

MINUTES
KSU Faculty Senate Meeting
Tuesday, June 8, 2021, 3:30 pm

Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>

Present: Adams, Ahlers, K. Bach, Baird, Bennett, Bitsie-Baldwin, Bormann, Brusik, Buffington, Caldas, Chengappa, Craghead, Craig, Crawford, Denison, DePaola, Doan, Dodd, Douthit, Dowd, Dunn, Easton, Falcone, Finch, Finkeldei, Gates, Gragg, Grice, Hackett, Haub, Hauck, Hay McCammant, Higginbotham, Hiller, Hosni, Hudgins, Hughey, K. Jones, Kastner, Kempton, Kiss, Kliewer, Korten, Lehman, Linville, Little, Littrell, Luly, Markham, Maseberg-Tomlinson, McCulloch, Oborny, Raine, Reznikoff, Rosenkranz, Rubin, Santos, Saucier, Savage, Schermerhorn, Seay, Sevin, Sherbert, Spare, Spooner, Tarpoff, Thomason, Thompson, Von Bergen, Wanklyn, Wigfall, Wilken, Wilson, and Yu-Oppenheim

Absent: J. Bach, Blankley, Chen, Dogan, Gabbard, Hicks, C. Jones, Krysko, Launius, Mason, McGlynn, Meekins, Oetken, Presley, Renberg, Rivera, Rys, Shappee, Skelton, and Warren

Proxies: Durtschi, Jackson, Moorberg, Phillips, and Wilken (after 4 pm)

Guests/Visitors: Kelley Brundage, Bronwyn Fees, Stephanie Lott, Gary Pratt, Charles Taber, Michelle Toews, Kristin Waller, Erin Yelland, and Elliot Young

Parliamentarian: Daniel Ireton

1. President Littrell called the meeting to order and played the native American Land Acknowledgement.
2. A motion was made by Senator Savage and seconded by Senator Von Bergen to approve the May 11, 2021 minutes. Motion carried.
3. Guest: Provost Charles Taber
Topics for Discussion: Budget; future work on tuition and fee structure; impact of presidential search to other ongoing searches

Provost Taber addressed the budget. It was a pretty positive update as nothing significant has changed. We're still awaiting action from KBOR on our tuition and fees proposal; however, for the first time in some years there are no budget reductions or callbacks. There will be an update coming out by the end of the week to announce other steps we are taking due to a more solid budget picture. Additionally, there is federal money coming in this year that will support our budget; this is one-time money rather than an ongoing increase, but it is still very welcome.

Tuition and fee structure. You'll recall there are two phases for this. The first phase work was completed by the tuition and fees task force and their proposal and recommendations were made, which he and the president accepted. That was really focusing more on university-wide and online fees, and that proposal has just gone to KBOR as he mentioned. The second phase, to be worked on this coming academic year, is going to be focused more generally on our overall tuition and fees model, taking a very serious look at whether we should adopt a differential tuition model. The goal has continued to be simplifying the model so that the process isn't an obstacle to students, but rather so that students, and parents alike, can calculate how much it will cost to attend K-State. Related to shared governance for this, it was built into the process from the start and will continue on in several different ways. First, everything goes through the tuition and fees strategies committee (TFSC), which is designed for shared governance and where students

have a key voice. The faculty senate president, provost, Thomas Lane, and Ethan Erickson participate in those meetings. Also, they will continue to have representation from the senate bodies on the task force that develops recommendations on this.

The provost provided an update on the three searches he is leading for the positions reporting to him. The Olathe campus search will need to be completed this fall so that a person can be in place by spring 2022. A search for the interim dean of Health and Human Sciences is running now to have an interim in place by fall and the goal is to have a new dean in place by spring 2022. Finally, the search for Associate Provost Brian Niehoff's position is underway, Dr. Tanya González will be the acting associate provost and we hope to have the position filled by late fall or early spring. He does not anticipate the presidential search impacting those searches.

Discussion/Questions: Senators briefly inquired about other searches; however, these do not report to the provost, such as Adrian Rodriguez (reports to Vice President Lane), Sunanda Dissanayake (reports to the Dean of the Graduate School), and Brian Samuel (reports to the President) and he was not able to speak to those. A follow up question to the budget was asked - do we have any idea what this means to the deans' budgets? The deans were given their targets recently and are already engaging in the budgeting process.

A senator requested additional explanation about the dropping of the mask requirement at K-State in view of one report stating that only 39% of our state is fully vaccinated. Even though there is always a measure of uncertainty, we're following CDC guidelines and will not require masks in the fall. However, we will continue to monitor and re-evaluate if there's a spike in metrics or quarantines or there is a pandemic change. He shared his disappointment in the state numbers of people not vaccinated. We are not requiring vaccinations but are hopeful to get our community to be vaccinated. This is an educational opportunity and we're also trying to create incentives to encourage vaccinations. K-State is going with the CDC guidance that if people are fully vaccinated they can go without masks indoors. Because vaccines are not required, K-State has chosen to go optional verses mandated on the mask wearing. There seems to be some confusion about the initial announcement. It was commented a K-State today article should be coming out soon, clarifying mask expectations.

Clarification on differential tuition was asked for those who may not be familiar with what that refers to. Provost stated that there is a price differential in programs, like engineering. Currently the cost is differential at K-State, but tuition is the same. There are varying fees at the college level and this causes confusion for students. No decision has been made but it's being explored for a better understanding of pricing and makes it more straight forward for students.

4. Guest: Elliot Young, Assistant Vice President, Risk Management & Compliance Officer – International Travel Policy and Registration Process

Young provided a brief overview of the university's new international travel and activities policy in [PPM 3120](#) that went into effect on May 17, 2021, when restrictions [were lifted](#). He also described the newly developed international travel registration tool. This covers university travel and activities, not personal travel and activities. If traveling anywhere in the world, a travel registration must be submitted with basic information about your trip. In turn, the university can 1) provide risk assessment information on countries you are visiting, 2) help you plan your trip, and 3) provide traveler assistance if there's a problem while abroad or an emergency situation to respond to. This registration process is separate from the out-of-state travel form, which should still be used, and that form can be accessed via the new [travel page](#) as well. Students still utilize Education Abroad office when traveling for faculty lead programs and affiliate lead programs. It is recommended that you do a pre-travel consultation with your physician. Lafene Health Center is also available for this service and has specialists. Compliance and Risk Management will assist

with technology, export controls, foreign corruption, ethics rules, international contract agreements as outlined in [PPM 3070](#), etc. There is accident/health insurance if a situation happens when you are traveling. This blanket policy covers faculty, staff, students, volunteers, and guests. However, please review the quarantine and isolation requirements where you are traveling as the insurance does not cover these expenses. All this information can be found on the Risk and Compliance [website](#) including with the recording of the open forum provided on this new policy. It was asked if there will be COVID vaccine requirements for students studying abroad? The answer was no. It is, of course, highly encouraged. Also, it was asked if the insurance still covers a personal deviation? Yes, there are no changes to that and the policy is good for up to two weeks of personal deviation during travel.

5. Approval of Consent Agenda (pages 7-8) – Jenny Bormann

Senator Bormann inquired if there were any items to be moved to the discussion agenda. Seeing none and with no objection the consent agenda stood approved.

6. Report from Standing Committees, Graduate Student Council, and Senates

A. Academic Affairs – **Jenny Bormann**/Don Von Bergen

- Discussion agenda items (page 9)

Senator Bormann moved to approve the items on the discussion agenda. Motion carried.

- Proposed Optional Syllabus statement on Excused Absence Policy – **Attachment 1**

Senator Bormann moved to approve the optional syllabus statement found in attachment 1. Motion carried.

Curriculog has had an enhancement and will look different in the fall. The policies for Post Baccalaureate minors and undergraduate academic certificates will be reviewed in fall for any revisions needed. Work will continue on the interdisciplinary program approval process. Bormann gave a huge thanks to Senator Dodd for her work on that during this academic year. Also, they will review the posthumous degree policy.

B. Faculty Affairs – Sara Rosenkranz/**Don Saucier**

Nothing to report

C. Graduate Student Council (No report) – David Marcus

D. Professional Staff Affairs – **Renee Gates**/Mishelle Hay McCammant

No report from the committee. However, Gates requested senators consider nominations for professional staff of the week. Candace has also sent a reminder to caucus chairs on this item, along with the professor of the week component. While there is not an official limit of the number of nominations, it was suggested to limit them to three to five names. They appreciate the submissions and thanked ones in advance for these.

E. Student Senate – Blake Phillips (**Michael Dowd**)

No report.

F. Technology – **Brett DePaola**/Michael Raine

They continue to discuss questions and concerns over Top Hat. To that end, they also had a joint meeting with Faculty Affairs to and found the viewpoints on usage were quite varied. The contract has been renewed although there's no money exchanged, but it allows for a lower expense for the students than if there was no contract. FSCOT plans to compile the information they've gained thus far

and pass it along to the Academic Technology Tools committee, which should be formed soon. In this way, they can provide that body with a good background on this subject so they don't have to start fresh. If faculty would like to use TopHat or other tools like it, faculty are encouraged to really get trained on the technology so all can benefit from full use of it. FSCOT discussed some language on Campus IT PPMs; no substantive changes, but trying to make documents more succinct, etc.

G. University Planning – Martin Seay

No report, but he expressed gratitude to Dan Ireton and Brad Behnke for getting him up to speed.

H. University Support Staff Senate – Mary Oborny

The last regular meeting of the year is tomorrow, where they will install new officers and senators. They will meet with Shanna Legleiter (HCS) at their August meeting to discuss training opportunities for University Support Staff in the coming year.

7. New Business

A. Honorary Degree Candidate (December 2021)

President Littrell indicated that the confidential information regarding the honorary degree candidate was sent to senators prior to the meeting. She entertained a motion for approval. Senator Hosni moved to approve the candidate. Senator Kliewer seconded. Discussion: Senator Kliewer wanted to note significant contributions on behalf of the recipient. There were many supportive comments noted in the chat.

Motion carried.

B. Election of the Faculty Senate President Elect - Candidate: Donald Saucier – **Attachment 2**

President Littrell was pleased to announce that Senator Saucier has considered the nomination from the May Faculty Senate meeting to serve as president elect. She opened the floor for a formal nomination. Senator Dodd nominated Senator Saucier for president elect. She spoke enthusiastically and eloquently to his personal attributes, qualifications, and contributions to Faculty Senate and K-State. President Littrell inquired if there were any other nominations. Seeing none, nominations were closed. Motion carried. Senator Hosni and others wished to convey their congratulations. Senator Saucier thanked all for their confidence as well as the mentorship he's received from past presidents Markham and González.

8. Announcements

A. KBOR meeting report

A first reading of the new tuition and fee proposal from K-State was presented. There will be an offset by reduction of merging some of the fees, to include online and academic infrastructure fees into tuition. There may be scenarios where students will see a slight increase or decrease to level the money paid to the university. A second part involves a program to update tuition and fees next year. The complexity of college fees will be looked at to make calculations easier for students and families. Deferred maintenance of all university buildings was looked at by an independent consultant. We are looking at \$1.2 billion in deferred maintenance, and the Board of Regents wants to allocate \$10.3 million from the governor to begin to build of a deferred maintenance fund. The Governor vetoed it and the legislature did not override it; therefore, the board of regents is considering how to move forward. This is not a new situation, it has been ongoing for decades, and Kansas is not unique. Increases in tuition typically helps fund deferred maintenance but it affects enrollment and is not always the ideal solution.

- B. Faculty Senate committee appointments and Presidential committee recommendations made
It was announced that the Executive Committee approved Faculty Senate committee appointments and recommendations. Ms. LaBerge is in the process of sending emails to all who volunteered.
- C. Ombudsperson appointment made (2021-2024)
President Littrell reported that the Faculty Senate Executive Committee approved her recommendation of Tara Coleman to be appointed. The importance of having a professional staff person among the three ombudspersons has been conveyed and was part of her deliberation. President Littrell has recommended that University Handbook language be modified this coming year to codify that one of the three positions will be for a professional staff member and also to consider making one of the other appointments optional for a nontenure track faculty position.
- D. Senator replacements: AJ Tarpoff for Erin Yelland, Extension (June 2021-May 2023) and Lisa Rubin for Be Stoney, Education (June 2021-May 2024)
- E. Professor and Professional Staff of the Week selections for 21-22 (13 faculty / 8 professional staff)
President Littrell reminded senators that the professor of the week selections should be submitted to Ms. Candace LaBerge by the end of August. A new feature that started last year was the inclusion of professional staff members of the week and nominations can be made for those via a Qualtrics survey and the PSA committee will select these. More information has been sent to caucus chairs via email.
- F. Faculty Senate meeting arrangements (21-22)
President Littrell is working to make an overall decision about FS meetings next year and if these should be virtual or in-person. Virtual offers a lot of convenience for many different situations and is more inclusive for our non-Manhattan senators and guests. Yet, it's also been voiced that it is important to offer face-to-face one or two times a semester or at least during the year, as this offers good chemistry to be together. Several pros and cons are known. Student Senate plans on utilizing a hybrid situation for their meetings. President Littrell requested feedback from senators about their overall preference.

There was a lot of discussion and comments shared as well via chat. It was stated Zoom is more inclusive, closed caption is very helpful although not ADA compliant. In-person is important for camaraderie, but it's important not to come back together too soon. Breakout rooms were suggested for those who may wish to visit and get to know each other. Some spoke of missing out on the informal interactions as a new senator. It was noted it could be a challenge at times for the president to manage zoom meetings. Many of us our Zoomed out a bit, but safety remains a concern for some. It's a difficult place to be right now. A big psychological impact is feeling of the loss of campus community, our social community, and it's hard to put a price on that. We hope to get back together and build campus community as well as the hope for better vaccine rates. President Littrell noted many, many comments in the chat. After further discussion she requested senators complete an informal zoom poll to determine the majority's preference. The percentage of the results of the poll were: 20% prefer fully zoom, 8% fully in-person, 50% mostly zoom with occasional in-person meetings, 18% mostly in-person with occasional zoom, and 5% had no preference. President Littrell thanked all for their very thoughtful and valuable feedback and she will take this into consideration for the fall schedule. She noted it won't be possible to please everyone, so your grace and flexibility will be much appreciated as we move forward.

9. Open discussion period for senators | New Initiatives | For the Good of the University

Senators were saddened by the news of President Myers retiring. Senator DePaola spoke highly of President Myers accomplishments, while not a strong academic foundation, his strong leadership, and strong military background offered stellar leadership for K-State. Senator Korten also expressed he will be sorely missed. President Littrell and other senators discussed how best to honor him. Senator Hosni recommended bringing him to a Faculty Senate meeting to recognize him. It was asked what the role of faculty senate serves in the selection of the next university president. As this is a Kansas Board of Regents (KBOR) search, Faculty Senate has no official role in the selection. The KBOR will utilize a search firm and these searches are now done through a closed search for privacy. It was a different process with the selection of President Kurt Schulz, however, that process has since changed. It was commented as well that the number of people in prominent leadership positions leaving the university at the same time will be difficult for K-State. A link was shared as well from the Wichita State University, presidential selection process.

10. It was moved and the meeting was adjourned at 4:59 pm. It was suggested and several indicated they would desire to stay on, after the conclusion of the meeting, and visit with new senators. There was informal introductions and conversation for about 30 minutes after the meeting adjourned.

Respectfully submitted by:
Pat Hudgins,
Faculty Senate Secretary

Next meeting: Tuesday, September 14, 2021; 3:30 pm

**ACADEMIC AFFAIRS
CONSENT AGENDA**

Approve the following course and curriculum changes and degree requests:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:1340/form>

Agriculture	UFS - 791 - Urban Agriculture UFS - 794 - Urban Food Systems UFS - 796 - Professional Development in Urban Food Systems UFS - 798 - Urban Food Systems Field Experience
Arts and Sciences	GEOG - 370 - Environmental Justice MC - 623 - Communicating in Global Markets
Business Administration	MANGT - 366 - Introduction to Business Analytics and Information Systems MANGT - 561 - Logistics and Warehouse Management MIS - 366 - Introduction to Business Analytics and Information Systems
Education	EDCEP - 111 - Foundations of College Student Success
Engineering	BAE - 663 - Environmental and Ecological Risk Assessment IMSE - 710 - Transportation Logistics IMSE - 752 - Multiple Criteria Decision Analysis IMSE - 991 - Advanced Topics in Decision Theory NE - 691 - Principles of Radiation and Human Health NE - 891 - Advanced Radiation and Human Health
Health and Human Sciences	FNDH - 342 - Food Production Management FNDH - 413 - Science of Food FNDH - 426 - Financial Management in Dietetics FNDH - 510 - Life Span Nutrition FNDH - 560 - Management in Dietetics HDFS - 201 - Introduction to Philanthropy HDFS - 501 - Philanthropy in Context HM - 331 - Resort and Club Management HM - 361 - Introduction to Hotel Operations

	HM - 370 - The Business of Wedding Consulting HM - 423 - Facility Management HM - 482 - Human Resource Management in the Hospitality Industry IHS - 110 - Introduction to Integrative Human Sciences IHS - 310 - Foundations of Integrative Human Sciences IHS - 400 - Integrative Human Sciences Internship IHS - 410 - Integrative Human Sciences Seminar
Olathe	AAI - 842 - Strategies in the Stewardship of Licensed Pharmaceuticals and Biologics in Animal Health AAI - 846 - Special Topics: Regulatory Affairs in Animal Health

CURRICULUM: <https://kstate.curriculog.com/agenda:1341/form>

Arts and Sciences	Modern Languages (M.A.)
Education	Teaching and Learning Graduate Certificate
Health and Human Sciences	Communication Sciences and Disorders (B.S.) Early Childhood Education (B.S.) Integrative Human Sciences (B.S.) (<i>name change-KBOR approval required</i>)
Olathe	Professional Interdisciplinary Sciences Graduate Certificate Professional Science Master's in Applied Biosciences Professional Skills for STEM Practitioners Graduate Certificate Regulatory Affairs in Animal Health Graduate Certificate

B. Graduation list addition and posthumous degree request:

Lehua Li, BPHSCI-BS, College of Arts and Sciences, Summer 2020

Ramone Napoleon Pierre Armstrong, posthumous degree, College of Business Administration, Spring 2021

**ACADEMIC AFFAIRS
DISCUSSION AGENDA**

Approve the following new curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1342/form>

Business Administration	Diversity, Equity, Inclusion, and Belonging in Business Certificate
Health and Human Sciences	Minor in Pre-Couple & Family Therapy Philanthropy Certificate (undergraduate)