporia State to address the difficult situation on campus. To this end we request the following: 1) we request a timeline that allows for feedback and involvement of all governance bodies, 2) we request that the decision-making process be as open and transparent as possible regarding any structural changes, to that all impacted parties understand and may take part in the process. Hopefully by working together, all members of the Emporia State University Community will have the opportunity to minimize the long-term impacts of the current financial situation."

B. Senator Replacements

- Extension, DeAnn Presley for Dorivar Ruiz Diaz – Sept. 2022-May 2023

President Saucier directed attention to the replacement made in Extension. Senator Ruiz Diaz was going on sabbatical for longer than a semester.

C. State of the University Address - Wednesday, October 12, 3:00-4:30 pm, Alumni Center

This event will be in person but there will be live streaming also for those who prefer to attend virtually. We encourage all to attend as their schedule allows. There will be an open forum with President Linton when he concludes his address. As was requested, caucuses worked on a question or two in advance and we thank you for these. President Saucier will be moderating questions, along with help from Past President Littrell and President Elect Von Bergen.

D. Professor and Professional Staff of the Week selections for 22-23 (13 faculty / 8 professional staff)

As was mentioned at the September FS meeting, the eight professional staff selections were made by our Professional Staff Affairs committee. Since then, we have now received all 13 professors. They are

as follows: AG: Gaea Hock; APD: Howard Hahn; A&S: Jessica Falcone, Rachel Levitt, Anuja Madan; BA: Jake Duke; ED: Tuan Nguyen; EN: Kimberly Kramer; EXT: Elaine Johannes, HHS: Christian Larson; LIB: Daniel Ireton; TA: Kaleen Knopp; VM: Emily Reppert. These individuals will be notified by Ms. LaBerge this week.

A full schedule of who will attend which men's basketball game will be available soon and Ms. LaBerge will share that when it's ready.

8. Open discussion period for senators | New Initiatives | For the Good of the University (4:50 – 5:00 pm)

A. University Honors Program – Sara Luly

Senator Luly shared a brief update about the University Honors Program. There is growth in honors across campus and prospective students. Working on program-wide strategic learning outcomes. We want to discuss what the goals are in honors and what we want students to get out of an honors experience. Anyone interested in honors is invited to be a part of the honors conversation. This is a project which needs input from all corners of the university.

B. K-State course search focus groups sessions – Kelley Brundage

President Saucier shared the following announcement on behalf of Ms. Brundage: Please be aware and share with your constituents about the following K-State course search focus groups sessions. We are looking to improve and streamline course search options and would like additional feedback from different perspectives. <https://blogs.k-state.edu/it-news/2022/09/26/focus-group-sessions-for-k-states-course-search-application/>

C. Dining Dollars – Audrey Taggart-Kagdis

Ms. Taggart-Kagdis alerted senators to the Dining Dollars meal program. The Dining Dollars program has a \$300 buy in to start and there is a free promo every month, available at all restaurants in the union. Additionally, she reported for the Union that rental is not available for regalia for fall. The only option is purchase. Spring book adoption deadline is Saturday the 15<sup>th</sup>. If you are using Open Educational Resources (OER) materials or no materials, that information also helps them provide service for their students.

Discussion: A senator commented that several colleagues mentioned that well into the 2<sup>nd</sup> week of classes the materials were not available and that they had submitted their information. Ms. Taggart-Kagdis will take this information back to their bookstore.

D. K-State general education core

Dr. Gonzalez and various senators had a lengthy discussion about shared governance, KBOR guidelines, timelines and 100-200 class level requirements. The link to the KBOR June meeting is below:

[https://www.kansasregents.org/academic\\_affairs/academic-portfolio-reviews](https://www.kansasregents.org/academic_affairs/academic-portfolio-reviews)

President Saucier called for the adjournment of the meeting as this topic will be discussed again.

9. The meeting was adjourned at 5:26 pm. The next meeting will be on Tuesday, November 8, 2022; 3:30 pm

Respectfully submitted by:  
Graciela Berumen  
Faculty Senate Secretary

**ACADEMIC AFFAIRS  
CONSENT AGENDA**

Approve the following course and curriculum changes and graduation list additions:

## A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** \*<https://kstate.curriculog.com/agenda:1755/form> (\*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	GRSC - 650 - Nutritional Impacts of Processing
Arts and Sciences	ART - 600 - Drawing Workshop ART - 626 - Advanced Studies in Photography ART - 665 - Contemporary Ceramics Workshop ART - 667 - Ceramic Design Workshop POLSC - 775 - Teaching the Bill of Rights POLSC - 780 - Engaged Citizens: Public Policy Issues and Processes
Olathe	AAI - 797 - U.S. Animal Politics and Policymaking
Technology & Aviation: Salina	ECET - 100 - Basic Electronics

**CURRICULUM:** \*<https://kstate.curriculog.com/agenda:1756/form> (\*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	Horticulture and Natural Resources with Specialization in Urban Food Systems (M.S.)
Technology & Aviation: Salina	Aviation Electronics Technology Certificate Engineering Technology-Electronic and Computer Engineering Technology Option (AETA-EC) Engineering Technology-Electronic and Computer Engineering Technology Option (BETB-EC) Engineering Technology-Mechanical Engineering Technology Option (AETA-MT) Engineering Technology-Mechanical Engineering Technology Option (BETB-MT) Engineering Technology-Robotics and Automation Option (BETB-RA) Engineering Technology-Unmanned Aircraft Systems Option (BETB-US)

**B. Graduation list(s) | addition(s) | and/or posthumous degree requests:**

- Spring 2022 graduation list, Payton Teasley, BS – College of Agriculture
- Spring 2022 graduation list, Carter Zongker, BS – College of Agriculture
- Spring 2022 graduation list, Abby Kamke, BS – College of Arts & Sciences



**ACADEMIC AFFAIRS  
DISCUSSION AGENDA**

Approve the following new curriculum proposal(s):

New:

To view full proposals, see the Curriculog Agenda: \*<https://kstate.curriculog.com/agenda:1757/form>  
(\*copy and paste the link into your browser if clicking on it gives you an error message)

Technology & Aviation: Salina	Professional Pilot Certificate
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