

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, December 12, 2017, 3:30 pm**  
**K-State Student Union, Big 12 room**

**Present:** Aakeroy, Almes, Auten, Bannister, Barden, Barkley, Barnett, Bennett, Betz, Bolton, Bormann, Bridges, Chavez, Chumachenko, Crawford, DePaola, Dodd, Douthit, Duncan, Easton, Eiselein, Erickson, Falcone, Ferguson, Gonzalez, Goodson, Hachiya, Hageman, Hamilton, Hartman, Hauck, Hedrick, Heinrich, Hettiarachchi, Hosni, Hsu, Hughey, Ireton, Kanost, Keen, Kingery-Page, Lavis, Lehman, Leitnaker, Lindshield, Littrell, Markham, Martini, McCornack, McCrea, N. Nelson, Peuchen, Reznikoff, Roozeboom, Schultz, Shappee, Simser, Spears, Stevenson, Sump, Vardiman, Warner, Weaber, Wilson, Wood, Zajac, and Zolkiewska

**Absent:** Andrews, Bergtold, Crow, Devore, J. Fallin, Finkeldei, Gabbard, Guikema, Meekins, Raine, Renberg, Roush, and Thomas

**Proxies:** Ayres, Baalman, Chandler, Chengappa, Harding, Hoag, Kennelly, Lehning, Mirafzal, K. Nelson, Patell, Reed, Saucier, Spooner, Yu-Oppenheim

**Guests/Visitors:** April Mason, Shannon Washburn

**Parliamentarian:** Mickey Ransom

1. President Brian Lindshield called the meeting to order at 3:30 pm.
2. Guest: April Mason
  - A. KSUnite

KSUnite was created to serve as a visible event for the community to stand together against hate. Provost Mason thanked Faculty Senate Leadership for their help in spreading the message across campus and faculty for their support and working through the logistics of canceling courses that afternoon to allow for this unprecedented event. Provost Mason is seeking feedback on the KSUnite event. A concern was raised that Camptown Races still plays from the bell tower given the song's racialized components. A committee is convening in January to plan the next steps regarding diversity and inclusion at K-State, and they want this planning to include students, faculty, staff, and administration.
  - B. Budget Model Modernization

The budget core and the steering committees are currently looking at various budget scenarios to see potential outcomes. Provost Mason stressed that specific decisions have not been made; it is a complicated process and they need to be thoughtful and intentional. The core committee is planning trips to other institutions that are at various stages of implementing a hybrid RCM model, including Iowa State University, Rutgers University, and University of Delaware.

A question was raised regarding potential changes in the SRO model, and whether or not that would fit into this overall budget model. They have not yet decided whether SRO will be included in the budget model discussions.

Provost Mason indicated that they want to have a budget model that is responsive to the current situation (e.g., increased or decreased enrollment in a particular college), unlike our current model. They are seeking a budget model that is responsive, but not so responsive that it is volatile and people cannot plan. She indicated there would be a cost pool committee that will look at space and facilities to see what it would look like for units to pay for space. In this case, if a person reduces space, that individual or unit would pay less.

Provost Mason indicated that Jeff Morris currently serves on the steering committee. They plan to put out communication to the campus community at the beginning of the year.

A concern was raised regarding the language used in the EAB document and the focus on accountability based on profit and loss, which is a business model. Another senator raised a concern that we may cave to the pressure of our university running like a business, which is in opposition to our mission. Provost Mason indicated there is some nomenclature that EAB uses that they do not like. Provost Mason is, however, concerned with loss, and stated that we need to review areas that use many resources without much gain. If we want to keep it, we will then need to subsidize it.

C. Enrollment Management RFP Progress

Provost Mason reported that a committee reviewed proposals and two groups presented to the committee. A K-State Today article will come out this week to share more information on the company.

3. The November 14, 2017 minutes stood approved as submitted.

4. Approval of consent agenda (pages 6-8) – Spencer Wood (includes Attachment 1)

President Elect Wood inquired if any items needed removed from the consent agenda. SPAN 411 and LAR 646 were removed from the consent agenda. The other items on the consent agenda were approved.

5. Report from Standing Committees and Student Senate

A. Student Senate – Jonathan Peuchen

The Tuition and Fees Strategies Committee has begun meeting. Proposals for fees are due February 1<sup>st</sup>. The committee will review those proposals and make recommendations to the President.

The Diversity and Inclusion Advisory Committee met with Adrian Rodriguez to hear about his vision for his new role.

The Campus Initiatives Workgroup came together to provide additional people to work on initiatives relating to diversity and inclusion to help them move along a little quicker.

The Center for Student Involvement has hired a new executive director, Kelly Farris, and she will begin work on December 18<sup>th</sup>. Student organizations that want to request funds will need to go through the campus and travel allocations committees.

B. Academic Affairs – Jenny Bormann/Teresa Hartman

• Discussion agenda (page 9)

Hartman made a motion to approve the discussion agenda.

Clarification was given that SPAN 411 and LAR 646 were not moved to the discussion agenda. They are being tabled to go back to Academic Affairs for further discussion and clarification. The discussion agenda is as listed.

A question was raised regarding the number of students in the Ag Communications and Journalism program. There are currently approximately 80 students in the major.

A concern was raised regarding our current lack of a procedure for notifying units affected by curriculum decisions that do not specifically impact one unit with the reduction of a course from a curriculum. The documentation for this curriculum change indicates it will primarily affect the School of Journalism, but to reduce the number of hours to 120, the humanities courses are reduced by 50%. Senators Hartman and Bormann have discussed the possibility of notifying a College's Dean's Office, if it appears that a change will affect a college as a whole. They will discuss this further with the Academic Affairs committee at their next meeting. Additional concerns were raised regarding the impact to other colleges and units when departments offer courses that could be offered through existing courses in the College of Arts and Sciences.

President Lindshield indicated that Academic Affairs is currently considering a large number of proposals. We all need to be diligent and review the curriculum proposals. We need to see these things as they come through so we can provide input appropriately.

A comment was made regarding the use of Curriculog and difficulty in reviewing proposals. With this, there are concerns that with the large number of proposals submitted, there will be a systematic change to general education at K-State without a thoughtful dialogue. Past President Bennett indicated that one of the reasons we selected Curriculog was because of the departmental impact capability. There is, however, no mechanism for college level impact or overlap in course content. Senator Hartman indicated that a benefit of Curriculog is that this provides a tracking system. It is also open so that anyone may see the status of a proposal and comments made on it in the system.

Shannon Washburn, a guest from the College of Agriculture, indicated that he would greatly appreciate a campus-wide discussion regarding general education, particularly as it relates to humanities and social sciences. He indicated that the Board of Regents requires a minimum of 24 credits within the discipline of the major. This particular major includes 28 credits in the discipline of the major. KBOR requires an additional 12 credits that are not in the major, but that are closely related to the major. As we look at all of the KBOR requirements, we have very few choices other than to look at the importance of a liberal education. As we consider general education holistically, he would encourage us to think also about the role of K-State 8. If this is the approach of our institution, is this the bare minimum? Are there particular credits beyond K-State 8 that we should require?

Following this discussion, the motion carried to approve all discussion curriculum items.

Hartman reported that Academic Affairs has been discussing the incomplete policy found in Section F83 of the University Handbook, which was returned to them by Faculty Senate after its first reading. They took this back to CAPP and it will be discussed by that group tomorrow. They will bring this forward in the future for a final approval.

C. Faculty Affairs – Charlie Barden/David Lehman

Senators Barden and Lehman will meet again with Ruth Dyer and Robert Large on December 18<sup>th</sup> to discuss Section E of the University Handbook regarding Sabbatical Leave.

The annual Faculty Salaries report was submitted to the committee and we are again at the bottom of the Big 12. West Virginia University passed us. That report will be on the next Faculty Senate agenda.

The student representative on Faculty Affairs would like to have the Faculty Affairs representatives meet with our respective SGA representatives within each of our colleges to build better faculty-staff relationships and make further progress at the college level regarding diversity and inclusion.

Faculty Affairs also continued discussing conflict resolution issues. HCS Employee Relations looked at their website and are working to make it easier for individuals to find the relevant resources. HCS will also met with Christy Craft regarding the Ombudspersons' training needs and will use this information to move forward with developing training for them.

D. Professional Staff Affairs – Loleta Sump/Ashley Thomas

Sump reported that Professional Staff Affairs is moving forward to develop a professional staff listserv for the university so they can connect with their constituents on a regular basis and keep them informed of their committee's work. They are also collecting data on what the affect would be if they developed a longevity salary enhancement program for professional staff. They also continue to communicate with Jay Stephens in HCS regarding Total Rewards and offer their assistance in helping to create career ladders.

E. Technology – Michael Raine/Lisa Shappee

Shappee reported that an update was made to Office 365. There are some new features now available, including Vizio online, Teams, and Flow.

Gary Pratt, the new CIO, provided a proposal regarding how FSCOT can help ITS with a strategic plan for moving forward.

Servers are filling up and ITS is working to reduce the amount of data on servers to free up space.

F. University Planning – Laurel Littrell

FSCOUP discussed the library resolution that came to Faculty Senate last spring. A couple FSCOUP members met with the library committee and discussed the resolution and ideas for moving forward. Karin Westman is chairing the library committee and came to the FSCOUP meeting in December.

FSCOUP also learned more about the complexity of the university budget as Ethan Erickson discussed with them potential consequences of budget model changes, banded tuition versus per credit hour tuition, college per credit hour fees, SRO, and how the subventions work to subsidize programs. FSCOUP wants to continue to be involved in the budget process.

6. New Business

A. Honorary Degree Candidate

President Lindshield presented the background information on the candidate. A motion was made by Past President Bennett and seconded by Senator Hosni to approve the Honorary Degree. Motion carried.

B. Weapons Policy Working Group Optional Syllabus language – Attachment 2

President Elect Wood spoke about the optional syllabus language provided in attachment 2, which is coming forward for an endorsement by Faculty Senate. This language was developed by a committee with representation from across campus. The committee wanted to provide language that would protect the liability of faculty members, and it offers extended language for courses that are difficult for individuals to conceal a firearm on a person or on a bag due to potential separation from one's firearm. It allows the opportunity for an instructor in a course like this to include a specific example that relates to their course.

President Lindshield clarified that this is optional language and Faculty Senate is being asked to endorse it. The Provost's Office does not require Faculty Senate vote or approval on syllabus language. Senator Easton indicated that we should add 911 to the emergency numbers listed in the language. A concern was raised that the consequences for violating the rules are not included in the syllabus language.

Senator Dodd was a member of the committee and indicated the responsibility of being an informed carrier is the responsibility of the carrying individual.

A motion was made by Past President Bennett and seconded by Senator Hamilton to endorse the language.

Discussion continued with a question regarding whether this syllabus should be required or optional. President Elect Wood indicated that not all syllabus statements are required, and it is not clear when they should be required. For instance, copyright, academic freedom, and campus safety are optional. This was listed as optional to reduce concerns about the "publicity" of concealing carry by including it on the syllabus.

President Elect Wood clarified that this statement has been vetted legally, but that each faculty member has responsibility for the syllabus within their own classes.

Senator Duncan indicated that there are links to the policy so students can go to the policy to learn more information.

Motion carried.

7. Announcements

No announcements

8. Open discussion period for senators as needed

Senator Dodd followed up on the comment earlier that we have a larger discussion of general education. Is this something that will be taken up at the Executive Committee level? President Lindshield will discuss this with the Provost.

9. The meeting was adjourned at 4:56 pm.

Respectfully submitted by:

Mindy Markham

Faculty Senate Secretary

Next meeting: Tuesday, February 13, 2018; 3:30 pm, Union Wildcat Chamber

**ACADEMIC AFFAIRS  
CONSENT AGENDA**

Approve the following course and curriculum proposals, posthumous degree and graduation list addition:

**A. COURSE AND CURRICULUM PROPOSALS**

To view the full proposals in Curriculog:

**First** - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

**Second** - Go to the links below:

**COURSE PROPOSALS:** <https://kstate.curriculog.com/agenda:209/form>

**CURRICULUM PROPOSALS:** <https://kstate.curriculog.com/agenda:210/form>

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSE PROPOSALS:** <https://kstate.curriculog.com/agenda:209/form>

Agriculture	AGCOM - 300 - Careers in Agricultural Communications AGCOM - 345 - Application of Layout and Printing Techniques in Agriculture and Natural Resources AGECE - 420 - Commodity Futures AGECE - 535 - Agricultural Sales AGED - 210 - Equipment and Material Management AGED - 212 - Emerging Technologies in Power, Structural, and Technical Systems ASI - 500 - Genetics ENTOM - 302 - Art and Insects HORT - 515 - Basic Turfgrass Culture WOEM - 350 - Fauna and Flora of the Great Plains
Architecture, Planning and Design	LAR - 020 - Travel: Regional 2 LAR - 030 - Travel: Narratives and Placemaking LAR - 040 - Travel: Major City 1 LAR - 050 - Travel: Major City 2 LAR - 101 - Introduction to Landscape Architecture LAR - 230 - Modeling Landscapes Studio LAR - 351 - Plant Patterns and Use LAR - 352 - Landscape Performance Lab LAR - 353 - Plant Selection LAR - 354 - Landscape Restoration LAR - 420 - Socio-Ecological Systems Studio LAR - 425 - Narratives and Placemaking Seminar LAR - 430 - Narratives and Placemaking Studio LAR - 433 - Landscape History and Design Studio

	<p>LAR - 438 - Site Design Implementation  LAR - 442 - Site Research and Design Studio  LAR - 445 - Career Development Communications  <del>LAR - 646 - Community Engagement Studio</del>  LAR - 705 - Master's Project Studio 1  LAR - 710 - Master's Project Studio 2  PLAN - 215 - World Cities</p>
Arts & Sciences	<p>MC - 200 - News Reporting and Writing Across Platforms  MC - 301 - Introduction to Media Production  MC - 340 - Editing for Print and Online Media  MC - 345 - Application of Layout and Printing techniques in Agriculture and Natural Resources  MC - 360 - Theories in Strategic Communication  MC - 370 - Social Media in Strategic Communications  MC - 409 - Advanced Strategic Communications Writing  MC - 470 - Account Management  MC - 550 - Health Communication  MC - 574 - Military Strategic Communications  MC - 577 - Travel and Tourism Strategic Communications  MC - 581 - Strategic Communication Campaigns  CHINE - 300 - Chinese III  FREN - 300 - French III  GRMN - 300 - German III  ITAL - 300 - Italian III  JAPAN - 300 - Japanese III  MLANG - 301 - Languages and Your Future  PSYCH - 500 - Junior Seminar in Psychology  RUSSN - 101 - Russian I  RUSSN - 102 - Russian II  RUSSN - 300 - Russian III  SPAN - 300 - Spanish III  <del>SPAN - 411 - Spanish for heritage speakers: Composition and grammar</del></p>
Business Administration	<p>GENBA - 205 - Professional Advantage  MKTG - 548 - Marketing Field Study</p>
Education	<p>DED - 895 - Preparing for the Professoriate in Education  EDCEP 360 - Peer Health Education and Leadership  EDCI - 845 - ELD/Dual Language Methods  EDCI - 846 - ELD/Dual Language Culture and Language in Classroom Practice  EDCI - 847 - ELD/Dual Language Assessment  EDCI - 900 - Introduction to Ed.D. Doctoral Studies  EDCI - 901 - Literature Reviews for Doctoral Research</p>
Engineering	<p>CIS - 018 - Computer Science Professional Development Seminar  CIS - 526 - Web Interface Design  CIS - 580 - Fundamentals of Game Programming</p>
Human Ecology	<p>CNRES - 300 - Introduction to Conflict Resolution  HM - 427 - Travel and Dining Auction Event Management</p>
Technology & Aviation (Polytechnic)	<p>COT - 741 - Aerospace Manufacturing and Materials  COT - 770 - Material Properties of Bulk Solids  COT - 771 - Storage and Flow of Bulk Solids  COT - 772 - Pneumatic Conveying of Bulk Solids</p>

	COT - 773 - Instrumentation and Safety of Bulk Solids Handling COT - 774 - Mechanical Conveying of Bulk Solids
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**CURRICULUM PROPOSALS:** <https://kstate.curriculog.com/agenda:210/form>

Agriculture	Animal Sciences and Industry (B.S.) - Bioscience/Biotechnology Option Animal Sciences and Industry (B.S.) - Communications & Marketing Option Food Safety and Quality Certificate Horticulture (B.S.) - Golf Course and Sports Turf Operations Option Horticulture (B.S.) - Horticulture Production Option Horticulture (B.S.) - Horticulture Science Option Horticulture (B.S.) - Landscape Horticulture Option Park Management and Conservation (B.S.) Wildlife and Outdoor Enterprise Management (B.S.)
Architecture, Planning & Design	Master of Landscape Architecture (M.L.A.)
Arts & Sciences	Drop: American Language and Culture Certificate Mass Communications B.A./B.S. Mass Communications Minor Sociology B.A./B.S.
Business Administration	Master of Business Administration (M.B.A.)
Engineering	Chemical Engineering (CHE) (B.S.) Computer Science (B.S.) DROP: Real-time Embedded System Design Graduate Certificate
Human Ecology	Communication Sciences and Disorders (B.S.) DROP: Financial and Housing Counseling Graduate Certificate ( <i>not in Curriculog -see supplemental information – Attachment 1</i> )
Technology & Aviation (Polytechnic)	New option: Bachelor of Science in Engineering Technology, Robotics and Automation Option

**B. POSTHUMOUS DEGREE AND GRADUATION LIST ADDITION:**

Posthumous degree: May 2018, Matthew Eugene Nelms, Bachelor of Science, College of Agriculture  
List addition: May 1978, Teresa Woelk Bilbrey, Associate of Science, College of Arts and Sciences



**ACADEMIC AFFAIRS  
DISCUSSION AGENDA**

To view full proposals, see the **Curriculog Agenda**:

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**Second** - Go to the agenda link below:  
<https://kstate.curriculog.com/agenda:211/form>

**CURRICULUM CHANGES**

1) Agriculture	Agricultural Communications and Journalism (B.S.) - Agriculture Option Agricultural Communications and Journalism (B.S.) - Environment Option
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**NEW DEGREE PROGRAM PROPOSAL**

2) Education	Bachelor of Science in Educational Studies
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