

Attachment 1a
Tracked Version

Proposed Revisions to University Handbook, Section F104
Academic Fresh Start and Forgiveness Policies
Approved by CAPP and FS Academic Affairs

F104 Academic Fresh Start and Academic Forgiveness GPA Policies

Purpose:

The Academic Fresh Start and Academic Forgiveness Policies enable an undergraduate-degree-seeking student to neutralize, in part, the grade impact of prior academic performance. Academic Fresh Start and Academic Forgiveness provide for the computation of an alternative GPA and for the use of that GPA in most academic situations. A student may apply only once, and to only one or the other, ~~and the~~. The process cannot be reversed. A student may not apply for either policy until ~~he or she has been reinstated into his or her college.~~ they are 1) an active student, and 2) meet the enrollment conditions for each individual policy.

Academic Fresh Start is intended to assist a student with a poor academic record to recover, without penalty, and have a fresh start upon readmission to resume their education.

1. Conditions for a readmitted student to be eligible to apply ~~for~~

Academic ~~for Academic~~ Fresh ~~Start are~~ Start are:

1. The student was not enrolled in a K-State course for ~~three (3~~ two (2) calendar-~~years~~ prior to readmission- (fall, spring, summer or 24 months consecutively).
2. ~~After readmission, the student~~ The student must be an undergraduate student seeking their first bachelor's degree.
3. ~~The student has not~~ earned a baccalaureate degree from K-State or another institution.
3. Prior to requesting the Academic Fresh Start, the student must have earned at least 12 credit hours over one or more terms with a cumulative undergraduate GPA of 2.2¹2 or higher at the end of the academic session in which the twelfth credit was earned since being readmitted to K-State. Academic Fresh Start may be applied to up to five (5) consecutive terms of coursework not to exceed a maximum of 60 consecutive hours of course work. The coursework from these terms is excluded from the university undergraduate cumulative GPA calculation.
4. ~~Up to 60 consecutive hours² of course work and K-State GPA may be restricted from the regular GPA calculation. The beginning point for the Academic Fresh Start GPA shall be the first, second, third, fourth, or fifth³ academic semester of enrollment following the student's initial K-State date of entry.~~ The choice of the starting point is designated by the student at the

time of application for Academic Fresh Start ~~and hours excluded from the calculation must be consecutive.~~ This starting point will be reviewed and approved by the Academic Standards Committee of the college or its equivalent.

Academic Forgiveness is intended to assist a student who has had poor academic performance due to a documented extenuating circumstance during their time at K-State.

2. Conditions for a student to be eligible to apply ~~for Academic Forgiveness~~ are for Academic Forgiveness are:

1. The student experienced one or more extenuating ~~circumstances~~ circumstance, which caused a drastic change to the student's academic performance in one or two ~~semesters/terms~~.

- Extenuating circumstances are defined as circumstances which are unexpected, significantly disruptive and beyond a student's control, and which may have affected their academic performance.

2. The student must be an undergraduate student seeking their first bachelor's degree.

3. After the ~~session/term~~(s) affected by the extenuating circumstance, the student earned a K-State GPA of 2.2 or higher at the end of the academic ~~session/term~~ in which the twelfth credit hour was earned.

4. Grades from up to two (2) consecutive ~~semester/terms~~ may be excluded from the regular cumulative GPA calculation.⁴ Summer may be excluded as a consecutive term.

5. The student's Documentation confirming the extenuating circumstance must accompany the student's application, to the Academic Standards Committee of the college or its equivalent may request documentation confirming the extenuating circumstances in the college Dean's office.

3. Additional Policy Conditions:

~~0. All coursework, grades and cumulative undergraduate GPA will remain on the academic record with the application for Academic Forgiveness.~~

~~2.1. The calculation and reporting of a notation on the transcript that the Academic Fresh Start or Academic Forgiveness GPA and their uses in academic evaluation are:~~ has been granted for each term approved.

~~0. Academic Fresh Start or Academic Forgiveness deletes nothing from the student's academic record. Grades earned before the Academic Fresh Start or Academic Forgiveness will remain on the transcript along with the cumulative GPA for all hours taken.~~

- ~~4.2.~~ The transcript will clearly indicate the starting point of the Academic Fresh Start/Academic Forgiveness as well as the Academic Fresh Start/Academic Forgiveness GPA.
3. Only K-State coursework is eligible for Academic Fresh Start or Academic Forgiveness through this policy.
 4. All credit hours affected by Academic Fresh Start or Academic forgiveness may be used to satisfy degree requirements and earned hours, even though they are not included in the student's cumulative GPA. Specific degree requirements will still apply.
 5. To be eligible for university academic honors, students must complete a minimum of 42 hours in residence, with at least 30 hours in graded courses after the Academic Fresh Start or Academic Forgiveness begins. Other academic policies will not be affected.
 6. The granting of Academic Fresh Start/Forgiveness does not adjust the GPA, credits attempted, credits completed, and grades earned that are applicable to Satisfactory Academic Progress (SAP) for federal financial aid eligibility purposes and does not supersede federal financial aid policies.
 7. Once a bachelor's degree is awarded by K-State, any K-State course(s) completed prior to the completion of that degree will not qualify for academic fresh start/forgiveness. Once a student has received their first bachelor's degree, this policy will not apply.
- ~~5.8.~~ University-wide academic policies based on a cumulative GPA generally will use the Academic Fresh Start or Academic Forgiveness GPA. However, some academic programs are ~~not required~~ unable to use the Academic Fresh Start or Academic Forgiveness GPAs ~~due to accreditation or regulatory compliance reasons~~. Some programs, such as those ~~in the~~ granting graduate school admissions or those leading to teacher licensure, may use all grades for the calculation of the GPA.
- ~~9.~~ In order for students in the Academic Fresh Start or Academic Forgiveness program to be eligible for university academic honors, they must complete a minimum of 60 hours in residence, with at least 50 hours in graded courses after the Academic Fresh Start or Academic Forgiveness begins. Other academic policies will not be affected. Academic Fresh Start/Forgiveness policies are K-State only. As such, students should be aware it may not be recognized by other institutions or agencies.

~~2.4.~~ **Procedures for applying for Academic Fresh Start or Academic Forgiveness are:**

1. Students should discuss their desire to pursue Academic Fresh Start/Forgiveness with an academic advisor in their college.

~~1.2.~~ A student applies for Academic Fresh Start GPA or ~~Academic Forgiveness~~ Academic Forgiveness GPA through the Academic Standards Committee or its equivalent in the college in which the student is enrolled.

~~2.3.~~ A student must apply no later than the academic semester prior to the one when the degree will be granted. (Students wishing to apply are encouraged to do so as soon as possible after qualifying.)

~~3.4.~~ When applying, the student must indicate the point at which he or she wishes the Academic Fresh Start or Academic Forgiveness GPA to begin.

~~0. For readmitted students applying for Academic Fresh Start, the choices are: the end of the first, second, third, fourth or fifth semester, following the student's initial K-State date of entry.~~

5. For students who experienced extenuating circumstances and are applying for Academic Forgiveness, the semester(s) will be selected in consultation with the Academic Standards Committee of the college or its equivalent.

~~1. Rationale: This is the GPA standard to which all students are held in the Academic Dismissal Policy.~~

~~2. Rationale: This change will accommodate students who do not take traditional full-time semesters.~~

~~3. Rationale: This change will accommodate students who do not take traditional full-time semesters.~~

~~4. Rationale: It is assumed that the negative impact of the extenuating circumstance(s) will be diminished within two semesters.~~