

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, October 12, 2021, 3:30 pm**

**Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>**

**Present:** Aakeroy, Adams, Ahlers, K. Bach, Baird, Bennett, Blankley, Bruski, Buffington, Caldas, Chen, Craghead, Craig, Denison, DePaola, Doan, Dodd, Dogan, Douthit, Dowd, Falcone, Finkeldei, Gates, Gragg, Haub, Hauck, Hay McCammant, Hicks, Hiller, Hosni, Hudgins, Hughey, C. Jones, K. Jones, Kastner, Kiss, Kliewer, Korten, Kramer, Krysko, Launius, LeHew, Lehman, Linville, Little, Littrell, Luly, Markham, Maseberg-Tomlinson, Mason, McCulloch, Meekins, Oborny, Oetken, Passarelli, Phillips, Presley, Raine, Rubin, Saucier, Savage, Schermerhorn, Sevin, Shappee, Sherbert, Spare, Tarpoff, Thomason, Thompson, Von Bergen, Wanklyn, Warren, Wigfall, Wilken, and Yu-Oppenheim

**Absent:** J. Bach, Chengappa, Crawford, Gabbard, Grice, Higginbotham, McGlynn, Moorberg, Renberg, Rivera, Rys, and Santos

**Proxies:** Bitsie-Baldwin, Bormann, Dunn, Durtschi, Finch, Jackson, Kempton, Ruiz Diaz, Seay, Spooner, and Wilson

**Guests/Visitors:** Kelley Brundage, Daja Coker, Ethan Erickson, Byron Jones, Julia Keen, Casey Lauer, Stephanie Lott, Kari Morgan, Gary Pratt, Charles Taber, Kristin Waller, JW Wells, Jennifer Wheeler-Haskins, and Elliot Young

**Parliamentarian:** Daniel Ireton

1. President Littrell called the meeting to order and played a Land Acknowledgment video.
2. President Littrell inquired if there were any edits to the draft minutes from the September 14, 2021 meeting. Seeing none and with no objection, the minutes stood approved as submitted.
3. Guest: Provost Charles Taber  
Topics for Discussion: Classroom Ventilation standards as related to COVID

President Littrell welcomed Provost Taber, along with several other guests in attendance, Casey Lauer, Assistant Vice President of Facilities, Ethan Erickson, Vice President for Finance, Dr. Julia Keen, Engineering Professor and former President of Faculty Senate, Dr. Bryon Jones, Engineering Professor to discuss ventilation standards and face coverings. As you are aware we have many older buildings but have invested more than \$5 million to finish classrooms and other communal spaces with a layered approach. Our largest classrooms took top priority but all classroom space meets required codes and are safe. We are providing very high ASHRAE standards. There was a lot of discussion about airflow, and ventilation. If you have specific classroom ventilation questions please reach out to Casey Lauer, [clsauer@k-state.edu](mailto:clsauer@k-state.edu). At the present time we have only 11 students in quarantine.

4. Guest: Elliot Young – Face Coverings compliance indoors continues to be a challenge, but the COVID-19 Survey is what we continue to watch for the community transmission rates to keep communication updated. There was discussion about strategies for enforcement for students and non-students. There is a Code of Conduct for Student Issues that is to be adhered to, reach out to Andy Thompson, [athomp@k-state.edu](mailto:athomp@k-state.edu), in the Office of Student Life for assistance. The next Town Hall is October 22; there are certain to be questions and concerns shared and addressed at that time.

5. Approval of Consent Agenda (page 4) Don Saucier  
President Elect Saucier first mentioned the KSUnite event today and hoped many got to take part. He then inquired if any items should be moved to the discussion agenda. Seeing none and with no objection, the consent agenda stood approved.
6. Report from Standing Committees, Graduate Student Council, and Senates
  - A. Academic Affairs – Jenny Bormann/Don Von Bergen
    - Discussion agenda item (page 5)  
Senator Von Bergen moved to approve the Urban Food Systems Graduate Certificate. The vote passed. Academic Affairs is reviewing the proposed revisions to the undergraduate certificate process and hope to vote on those next month. Still working on the Interdisciplinary program approval process revisions, and will also be looking at the post baccalaureate minor approval process.
  - B. Faculty Affairs – Marcellus Caldas/Veronica Denison
    - Senator Caldas reminded all about the use of the COVID Impact statements in evaluations and also use of teaching evaluations during this time of COVID.
  - C. Graduate Student Council – Pingping Chen or David Marcus  
Senator Chen shared about the various outreach efforts used to assist our graduate students through professional development and specialized workshops. They have seen an increase in attendance because of the interest in these seminars. She reminded senators of the upcoming poster presentation coming up on Nov. 1 and they are looking for faculty and post docs to help judge these.
  - D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant  
Senator Gates and the team continue to look for additional ways to recognize staff and are also setting up a meeting with Jay Stephens, VP of Human Capital Services.
  - E. Student Senate – Blake Phillips  
Senators Phillips shared about the newly approved Instant Run Off voting format of the Presidential Election System, students will rank candidates. They will be introducing a resolution with recommendations regarding sexual assault. Senator Dowd reported that the Tuition and Fees Strategies Committee is reviewing the fee structure in a couple of colleges and they are accepting fee proposals moving into the spring. Also, the Student Service fee is facing a deficit this year. Two tools will be used 1) bond surplus and 2) reductions to the total fee through the insufficient fund process.
    - K-State Proud – Daja Coker and J.W. Wells  
Ms. Coker provided brief information about K-State Proud for this year. It is the largest student-run philanthropy on campus. In the past 15 years over \$1.5 million has been raised for student opportunity awards. Even more so now, with the ongoing pandemic, they are receiving requests for assistance. It was requested to promote K-State Proud in whatever way possible. If you are interested in merchandise (K-State Proud t-shirts or stickers, etc.) that can help out, please fill out the following Google form and Daja and her team will be sure to get that to you:  
<https://forms.gle/whiciqgPdvVEtrs67>. President Littrell noted that this is a wonderful program.
  - F. Technology – Brett DePaola/Michael Raine –  
Senator DePaola reported that Chad Currier from IT shared updated information about the retention schedule for Microsoft Teams correspondence; items in person-to-person chats will disappear 30 days after being placed there and items in group chats will remain 365 days. Because of storage space

consideration, files that are saved will also disappear after a certain amount of time to be determined. There was also discussion about retaining email, depending on departure status, after retiring. More details can be found at <https://www.k-state.edu/it/leaving/>. Regarding the University Network Infrastructure Refresh, they are working on inside and outside internet access. However, we might see outside internet connectivity become better first, as that infrastructure has items already in place compared to inside internet infrastructure. By mid-summer we should see wireless access in many places outside like green space, parking lots, etc.

G. University Planning – Mindy Markham for Martin Seay

Senator Markham shared highlights from their meeting with Dr. Goos on the tuition and fee changes. FSCOUP wants to keep apprised of strategic enrollment management plans and they also continue to work through possible changes for University Handbook, Section B95, related to the composition of CCOPs.

H. University Support Staff Senate – Mary Oborny or Monica Macfarlane

Senator Oborny shared that USS made a request of administration, and it was approved, to have the week of Dec. 27-31, 2021 paid for employees. The Docking Survey is 99% approved and slated to go out next spring.

7. Announcements

A. KBOR September meeting report

The board passed the Term Dependent Tuition Benefit for Term Employees with 5 years or more of service. They also passed an expanded Paid Parental Leave Program. They want to look at student health center efficiencies with insurance across the board. There was a pilot program being conducted where a student can take two years of community college and come to regent schools to complete two more years and have a four-year degree, there are with select degrees in this pilot. The governor and the legislator have held the university tuition steady the last few years but asking for state funding to increase to keep tuition flat. KBOR will meet next in November 2021 (not in October).

B. Professor and Staff of the Week selections

The professors and professional staff have been selected and they have been notified of this and will be recognized at Men's home Basketball games during this 21-22 season. The names were also shared with senators. This information will be shared in K-State today and on digital media platforms.

8. Open discussion period for senators | New Initiatives | For the Good of the University

There was discussion about meeting format and whether in person or Zoom should be utilized. President Littrell referred to the spring straw poll preference of senators. The majority preferred to meet on zoom and with a continued mask mandate we will continue with zoom. This offers efficiency traveling and including our distant campuses; however, consideration will be given to a social event this academic year. Perhaps an outdoor event. We will look for ways to potentially gather in the future safely.

9. The meeting was adjourned at 4:52 pm.

Respectfully submitted by:

Pat Hudgins,  
Faculty Senate Secretary

Next meeting: Tuesday, November 9, 2021; 3:30 pm

**ACADEMIC AFFAIRS  
CONSENT AGENDA**

Approve the following course and curriculum changes and graduation lists, addition, and posthumous degree requests:

**A. COURSE AND CURRICULUM PROPOSALS:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:1399/form>

Arts and Sciences	ENGL - 200 - EXPOSITORY WRITING II
Engineering	CIS 733 Data Science Foundations
Health and Human Sciences	FNDH - 600 - Public Health Nutrition FNDH - 631 - Clinical Nutrition I
Salina Aerospace and Technology Campus	AVM - 121 - Aircraft Drawings ETB - 352 - Microcontroller applications in Unmanned Systems PAV - 497 - Senior Capstone

**CURRICULUM:** <https://kstate.curriculog.com/agenda:1400/form>

Health and Human Sciences	Interior Design (B.S.)
Olathe campus	Professional Interdisciplinary Sciences Graduate Certificate Professional Skills for STEM Practitioners Graduate Certificate

**B. Graduation list(s), addition(s) and posthumous degree requests:**

Fall 2020 and Spring 2021 graduation lists as received from the Registrar's office

Spring 2021 list addition: Abhilekha Dalal, Master of Science, Graduate School

Posthumous: Jonathan Andrew Sommerfeld, Bachelor of Science, College of Engineering, Spring 2022

Posthumous: Vinton Robuck, Bachelor of Science, College of Engineering, Fall 2022

**ACADEMIC AFFAIRS  
DISCUSSION AGENDA**

Approve the following new curriculum proposal(s):

New certificate:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1401/form>

Interdisciplinary	Urban Food Systems Graduate Certificate
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