

MINUTES
KSU Faculty Senate Meeting
Tuesday, March 9, 2021, 3:30 pm

Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>

Present: R. Adams, K. Bach, Barnett, Beebe, Behnke, Bennett, Bitsie-Baldwin, Blankley, Bormann, Buffington, Charland, Chavez, Chengappa, Clark, Craig, Crawford, Daniels, Denison, DePaola, Doan, Dodd, Dogan, Draper, Dunn, Durtschi, Easton, Erickson, Falcone, Ferguson, González, Grice, Hackett, Haub, Hay McCammant, Hettiarachchi, Hicks, Higginbotham, Hosni, Hubbell, Hudgins, Hughey, Ireton, Jones, L. Kanost, M. Kanost, Kempton, Kiss, Korten, Krysko, Launius, Lehman, Linville, Little, Littrell, Luly, Markham, Maseberg-Tomlinson, McGlynn, Moorberg, Nelson, Oetken, Passarelli, Raine, Reznikoff, Rosenkranz, Santos, Saucier, Savage, Schermerhorn, Seay, E. Shappee, L. Shappee, Shear, Sherbert, Skelton, Spooner, Thomason, Vardiman, Von Bergen, Warren, Wilken, Wilson, Yelland, Yu-Oppenheim, Zajac, and Zhang

Absent: J. Bach, Bothwell, Ciampitti, Gabbard, Hauck, Larson, Renberg, Rivera, Wittmer

Proxies: P. Adams, Ahlers, Almes, Kulesza, Meekins, Moorberg (after 4 pm), Oborny, Sevin, Stoney,

Guests/Visitors: Kelley Brundage, Chad Currier, Scott Finkeldei, Courtney Hochman, Ryan Leimkuehler, Lane Lundeen, Kari Morgan, Kristin Michel, Ashley Noll, Claudia Petrescu, Sam Reyer, Chuck Taber, Ashley Thomas, Kristin Waller

Parliamentarian: Mickey Ransom

1. President Mindy Markham called the meeting to order and played a land acknowledgement video by the Native American Student Body.
2. The February 9th minutes were approved as submitted.
3. Guest: Provost Chuck Taber
Topics for Discussion:
 - Updates regarding Summer/Fall 2021 and COVID protocols
There will be communication with guidelines as we move towards phase out in the fall. The default is that if faculty have previously taught the course in person, they are expected to teach in person. However, we understand that faculty may have health or teaching reasons to teach online or in a different mode. The guidelines set out a process for department head and college approval if you did not teach in this mode in 2019. We no longer expect faculty to teach in hi-flex mode. Faculty will be expected to pick a single mode and proceed in that mode. If faculty choose to teach in hi-flex for pedagogical reasons, they can do so. We anticipate face coverings will be required, as there is too much uncertainty. There are no guarantees, but vaccinations give us hope. Our top priority is to protect the health and safety of our community, faculty, staff and students. If conditions do not warrant face to face, then we will change. On face coverings, we will follow CDC and other guidelines and my expectation is that we will be requiring face masks in the fall. But if CDC eliminates those requirements, we are vaccinated, and the best advice is that we no longer need to wear face masks then we will not require them.
 - Enrollment projections and budget
Spring 2021 was down 3% headcount for the spring compared to last year. The budget seems to be better than we had planned for and better than we projected. More good news is in the Fall 2021

numbers, we are seeing applications and admits up for the 2nd year in a row. We are also up in transfer applications. Graduate applications are down, but the admits are up. In-state for freshmen, we are flat. In-state applications are down, we are up for in-state admits. For out-of-state, we are up in applications and admits. Regarding the \$1.9 trillion coronavirus relief funding, we will be advocating for there not to be a pullback of state funding that comes with this federal funding. We should receive our fair share of the funds, but do not yet have any insight about how this process will work. Furloughs are not a long-term answer, they are a short-term reaction to a current crisis. It will be very difficult to justify furloughs when looking at budget numbers for next year. I am not saying no, but I do not foresee that as a reasonable argument for someone to make when looking at budget levers for this year.

- **Open House**

April 8-10 will be a virtual event with opportunities for participation with prospective students, community members, and alumni. Programming is voluntary, as always, and units are encouraged to participate. Ideas for engagement are Lunch and Learn, virtual games, live or pre-recorded building tours, instructional webinars, Q&A sessions. If your unit would like to participate, please reach out to Tammy Byland or Karen Goos.

4. **Approval of Consent Agenda (page 5-6) – Laurel Littrell**

President Elect Littrell inquired if there were any items that needed moved to the discussion agenda. Seeing none, the consent agenda was approved.

Prior to the committee reports, President Markham briefly discussed voting procedures for senate meetings. We will use the Zoom raised hand function for voting. Votes tallied and cleared for each vote (Yes, no, or abstain). Proxy votes can be conveyed via the chat feature. As stated in the bylaws, a senator may request a secret ballot at any time. When that occurs, available means will be used.

5. **Report from Standing Committees, Graduate Student Council, and Senates**

A. **Academic Affairs – Phil Vardiman/Don Von Bergen**

- **Discussion agenda items (page 7)**

A motion was made by Senator Vardiman to approve the two new certificate programs. No discussion. Motion passed.

B. **Faculty Affairs – Kim Charland/Don Saucier**

- **2019 Status of Faculty Salaries Report – Attachment 1**

A motion was made by Senator Saucier to receive the report as presented. The status of faculty salaries report is received, and KSU is lower than peer institutions as well as other institutions in the Big 12. There are some recommendations in the cover letter that the salary and fringe benefits committee provided. The motion to receive the report passed.

The Covid impact statement from last meeting received some appropriate criticism that people do not know how to use that statement. Faculty Affairs has empowered a subcommittee to provide an additional document with guidance on how to apply the Covid 19 impact statement.

C. **Graduate Student Council – Hannah Shear**

Nominations for executive team 2021-22 are being taken for president-elect, treasurer, and secretary positions, with nominations due March 26. The Grad Dash 5K walk and run will take place this year. We are putting together a virtual awards ceremony for recognition of graduate students' preparations, need to reach out to faculty to share the good word on their graduate students.

- D. Professional Staff Affairs – Maria Beebe/**Mishelle Hay McCammant**
Joint proposal from professional staff affairs and faculty affairs for term appointment employee representation has moved to constitution committee, and they will review the proposed changes next week. We are also working on a Covid impact statement for staff.
- E. Student Senate – Nathan Bothwell (**Land Lundeen** on behalf of Nathan)
SGA election season, new president and vice president will be known by 7 pm tomorrow. Lafene and Counseling Services contracts review are going on, with proposed 1-year continuances, continuing at this year's level of funding to next year due to the drastically different nature of services that both entities have offered this past year. Ten fine arts entities on campus are proposed to receive 50% decrease across the board. Student fine arts organizations will receive no funding, with a recommendation on other sources of funding. Senate will vote on Lafene and counseling services this Thursday the 11th, while arts vote will be next week on the 18th.

SGA created a resolution on the 11 point plan on inclusion, asking for an accelerated timeline on outcomes, more mandatory dialogue and intercultural learning experiences, and the creation of an annual report that compiles data regarding discriminatory incidents from various campus partners. This will be voted on next week March 18th. Link to resolution: https://ksuemailprod-my.sharepoint.com/:w:/r/personal/llundeen6_ksu_edu/_layouts/15/guestaccess.aspx?e=y6WAJ4&share=ERmaS-5YS59Nh-v0rhvUMTABJwlgL89NFVIBW9BJBvlgTw

- F. Technology – **Brett DePaola**/Michael Raine

On March 16 at 3:30 pm they will discuss the contract we have with TopHat. We want to discuss cost involved for students. All are welcome to attend.

FSCOT has been discussing compliance issues for the university with respect to usage of personal devices. Various draft documents that FSCOT has been reviewing were shared with senators for their reference prior to the meeting. These touched on the topics of emails records management, personal device usage, accounts policies, and university data storage. Policies already exist that have been made more understandable. Lengthy discussion ensued between senators and FSCOT guests that were present to help answer questions.

Chad Currier and Ryan Leimkuehler answered several questions from senators. We want to work toward being compliant. Part of the Spark funding was to get laptops for professional use. I am hoping additional higher education relief funds will become available to allow us to make more purchases. This policy is to help employees. If employees use their own devices, then their personal accounts are open to disclosure through open records act. Work elements like student data and research data need to be kept separate from personal data. Duo can be used overseas and on a phone. Use of duo does not open personal devices to open records requests or investigation. Text messages are discoverable on your phone. There was a recommendation for the university to not rely on us to use our personal phones due to the university's budget cuts. Mobility and having the tools needed to do our jobs is important. This needs to be considered under new funding.

It is important that employees be trained to understand and protect themselves and be in compliance. The records management training 101 will be held at least once a week in April. Answering emails from the Outlook app on a phone is fine as long as the record is not downloaded to the device. Audits are happening this summer. In the near future consequences will come in the form of fines to K-State, and up to and including removing our ability to give financial aid. This would be extreme, but they say it is one of the levers they have to pull.

G. University Planning – Brad Behnke/**Dan Ireton**

The committee met with Dr. Karen Goos. The count is up in Graduate students. There was also a discussion about professional staff's ability to weigh in on college planning via CCOPs.

H. University Support Staff Senate – Mary Oborny (**Sam Reyer** on behalf of Mary)

Due to covid, we are not having a recognition ceremony. Due to the reduction in staffing and senators' time, we are not going to recognize employees of the year. We will have meritorious awards, where more staff can be nominated for the award. The [nomination form](#) is on the USS senate website.

6. Announcements

A. Faculty Senate 2021 Elections: primary ballots completed

Caucuses are in the process of confirming those nominated are willing to serve if elected and final elections will begin mid-March.

B. Faculty Senate voting procedures

Discussed previously during the meeting.

C. Upcoming Town Hall meetings: Apr. 1 (9-10 am), and May 10 (8-9 am)

The Town Hall will be streamed on the [President's communications webpage](#).

D. [KBOR meeting report](#)

February meeting. The chair of FS Presidents gave a lengthy presentation to BOR on why the policy for termination is challenged. Requested a committee to be formed to review the policy. That is moving forward, for review by governance committee at KBOR. There was a motion to use the \$10.3 million in the governor's budget for deferred maintenance and the motion was approved 7 to 2.

The KBOR Student Body Presidents asked for election day in even years to be designated as days on which no classes are held. This will still meet the minimum requirement of attendance days for KBOR even if we do take those days off. A short discussion occurred and a straw poll was taken to determine level of support for designating no classes held on election days in even years. Straw poll: 35 yes, 26 no, 1 abstain.

Shared governance process on the shift to 2021 in person mode. Faculty senate was represented on the committees where this was discussed.

7. Open discussion period for senators | New Initiatives | For the Good of the University

None.

8. The meeting was adjourned at 5:17 pm.

Respectfully submitted by:

LaVerne Bitsie-Baldwin,
Faculty Senate Secretary

Next meeting: Tuesday, April 13, 2021; 3:30 pm

**ACADEMIC AFFAIRS
CONSENT AGENDA**

Approve the following course and curriculum changes and degree requests:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES:

<https://kstate.curriculog.com/agenda:1262/form>

Agriculture	AGED - 600 - Senior Seminar in Agricultural Education AGED - 625 - Inquiry-Based Curriculum in Agricultural STEM and Biotechnology Education AGRON - 845 - Reproducible Research and Scientific Computing
Arts and Sciences	ANTH - 316 - Engaged Anthropology MATH - 620 - Convex Optimization for Data Science MC - 280 - Advertising and PR Writing MC - 332 - Photography and Digital Storytelling Abroad MC - 370 - Social Media Strategy & Management MC - 485 - Media Practicum MUSIC - 173 - Music as Protest and Propaganda in the United States SOCIO - 363 - Global Problems SOCIO - 399 - Honors Seminar in Sociology SOCIO - 470 - The Criminal Justice System and Family Violence SOCIO - 480 - Prisons and Punishment
Health and Human Sciences	CNRES - 700 - Topics in Conflict Resolution and Trauma Studies CSD - 701 - Research Experience in Communication Sciences and Disorders CSD - 899 - MS Research in Communication Sciences and Disorders HDFS - 725 - Community Mental and Relationship Health Interventions HM - 650 - Senior Seminar in Hospitality Management
Technology & Aviation (Polytechnic)	MLAS - 100 - Survey of Machine Learning and Autonomous Systems MLAS - 200 - Introduction to Automata and Cybernetic Systems Theory MLAS - 350 - Data Structures for Machine Learning MLAS - 390 - Unsupervised Learning in Autonomous Systems

	MLAS - 400 - Supervised learning in Autonomous Systems MLAS - 500 - Reinforcement Learning in Autonomous Systems MLAS - 501 - Artificial Intelligence Studio MLAS - 502 - Autonomous Systems Senior Capstone
Veterinary Medicine	AP - 838 - Anatomy 1 AP - 894 - Comparative Embryology DMP - 852 - Vaccinology VAP - 894 - Comparative Embryology

CURRICULUM: <https://kstate.curriculog.com/agenda:1263/form>

Agriculture	Agricultural Education (B.S.) Agricultural Resources and Environmental Management Graduate Certificate
Arts and Sciences	History B.A./B.S. Social Work B.A./B.S.
Health and Human Sciences	Concurrent B.S./M.S. in Hospitality Administration Hospitality Administration (M.S.) Hospitality Management (B.S.)
Technology and Aviation (Polytechnic)	Engineering Technology (B.S.) Machine Learning and Autonomous Systems Option (new option)
University Honors Program	University Honors Program
Veterinary Medicine	Agricultural Biosecurity Research Graduate Certificate

B. Graduation list addition request:

Javier Kiyuna, Master of Science, Graduate School, Spring 2020

**ACADEMIC AFFAIRS
DISCUSSION AGENDA**

Approve the following new curriculum proposals:

New curriculum:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1264/form>

Arts and Sciences	Undergraduate Certificate in Government and Political Communications
Veterinary Medicine	Shelter Medicine Veterinary Certificate