

MINUTES
KSU Faculty Senate Meeting
Tuesday, November 8, 2016, 3:30 pm
K-State Student Union, Big 12 room

Present: Ackerman, Aramouni, Ayres, Barden, Barkley, Barnett, Bennett, Bergtold, Chavez, Chumachenko, Cochran, Corwin, Craft, Crow, Duncan, D. Fallin, J. Fallin, Ferguson, Glymour, Gonzalez, Guzek, Haar, Hachiya, Hageman, Hamilton, Harding, Hartman, Hauck, Hedrick, Heinrich, Higginbotham, Hoag, Hosni, Hsu, Hughey, Kanost, Keen, Kennelly, Lavis, Lehman, Leitnaker, Lindshield, Littrell, Markham, Martini, Meekins, Reinert, Renberg, Rice, Roozeboom, Saucier, Simser, Spears, Stevenson, Sump, Titgemeyer, Van Ranken, Vardiman, Wilson, Wood, Yu, and Zajac

Absent: Andrews, Betz, Charney, Falcone, Finkeldei, Gabbard, Goodson, Hettiarachchi, Hoeve, Hutchinson, Kennedy, Maseberg-Tomlinson, McCrea, Narayanan, K. Nelson, N. Nelson, Raine, Schaake, Schlup, Schultz, Spooner, and Zolkiewska

Proxies: Aakeroy, Bolton, Bormann, Crawford, Devore, Doll, Eiselein, Elsasser, Lehning, Maatta, Roush, Saucier (until 4 pm), and Warner

Guests/Visitors: Cliff Hight, April Mason, Zelia Wiley

Parliamentarian: Jerry Frieman

1. President Andy Bennett called the meeting to order at 3:31 pm.
2. Visit from Provost Mason – Topic for discussion: Diversity and the Multicultural Student Center
 - Provost Mason introduced Dr. Wiley who explained that there is a diversity point person within every college and these point people meet with Dr. Wiley each month. These point people also serve on the President’s Commission on Multicultural Affairs. Dr. Wiley will post the position description for the diversity point people on the diversity website.
 - The status of the Associate Provost for Diversity – Dr. Wiley is serving in the interim position. Provost Mason is preparing to charge a search committee the week after Thanksgiving for this position. The Interim President was unwilling to elevate the level of the position to the level of Vice President in advance of the new president being named.
 - Status for climate on campus – Interim President Myers hosted an event in his home to discuss diversity initiatives at K-State following the snapchat incident. Those in attendance discussed ongoing opportunities that we currently have and the issue of free speech.
 - General Counsel has been helpful in discussing the continuum in free speech. Free speech is allowed and protected until it crosses a barrier of being threatening or detrimental to the safety of others.
 - o A question was asked regarding whether instead of using this definition of free speech, if we could use workplace language similar to what is used in terms of sexual harassment including language that is creating an environment of hostility and intimidation.
 - Provost Mason indicated that we want to have an environment that is welcoming and respectful and free of hostility and intimidation. She encourages Faculty Senate to invite General Counsel to discuss this further in regards to the law.
 - Student Body President Van Ranken indicated that the Student Senate judicial branch is revisiting the student code of conduct and looking into these issues in congruence with General Counsel.
 - o A comment was raised that this should be discussed further as creating a hostile work environment is against the law.

- President Bennett indicated that Exec has heard these concerns and can look into inviting General Counsel to a Senate meeting.
 - A comment was made that free speech is important, however, having a campus that has a welcoming environment and one free from overt racism in which students of color can be able to learn is critical.
 - A second event was held with the Black Student Union and Interim President Myers, Provost Mason, Dr. Wiley, and Greg Willems to discuss a way to move forward regarding the Multicultural Student Center. Other students, faculty, and staff are being consulted to provide input regarding how the space can be utilized. There is a plan for a Multicultural Student Center with a daunting price tag. They would like to address questions they are receiving from potential donors and be informed by work that has been done, student input, etc. in order to be realistic given our current resources to be sure that what we're moving toward is sustainable.
 - Climate survey – the climate survey was taken in Fall 2014. This was the first comprehensive climate survey in which students, faculty, and staff all took part. There are reports on the climate survey website identifying what was found in the survey. Provost Mason indicated that we would do this every 3 to 4 years, so it is time to convene a group in order to begin preparations for another survey, hopefully in Fall 2017.
- 3. The October 11, 2016 minutes were approved as submitted.
- 4. Approval of consent agenda (pages 6-7) – Brian Lindshield – **Attachment 1** (3:48-3:50)
Present Elect Lindshield inquired if any items needed to be moved to the discussion agenda. Seeing none he made a motion to approve the consent agenda. Motion carried.
- 5. Report from Standing Committees and Student Senate (3:51-4:24)

A. Academic Affairs – Teresa Hartman

There have been questions regarding the course and curriculum listserv. Everyone on faculty senate is on this listserv and all senators should all be reviewing the materials sent out on this listserv.

The Minor in Nuclear Engineering was highlighted as being on the consent agenda regarding the continuation of accepting non-K-State graduates in the program for another five years.

Academic Affairs had a discussion regarding secondary majors. Currently the wording in the catalog is that secondary majors are available for undergraduate degree seeking students. A request was brought forward, originating in Natural Resources & Environmental Sciences, asking that secondary majors be available also to Master's students.

University Honors Program (UHP) – The UHP would like to have the prefix UHP for some of the designated honors program courses (e.g., Introduction to University Honors Program). Academic Affairs thought this was a good idea because honors programs from other universities that have more clout have their own distinct course numbers. This raised questions, though, including what is the routing procedure for academic proposals. It is anticipated that the faculty portion would not change as those who are currently teaching the UHP courses within each college will still be able to teach. Regarding concerns on how resources will be allocated, it is anticipated that the colleges will still be able to retain resources from the UHP course offerings within their colleges. An appropriate approval process will be discussed in committee.

CIP codes – This is a Federal coding system so that all universities can code degree programs the same, even if they have different names at different universities. It was discussed that requests to change a

code might go through the expedited approval process. Academic Affairs was not comfortable with this given that they are not familiar with the CIP codes. A short signature form is being developed in order to get a change in CIP code approved that will go through the College's Dean and then to the Provost. Once Curriculog is in place, it will be utilized for this process.

The Curriculog Implementation Committee is still going through extensive testing of work flow. They are working to make sure this is a smooth process and are working through the logistics regarding how changes are able to be made (e.g., if a person wants to change the semester in which a course is taught, this could be a quick form to complete instead of going through an expedited change form).

Academic Affairs has been charged with investigating the process for interdisciplinary degrees to come forward. Hartman could not guarantee a shorter process, however, increased clarity will be provided.

Hartman was happy to announce that Jenny Bormann was elected as a co-chair for Academic Affairs.

B. Faculty Affairs – David Lehman / Charlie Barden

Faculty Senate approved of overall changes to Section C of the University Handbook in May 2016. Provost Mason has been reviewing these updates in detail. David Lehman met with Lynn Carlin to review the questions and suggestions raised by Provost Mason. At Faculty Affairs' last meeting, committee members discussed these questions and suggestions in order to respond to the Provost's Office. Professional Staff Affairs will also review these changes at their next meeting. These changes to Section C will likely come forward to the next Faculty Senate meeting.

Faculty Affairs had two guest speakers, Vicki Clegg and Jana Fallin at their meeting on October 18th. Vicki provided a history of the current TEVAL system, including that the TEVAL system was a student initiative. K-State was one of the first universities to develop the TEVAL system. Jana discussed where we are currently, including some changes that are coming to the TEVAL system.

C. Professional Staff Affairs – Loleta Sump / Mary Anne Andrews

PSA discussed Total Rewards in their recent meetings. The information that was put forward in the October 7 K-State Today announcement from Jeff Morris regarding Total Rewards was discussed and questions were compiled. Jeff Morris attended the last PSA meeting in which he addressed those compiled questions. There are still concerns regarding the job titles and job descriptions as there appears to be duplicate job descriptions at various titles. Individuals have until November 21st to submit feedback regarding job titles and position descriptions.

PSA also discussed the Fair Labor Standards Act and discussed mechanisms regarding how individuals who are potentially impacted by the changes in the FLSA are identified. This has been resolved.

As mentioned in the FAC report, PSA will discuss Section C in their next meeting.

D. Student Senate – Jack Ayres

Student Senate has developed a special committee to make Student Senate more representative of the diversity that exists on campus. They are planning to implement a comprehensive strategy for all of SGA to have greater diversity inclusion and this will likely happen through concerted recruitment efforts. There will likely not be a policy change in this term, but this may be raised in a future term if their recruitment efforts are not fruitful.

SGA leadership will be traveling this week to the Big XII SGA conference in Morgantown, West Virginia.

Tonight is the first Tuition and Fees Strategies Committee meeting. Ethan Erickson from the Budget Office will be in attendance at this meeting and will provide a University Budgeting 101 for the committee.

E. Technology – Lisa Crawford Craft / Michael Raine

• Retention of Records; PPM revisions – informational item – **Attachment 2**

Cliff Hight, Chair of the University Records and Information Management committee, was present to address questions regarding PPM revisions. A question was raised regarding the statement in the policy that faculty should retain students' homework for 10 years.

- The policy portion and the retention schedule are being addressed separately. This proposal is to address the policy portion and the retention schedule will be addressed in January, 2017.

KSIS will be upgraded to a new release in Fall 2017, which will bring with it an interface change.

The ksu.edu and k-state.edu have been de-white listed in Microsoft 365. Because of this, everyone should check their junk and clutter folders to make sure they are receiving the emails they want to.

F. University Planning – Spencer Wood

A joint leadership meeting was held to discuss the City/University Fund recommendations report. Five core ideas were discussed and they all revolve around improving walkability and safety around campus, including improved sidewalks and lighting.

There was a sense in the last FSCOUP meeting that they would like to further discuss the furlough policy guidelines. Particular challenges were raised regarding the issue of not cancelling classes in the case of a furlough.

FSCOUP has taken up a review of the Principles of Community. When they looked at the Principles, they felt a statement needed to be included regarding not endorsing or allowing discrimination. They are currently considering the following language to be added to the Principles of Community, "The K-State family stands firmly together in the face of discrimination."

A question was raised regarding facilities vehicles driving on the pedestrian mall. It was discussed that traffic on the pedestrian mall should be minimized because it is intended for pedestrians and bicyclists. Senator Sump indicated that Facilities discussed this issue at their leadership meeting this morning and the issue is being addressed.

A question was raised regarding whether or not bike lanes will be included on the pedestrian mall. Senator Sump will look into this.

6. Announcements (4:25-4:39)

A. Ombudsperson replacement for Scott Jones (2016-2017)

President Bennett reported that Scott Jones is now the Interim Title IX Coordinator and will no longer be able to serve as Ombudsperson. The FS Executive committee met and appointed Sarah Webb to fulfill the remainder of Scott Jones's appointment.

B. Report on October 19 Kansas Board of Regents meeting

President Bennett reported that he went to the governance committee at the Kansas Board of Regents meeting and they reviewed the Weapons Policy put forward by K-State and two other Regents institutions. Governance does not know how they will proceed with approving these weapons policies.

Based on the Regents' feedback on the other two Regents institutions' policies, he indicated that policies which required guns to be unloaded would likely not be allowed. The two other Regents institutions also included policies regarding Tasers and stun guns.

Regarding K-State's weapons policy, areas that are non-public restricted areas on campus were identified including the reactor, chemical store rooms, and the child development center. Regent Shane Bangerter was opposed to restricting the K-State Child Development Center as a non-public area, indicating that weapons should be allowed to be carried in the Child Development Center. President Bennett believes that our policy will mostly go through, although there may be difficulty with the restricted areas.

There have been discussions regarding what kind of data we would like to collect regarding campus climate in light of conceal carry. It has been determined that this should be done at a regents-wide level instead of an institution level, similar to the previous survey that was completed. President Bennett has reached out to Faculty Senate Presidents at public institutions in the state of Colorado to get input regarding the kind of data they collected or information they wish they would have captured to help guide us in this process. A psychology faculty member has pointed President Bennett toward a measure of anxiety that could be used.

A question was raised regarding what actions faculty could take to communicate with the Board of Regents regarding the K-State weapons policy. We can contact our legislator as a private citizen and we may contact the Board of Regents as employees at K-State as the KBOR represents us. If we are contacting legislators regarding these issues, we need to use a private email address (not a K-State email address).

7. Open discussion period for senators as needed

A question was raised regarding whether the schedule for naming the new president by January is still on track. It was commented that Regent Mullen was quoted in the news as stating that an announcement was made indicating that the announcement would be made in November (Thanksgiving at the latest).

8. The meeting was adjourned at 4:51 pm.

Respectfully submitted by:
Mindy Markham
Faculty Senate Secretary

Next meeting: Tuesday, December 13, 2016; 3:30 pm, Union Big 12 room

**CONSENT AGENDA
ACADEMIC AFFAIRS**

1. Undergraduate and graduate course and curriculum changes (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Business Administration (approved by college on September 22, 2016)

CURRICULUM CHANGE

Dean of Business Administration

Changes to the International Business Certificate.

Rationale: Change is being made so certificate can be completed as a free-standing certificate by a non-degree seeking student.

College of Education (approved by college on September 27, 2016)

COURSE ADDITIONS

Curriculum and Instruction

Add:

EDCI 505. Introduction to Online Teaching and Learning

EDCI 506. Online Instructional Design and Development I

EDCI 507. Online Instructional Design and Development II

EDCI 508. Online Teaching and Learning Practicum

CURRICULUM ADDITION

Curriculum and Instruction

Add: Undergraduate Certificate in Online Teaching and Learning

RATIONALE: As today's K-12 schools become more receptive to online interactive learning, virtual schools represent a significant paradigm shift in delivering and acquiring knowledge. The proposed Online Teaching and Learning Certificate for Undergraduates prepares participants to design and teach online courses within K-12 settings. It is expected that the Kansas Department of Education (KSDE) will declare online teaching as a dedicated area of licensure in the near future; the Certificate will allow the K-State College of Education to position ourselves at the vanguard of this new era.

College of Arts and Sciences (approved by college on September 30, 2016)

COURSE ADDITIONS

Art

Add:

ART 106 – Art Appreciation; K-State 8: Aesthetic Interpretation

English

Add:

ENGL 384 – Multicultural Children's Literature; K-State 8: Aesthetic Interpretation; Human Diversity within the US

Sociology, Anthropology, and Social Work

Add:

ANTH 351 – Special Studies in Anthropology

ANTH ~~388~~ 380 – Introduction to Human Evolution; K-State 8: Natural and Physical Sciences

CURRICULUM CHANGES

English

English Minor: Add a new emphasis within the minor.

RATIONALE: Part of the English Department's 2025 Plan is to implement a minor in children's literature. The initiative reflects the Department's strengths, and it offers a way for students in English, Education, Human Ecology, and other fields to register a concentration in the area.

College of Architecture, Planning and Design (approved by college on October 7, 2016)

COURSE ADDITIONS

Landscape Architecture and Regional & Community Planning

Add:

LAR 311 Unlocking Creativity; K-State 8: Aesthetic Interpretation; Empirical and Quantitative Reasoning

LAR 580 Planning & Design Intro to GIS; K-State 8: Empirical and Quantitative Reasoning

College of Engineering

Minor in Nuclear Engineering – continuation of accepting non-K-State graduates to the program for another five years.

GRADUATE (approved by Graduate Council on September 6, 2016)

COURSE ADDITIONS

Veterinary Medicine

AP 873 Physiologically Based Pharmacokinetic Modeling

AP 875 Structure-Based Drug Design