

MINUTES
KSU Faculty Senate Meeting
Tuesday, May 11, 2021, 3:30 pm
Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>

3:15 p.m. Recognition of outgoing senators and Faculty Senate Leadership Council

Present: P. Adams, Almes, J. Bach, K. Bach, Baird, Barnett, Beebe, Behnke, Bennett, Bitsie-Baldwin, Blankley, Bormann, Brusk, Buffington, Caldas, Charland, Chavez, Chen, Clark, Craghead, Craig, Crawford, Denison, DePaola, Doan, Dodd, Dogan, Douthit, Dowd, Draper, Dunn, Durtschi, Easton, Erickson, Falcone, Ferguson, Finch, Finkeldei, González, Gragg, Haub, Hay McCammant, Hettiarachchi, Hicks, Higginbotham, Hosni, Hudgins, Hughey, Ireton, Jackson, K. Jones, L. Kanost, M. Kanost, Kastner, Kempton, Kiss, Kliewer, Korten, Krysko, Larson, Launius, Lehman, Linville, Little, Littrell, Luly, Markham, Maseberg-Tomlinson, Mason, McCulloh, Meekins, Moorberg, Nelson, Oborny, Oetken, Passarelli, Phillips, Presley, Raine, Reznikoff, Rivera, Rosenkranz, Santos, Saucier, Savage, Seay, Sevin, E. Shappee, L. Shappee, Skelton, Spare, Spooner, Stoney, Thomason, Thompson, Vardiman, Von Bergen, Wanklyn, Warren, Wigfall, Wilken, Wilson, Yelland, Yu-Oppenheim, Zajac, and Zhang

Absent: Gabbard, Grice, Hauck, Hiller, Hubbell, C. Jones, Kulesza, McGlynn, Renberg, Rys, and Schermerhorn

Proxies: R. Adams, Ahlers, Chengappa, Daniels, Hackett, Hosni (after departure), and Sherbert

Guests/Visitors: Kurt Barnhart, Tom Barstow, Kelley Brundage, Bronwyn Fees, Terri Gaeddert, Cheryl Grice, Barbara Lippman, Stephanie Lott, Kari Morgan, Brian Niehoff, Gary Pratt, Usha Reddi, Bryan Samuel, Charles Taber, and Kristin Waller

Parliamentarian: Mickey Ransom

1. President Markham called the meeting to order and played the KSU [land acknowledgement](#) video by the Native American Student Body.
2. Recognition of Bryan Samuel, Chief Diversity and Inclusion Officer and Brian Niehoff, Associate Provost for Institutional Effectiveness

President Markham, on behalf of Faculty Senate, offered sincere thanks and recognized these two men for their outstanding work at K-State. A plaque of appreciation was presented to each of them. Drs. Samuel and Niehoff conveyed their appreciation for working with the University and Faculty Senate.

3. Guest: Provost Chuck Taber
Topics for Discussion: Update on VPR and Library dean searches; update on Fall 21 planning; academic program review and revitalization

Provost Taber gave his thanks to all the Faculty Senators who have served this year and President Markham for working with him in this extraordinary year and congratulated Dr. Samuel and Dr. Niehoff. David Rowsowsky is the new Vice President for Research and the Library Dean will be announced tomorrow.

Moving towards full face-to-face operations in the fall; Aug 1 to Aug 30 is the phase in time. Working on a remote work policy that will provide guidance to supervisors and employees. Classes are expected to return to full classroom capacity as of Aug 1. We still have a face covering requirement, and will follow CDC and local guidance, and encourage all to get the vaccine.

The program revitalization process is one I want people to understand. We want to create a comprehensive, transparent, collaborative, data informed review of programs, with the goal of identifying programs for improvement, investment, growth, and to drive curricular innovation, promote academic excellence, and ensure we are on an annual basis continuing to meet the needs of our students. This is not about cutting programs. The task force is looking at other universities to go into a design phase that can be implemented in the spring of 2022. The budget depends on the legislature, and there is a good outlook. In terms of enrollment, overall enrollment will be down but our growing freshman class will continue to support growth.

Questions: *I would like to hear more about the new tuition model without fees. Will it go into effect in the fall?* Yes, as soon as it is approved through KBOR, it will go to them on Wednesday, and a month from then there will be an approval after that. We cannot publicly discuss fee processes until they are approved. *Would you comment about the international student recruitment?* Here at KSU we want to ramp up international student recruitment and are already designing programs. Going forward, it will be a significant growth of our enrollment. *Program reviews give concern towards the most likely uncompensated work load on everyone on campus. This is yet more work with fewer people, what are your thoughts on this and how can central administration help?* The collection of information will be relatively small for the departments. I do not yet know what that will look like, I am aware of this issue as we design the process. We intend to make it as light a load as possible but still meaningful. *You do not know now what efforts are involved, do you have timeline?* Mid-fall we will know what the process will be, what the metrics will be and what should be collected by institutional research with a few items collected by departments themselves. Lastly, Olathe campus leadership search will begin in the fall.

President Markham: Thank you Provost Taber, I have appreciated working with you. We now proceed with the agenda and welcome our new faculty senate members.

4. The April 13th minutes were approved as submitted.
5. Approval of Consent Agenda (pages 6-7) – Laurel Littrell
President Elect Littrell inquired if there were any items that need moved to the discussion agenda. Seeing none and with no objection the consent agenda was approved.
6. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – **Phil Vardiman**/Don Von Bergen
 - Discussion agenda items (page 8)
A motion was made to approve the new curriculum programs as listed on the discussion agenda.
No discussion. Motion carried.
 - B. Faculty Affairs – Kim Charland/**Don Saucier**
 - Proposed Mandatory Syllabus Statement on Mutual Respect and Inclusion in K-State Teaching and Learning Spaces – **Attachment 1**
This is a powerful statement to make. Although some think it is long, we need to make this salient and explicit. This has been approved by Faculty affairs and Academic Affairs.

Zajac proposed an amendment. He moved that we turn this into a mandatory link over a full statement, Hosni seconded that motion to amend.

Discussion: There was concern about the number of mandatory statements and the length of such statements. This is an issue that extends beyond this syllabus statement. Many agreed we cannot link the one statement. We could replace each of these mandatory statements with one or two sentences and provide a link to the full policy. This would mean we vote against the amendment, to then include the full text, and in the fall revise how we treat all mandatory statements. Senator Zajac withdrew his amendment, and Senator Hosni withdrew his second, via proxy by Senator Easton. Senator Saucier commits Faculty Affairs to discuss this in the fall. Therefore, the original motion of approving the full syllabus statement is up for a vote. Motion carried.

C. Graduate Student Council – Pingping Chen

A fundraiser was held on May 1st with a total of 50 runners; it was a successful event. Awards and reception were held May 7th, they recognized 107 achievements. There are open positions in Graduate Student Council on the GSC website.

D. Professional Staff Affairs – Maria Beebe/**Mishelle Hay McCammant**

We look forward to reviewing the new remote work policy in the near future.

E. Student Senate – Blake Phillips

We have not met, but we have our committees and leadership selected. There was opposition for GPA requirements for scholarship renewal using F20/S21 shared with administration. Also, the recommendation to honor Election Day holiday was discussed. Student Organization reform discussions are in committee.

F. Technology – **Brett DePaola**/Michael Raine

Zoom Closed Captioning is available and faculty are encouraged to activate it for all meetings. However, it was also pointed out it is not ADA compliant. FSCOT has generated but not finished approving a reply to SGA about Closed Caption. TopHat as a discussion item will have a resolution soon, we are meeting with Faculty Affairs, to discuss the pros and cons, including the cost to the students. There should be a recommendation regarding TopHat coming from that meeting. It was noted that there are hired transcribers for the all-campus meetings to meet ADA compliance. *Are there plans for the student access center to provide transcribers for faculty?* Dr. Jason Maseberg-Tomlinson has asked for this, but there are budget constraints. Comment: Transcripts provide a resource for those who learn differently, for those whom English is not their first language and other benefits. *What about transcript apps that a student can have on their phone or device? paying for the app?* FSCOT will look into this last question.

G. University Planning – Brad Behnke/**Dan Ireton**

University Handbook, Section B95 is undergoing review with the Handbook and Policy committee. Also, they elected a new chair, Dr. Martin Seay.

H. University Support Staff Senate – Mary Oborny

We have updated representation to all at-large senators with one from polytechnic campus. Since there was no USS recognition ceremony this year, we are mailing the 55 certificates to our retirees. Our presidential award winners will have lunch with President Myers in June. Thank you to President Markham for her efforts this year and being an advocate for topics that affect our staff.

7. Unfinished Business

A. Proposed revisions to Faculty Senate constitution (action item) – **Attachment 2**

President Markham reminded all this was brought to senate last month for a vote and a first reading had been requested. The major change is the proposal of adding term representation into the senate body. At this time, it is being presented for action. President Markham entertained a motion to approve.

Senator Zajac made a motion to approve the proposed revisions to the Faculty Senate Constitution and a second was made by Senator Dodd.

Discussion: Timeline for implementation was part of the discussion along with timing for the meeting of the faculty and unclassified professionals to act on this. According to our constitution, an amendment to the constitution needs to be presented two weeks prior to a vote being taken by the faculty and unclassified professionals. Given today's date and the need for two weeks advance notice, the earliest date a meeting could be held would be May 26th. This is after the semester concludes and we want to be sensitive to those on 9-month contracts.

Motion carried to approve the constitution change as presented.

President Markham asked for feedback from senators as to whether they believe it appropriate to hold a meeting still this month, or whether having an August meeting when those on 9-month contract return.

There are concerns that major changes need to be seen and participated in by the constituents fully. Some will be on furlough on May 26th, this would be a horrible message to leave out colleagues during the summer. Delaying representation to the start of the fall could be several months. *If this was to be approved in May or August, when would the new senators join the senate?* Once this is approved we can move forward with the election process mid to late fall, perhaps November. If we approve in September, then the timeline could be similar. Likely new senators will start in Spring. Elections will take a considerable amount of time due to the size of the caucus. Candace and the election committee will be working to implement the process. Discussion will be continued in Faculty Senate Leadership Council but it appeared the consensus is to have the large meeting for approval in August. Constitution committee could serve as panelists at that meeting to help answer any questions.

8. Announcements

A. Senator replacements: Derek Jackson for Betsy Draper (May 2021-May 2023)

Betsy Draper has retired this May and Derek Jackson will be filling the remainder of her term. Welcome Derek!

B. New international travel policy and registration tools – open forum on [May 12](#)

As mentioned during the Town Hall yesterday morning, Elliot Young will be holding an open forum on this policy.

C. [KBOR meeting report](#)

The KBOR policy regarding employee termination has been reviewed by a special committee, and the approved recommendations are as follows: elected representatives of the University's faculty, staff, and student governance groups will be given the opportunity to provide input, comments, and recommendations before voting on the draft framework submitted to KBOR for approval. If there is a university that will move forward with the employee termination policy they would need to abide by those additional components.

9. Open discussion period for senators | New Initiatives | For the Good of the University (4:50-5:00 pm)
President Markham thanked all senators for their work over the past year.
 10. President Markham adjourned the 2020-2021 Faculty Senate at 4:41pm.
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1. Call to order and land acknowledgement for the 2021-2022 Faculty Senate (President Laurel Littrell)
President Littrell called the meeting to order and began by thanking President Markham for all of her service. She also read the KSU Land Acknowledgement.
2. Election of the Faculty Senate President Elect
Candidate: **Vacant**

With the [announcement](#) of the interim CDIO position, senator Stoney needed to withdraw her candidacy for President Elect of Faculty Senate. We are looking for President Elect candidates and a special election will be held in June. Nominations from the floor are welcome. The candidate may be any senator whose term is ending, as well as an incoming senator. We encourage you to thoughtfully consider this role and feel free to discuss questions with President Littrell or any of our past presidents.

Nominations: Senator DePaola nominated Don Saucier. Senator Dodd seconded that nomination. Saucier will need to consider this nomination as to whether he will accept. Senator Dodd was nominated by Senator Korten. Though honored, Senator Dodd declined. Since we do not have a candidate at this time, we will hold this election at the June 8th meeting.

3. Election of the Faculty Senate Secretary
Candidate: Pat Hudgins – **Attachment 3**

Senator Hudgins was nominated by senator Hay McCammant for the secretary position. She accepted this nomination. Nominations were closed. Motion carried. Senator Hudgins is elected for Faculty Senate Secretary.

4. Announcement
21-22 Faculty Senate Parliamentarian – Daniel Ireton

President Littrell announced that Dan Ireton will be serving in the role of parliamentarian this year. Thank you for your service and experience, Dan!

5. The meeting was adjourned at 4:51 pm.

Respectfully submitted by:

LaVerne Bitsie-Baldwin
Faculty Senate Secretary

Next meeting: Tuesday, June 8, 2021, 3:30 pm

**ACADEMIC AFFAIRS
CONSENT AGENDA**

Approve the following course and curriculum changes and degree request:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:1326/form>

Arts and Sciences	ANTH - 515 - Creativity and Culture: the Anthropology of Art
Business Administration	ACCTG - 231 - Accounting for Business Operations ENTRP - 340 - Business Innovation and the Entrepreneurial Mindset MANGT - 520 - Organizational Behavior MANGT - 521 - Managerial Decision Analytics MANGT - 522 - Operations Planning and Control MANGT - 541 - Management of Quality MANGT - 550 - Organizational Training and Development MANGT - 590 - International Management MANGT - 623 - Compensation and Performance Management MANGT - 630 - Sports Management MANGT - 643 - Organizational Staffing MANGT - 660 - Supply Chain Planning and Control MANGT - 662 - Procurement, Logistics and Supply Chain Design MANGT - 663 - Supply Chain Analytics
Education	EDCEP - 860 - Trauma and Crisis Counseling EDSEC - 210 - Careers in Family and Consumer Sciences Education 1 EDSEC - 211 - Careers in Family and Consumer Sciences Education 2 EDSEC - 510 - Career Pathways in Family and Consumer Sciences Education
Engineering	BAE 101 – Introduction to Biological and Agricultural Engineering and Technology BAE - 536 - Biological Systems Engineering Senior Design I CIS 533 – Introduction to Data Science Foundations ME - 519 - Electrical Circuits for Mechanical and Nuclear Engineering

Health and Human Sciences	GERON - 600 - Seminar in Gerontology GERON - 610 - Seminar in Long-Term Care Administration PFP - 863 - Advanced Personal Income Tax Planning
Technology and Aviation (Polytechnic)	AVT - 703 - Project Management for Aerospace Professionals AVT - 707 - Research Methods AVT - 744 - Aviation Human Factors Analysis and Design AVT - 751 - Aerospace Policy AVT - 771 - Leadership in the Aerospace Sector AVT - 790 - Aerospace Topics AVT - 799 - Advanced Topics in Aeronautics AVT - 838 - MSA Thesis AVT - 841 - Management of Aerospace Safety

CURRICULUM: <https://kstate.curriculog.com/agenda:1327/form>

Business Administration	Bachelor of Science in Business Administration (BSBA) Degree
Education	Leadership in Academic Advising (Ph.D.)
Engineering	Civil Engineering (CE) (B.S.)
Health and Human Sciences	Personal Financial Planning (M.S.)
K-State Olathe	Professional Science Master's in Applied Biosciences

B. Graduation list addition:

Kayela Ullmer, B.S. in Business Administration, College of Business Administration, Dec. 2020

**ACADEMIC AFFAIRS
DISCUSSION AGENDA**

Approve the following new curriculum proposals:

To view full proposals, see the Curriculog agenda: <https://kstate.curriculog.com/agenda:1328/form>

Arts and Sciences	Certificate in Quantitative Techniques of Data Science - Graduate
Engineering	Concurrent B.S./M.S. in Civil Engineering
Health and Human Sciences	Advanced Financial Planning Graduate Certificate Concurrent B.S. Integrative Physiology/M.S. Kinesiology Minor in Well-Being
Technology and Aviation (Polytechnic)	Aeronautics (M.S.)