

**Attachment 2**  
**Proposed Revisions to Mandatory Syllabus Statement**  
**Statement Regarding Students with Disabilities**  
**Approved by Faculty Affairs on April 8, 2022**  
**Approved by Academic Affairs on April 19, 2022**

**FROM:**

**2. Statement Regarding [Students with Disabilities](#)**

Students with disabilities who need classroom accommodations, access to technology, or information about emergency building/campus evacuation processes should contact the Student Access Center and/or their instructor. Services are available to students with a wide range of disabilities including, but not limited to, physical disabilities, medical conditions, learning disabilities, attention deficit disorder, depression, and anxiety. If you are a student enrolled in campus/online courses through the Manhattan or Olathe campuses, contact the Student Access Center at [accesscenter@k-state.edu](mailto:accesscenter@k-state.edu), 785-532-6441; for K-State Polytechnic campus, contact Julie Rowe, Diversity, Inclusion and Access Coordinator, at [jarowe@ksu.edu](mailto:jarowe@ksu.edu) or call 785-826-2971.

**Additional Information for Faculty:**

Faculty members who need assistance with accommodating a student with a documented disability should contact the access services office on the appropriate campus. Assistance may include administration of course exams with extended time and/or distraction reduced environment or providing an alternate format of text materials.

**TO:**

**2. Statement Regarding [Students with Disabilities](#)**

At K-State it is important that every student has access to course content and the means to demonstrate course mastery. Students with disabilities may benefit from services including accommodations provided by the Student Access Center. Disabilities can include physical, learning, executive functions, and mental health. You may register at the Student Access Center ([k-state.edu/accesscenter](http://k-state.edu/accesscenter)) or to learn more contact:

Manhattan/Olathe/Global Campus – Student Access Center  
[accesscenter@k-state.edu](mailto:accesscenter@k-state.edu)  
785-532-6441

K-State Salina Campus – Julie Rowe; Student Success Coordinator  
[jarowe@k-state.edu](mailto:jarowe@k-state.edu)  
785-820-7908

Students already registered with the Student Access Center please request your Letters of Accommodation early in the semester to provide adequate time to arrange your approved academic accommodations. Once SAC approves your Letter of Accommodation it will be e-mailed to you, and your instructor(s) for this course. Please follow up with your instructor to discuss how best to implement the approved accommodations.